

SOUTH ORANGE VILLAGE
Municipal Offices
76 South Orange Ave
Suite 302
South Orange
Essex County
New Jersey 07079

www.southorange.org
P 973.378.7715
F 973.763.0987



BOARD OF TRUSTEES REGULAR BOARD MEETING MINUTES

Monday, January 10, 2022 - 7:15 PM

Virtual Webex Meeting

To access information on how to use WebEx to join the meeting, please click on the following link: <https://www.southorange.org/800/WebEx-FAQs>

ORDER OF BUSINESS

1. Call Meeting to Order

2. Roll Call

Village President Collum
Trustee Brown
Trustee Coalier
Trustee Haskins
Trustee Hartshorn Hilton
Trustee Jones
Trustee Zuckerman
Mr. Loehner, Village Administrator
Ms. Doran, Deputy Village Administrator
Mr. Rother, Village Counsel
Mr. Otis, Village Counsel
Ms. Davis, Village Clerk

3. Meeting Notice Statement

Village Clerk Davis read the following statement:

Adequate notice of this meeting has been provided to the press in accordance with the Open Public Meetings Act, N.J.S.A 10:4-6 and in consideration of Executive Order No. 103, issued by Governor Murphy on March 9, 2020, declaring a State of Emergency and a Public Health Emergency in the State of New Jersey. Notice of this meeting was posted in Village Hall and on the Village's website, and has been filed in the Office of the Village Clerk. During a remote meeting, participants, including members of the public, may be muted by the host. However, there will be an opportunity for them to participate and speak during the public portion of the meeting where participants will be unmuted at their request. Official action may be taken. Ojetti E. Davis, Acting Village Clerk



4. Resolution to go into Executive Session

2022-001 Resolution Authorizing an Executive Session at the January 10, 2022, Regular Meeting of the Board of Trustees

A. Matter/ (OPMA Exception)
Executive Session

- Personnel Matters (Attorney/Client Privilege Matter)
- Contract Redevelopment (Attorney/Client Privilege Matter)
- User fees (Attorney/Client Privilege Matter)
- Covid Protocols (Attorney/Client Privilege Matter)
- Fire Department (Attorney/Client Privilege Matter)

Trustee Coalier moved to approve Resolution 2022-001, seconded by Trustee Jones. All members were in favor and none opposed.

5. Reconvene into Open Session

ROLL CALL Village President Collum
Trustee Brown
Trustee Coalier
Trustee Haskins
Trustee Hartshorn Hilton
Trustee Jones
Trustee Zuckerman
Mr. Loehner, Village Administrator
Ms. Doran, Deputy Village Administrator
Mr. Rother, Village Counsel – Absent
Mr. Otis, Village Counsel
Ms. Davis, Village Clerk

6. Announcements

President Collum read the following announcements:

A. **Importance of continuing to follow the COVID-19 Emergency Precautions**

As the COVID-19 pandemic continues to cause us all health concerns and inconvenience, it is critical that we continue to follow the emergency protocols put in place. If you haven't gotten the vaccine yet, please do so. The Pfizer vaccine is currently available to residents 5 years and up. The Moderna vaccine is currently available for



residents aged 12 and up. A 3rd dose or a booster dose is recommended and available to certain ages and in certain circumstances. The NJ COVID-19 information center has issued a chart to explain and simplify these guidelines. You can find this on the southorange.org website's COVID-19 information page, call your primary care doctor or call New Jersey's toll-free vaccination hotline at 1-855-568-0545.

B. **Water Department**

Important Notice from New Jersey American Water: We recognize that many people are facing additional hardship due to the COVID-19 public health emergency, making it difficult to stay current on your water bills. To help you avoid shutoffs scheduled to begin March 15, 2022, we are offering payment plans to assist customers with bringing their past due balance current. **For more information or to enroll in a payment plan, please contact the Customer Service Center at -1-855-722-7072. Call center representatives are available on weekdays from 8:00 am to 5:00 pm.**

C. **Department of Recreation and Cultural Affairs**

Registration for our second session of indoor baseball and softball clinics is now open. The clinics will be held at the SOMS Gymnasium on Mondays starting January 24th. The program will run for 8 weeks and is open to players ages 7-12. For additional information, please visit the department's website.

