



HISTORIC PRESERVATION COMMISSION REGULAR MEETING MINUTES

Thursday, February 17, 2022 - 7:30 PM

Virtual Webex Meeting

To access information on how to use WebEx to join the meeting, please click on the following link: <https://www.southorange.org/800/WebEx-FAQs>

ORDER OF BUSINESS

1. Roll Call

Class A Commissioners

Karen Marlowe, Vice Chair

Anina Rossen – ABSENT

Class B Commissioners

Jacob Levine, Chair

Amy Dahn

Gretchen Schumann - ABSENT

David Wright

Jason Martinek

Alternates

Greg Spreeman (Class A) - ABSENT

Julie McCourt (Class B)

Summer Jones, Trustee Liaison

William Sullivan, Commission Counsel

Ogetti Davis, Recording Secretary

2. Meeting Notice Statement

Adequate notice of this meeting had been provided to the press in accordance with the Open Public Meetings Act, N.J.S.A 10:4-6. In addition, notice of this meeting was posted in Village Hall and on the Village's website, and has been filed in the Office of the Village Clerk. Official action may be taken.

3. Approval of Minutes

A. Regular meeting held on January 20, 2022

Ms. Marlowe moved to approve the minutes as amended, seconded



by Mr. Levine. All members were in favor and none opposed.

4. New Business

A. Reappointment of the following member:

- Anina Rossen – Tabled to the next meeting.

5. Old Business

- A. Baird Update – Trustee Jones mentioned the construction work is still in progress and there was a walk-thru done with Frankoski today. Also, as previously discussed, if the commissioners would like to see the interior, Trustee Jones will set it up in the spring for those who would like to visit and hard hats will have to be worn.
- B. Library Update – At the last Board of Trustee's meeting a Bond Ordinance was passed on first reading for \$16 million which will cover the Village portion and the elevator for the Connett building. The second reading and adoption is scheduled for February 28th.
- C. 167 North Ridgewood Road Update – The board briefly discussed the ongoing construction.

6. Discussion/Follow Up/Action Items

- A. Trustee Report – Trustee Jones discussed the proposed Ordinance coming from the Planning & Economic Development Committee for Accessory Dwelling Units (ADU). A memo from Topology (Village Planners) will be circulating for the commissioners to review. The Ordinance will state if a property is located in an historic district and proposing an ADU, the applicant will need to appear before this board for review.

Trustee Jones mentioned the Village is still in budget season and the Board of Trustees is currently reviewing the capital budget. She will continue to keep the commissioners updated.

Also, Village Hall is still scheduled to be open this summer. Chair Levine mentioned he noticed some of the design details on the South Orange Avenue side are not consistent with the original design. Trustee Jones will ask Ms. Doran Deputy Administrator to follow up on this matter.



7. Subcommittee Updates

A. Master Plan Element Update

- Subcommittee Report – Ms. Marlowe discussed the subcommittee meeting held by zoom on January 31st. The subcommittee committee members along with Ms. Marlowe include Ms. Dahn and Mr. Martinek. The committee discuss moving forward with designating historic properties and concluded the best way forward is to designate the additional properties in Montrose Historic District as suggested by the Master Plan prior to going to Prospect Historic District. They realized the ordinance will need to be revised because it currently states that only key contributing properties in the historic district are eligible for local landmark status. Also discussed was revising the ordinance for additional provisions that were noted in the Master Plan. Mr. Sullivan suggested he would work on the proposed revisions to the Ordinance that would incorporate tonight's discussion and the public hearing requirements. He will provide a draft for next month meeting.

Ms. Dahn reached out to the Montrose Park Historic district to make them aware that this board is working on moving forward with the Master Plan Element recommendation to designate the contributing properties. The Montrose Park responded with informally being in favor of the designation and the Historic Preservation Society responded with the same.

Ms. Dahn mentioned the committee looked for funding sources and they should be applying for local government status now that the Master Plan has been adopted. The Village would need to apply for these grants. Trustee Jones will reach out to Ms. Doran regarding applying the grants.



Ms. Marlowe discussed an Essex County meeting she attended on February 2nd, pertaining to historic commissions interested in working on the 250 anniversary of the historic declaration independence. This is scheduled to be a 4 years project that will include granting opportunities for general operations and project grants. There will be quarterly meeting which she is happy to attend those that she can. Ms. Marlowe will provide more information in the future.

B. Website Update - There was no update.

8. Public Comments

Chair Levine opened the meeting for public comment: Deborah Adler Vice President of the Montrose Park Historic District Association. Ms. Adler mentioned they are very interested in the proposed revised ordinance as it affects their district. They would like the contributing properties to be key contributing properties which are already designated state and nationally.

9. Next Meeting Date

A. Thursday, March 17, 2022 at 7:30 p.m.

10. Adjournment

There being no further discussion, Chair Levine moved to adjourn the meeting, seconded by Ms. Marlowe at approximately 8:30 pm. All members were in favor.