Spring baseball registration is now open. Our program welcomes all children living in South Orange and Maplewood, ages 5 through 15 (as of April 30, 2022). No prior experience is needed. Visit the South Orange Recreation website to register your player online.

During the registration process, you also have the option to sign up to volunteer as a coach, for the field crew and Baseball Committee, or general help. Our program cannot run without the dedication of our many volunteers, so we thank you in advance.

2022 Memberships are available for purchase or renewal. The benefits of this membership include access to the community pool, free tennis court reservations and discounts on many South Orange Recreation Department programs. You can complete your purchase on the department's website or in person.

D. **WINTER SNOW REMOVAL**

We want to remind residents they are required to clear snow from



sidewalks within 12 daylight hours following a snowfall. If there is a fire hydrant on your property, you are required to clear it by three feet on each side and with a clear path to the sidewalk. Visit southorange.org for more details on snow removal requirements and safety tips.

E. **South Orange Police Department**

The South Orange Police Department is pleased to announce that the New Jersey Civil Service Commission will be holding examinations for entry-level police officers. Successful completion of this test is required to apply and be considered for employment as a police officer in the Township of South Orange Village.

This is a preferential hiring process for residents of South Orange between the ages of 18 to 35. Applicants must meet certain requirements in order to be considered for employment including: United States citizenship, graduation from a high school or approved equivalent, possession of a valid NJ driver's license, an in-depth background investigation, medical and psychological testing, drug screening, and successful completion of a Police Academy training course.

We encourage anyone interested in pursuing a highly rewarding career in a progressive and diverse public safety organization to consider applying for the exam via the Civil Service Commission website:

Job Announcement:

<https://info.csc.state.nj.us/Vats/WebAnno.aspx?FileNumber=33900>

2022 Law Enforcement Examination (LEE) Fact Sheet:

<https://info.csc.state.nj.us/Vats/PdfForms/2022Law.pdf>

Per Civil Service Commission rules, all applications for the entry level examination must be completed on the CSC website by 2/28/2022.

South Orange Police Department personnel are available to assist in answering general questions regarding the application process. Please contact us at 973 763 3000.

7. **Public Comment**

President Collum opened the meeting for public comment:



There were no questions or comments from the public.

8. Presentation

- A. Leaf Blowers/Leaf Blower Regulation:
Presented by Linda Beck Chair of Environmental Commission and Walter Clarke member of the Environmental Commission. Ms. Beck gave a brief back ground on the proposed Leaf Blower Ordinance that started in 2016. Mr. Clarke discussed the concept ideas, goals, seasons of use and prohibited use of leaf blowers, fines, noise and emission standards, limit area and simultaneous use, safe distance, application restrictions, usage exceptions and enforcement. Mr. Clarke explained their goal for introducing the ordinance is now because they would like to educate the community as much as possible prior to the ordinance taking effect. President Collum suggest the summary be posted on the Village website, get feedback from the public prior to introduction and encouraged the public to attend meetings of the Environment Commission.
- B. Presentation of the 2022 Environmental Commission Annual Budget:
Presented by Linda Beck Chair of the South Orange Environmental Commission (SOEC). Ms. Beck discussed the 2021 accomplishments of the SOEC and the Green Team, volunteer work hours, SOEC 10 Initiatives, dollar value of SOEC Volunteer hours, grants and sponsorships, numbers of lost and replaced trees, upcoming projects and the 2022 projected budget. President Collum discussed a proposed increase in penny tax to the open space trust fund and suggested it be discussed at the next Finance and Capital Project meeting.
- C. Presentation of the 2022 South Orange Performing Arts Center (SOPAC) Annual Budget:
Presented by Dee Billa Executive Director of the South Orange Performing Arts Center (SOPAC). Ms. Billa discussed plans for the upcoming year, challenges from Covid and the September flood damages. The plan is to reopen SOPAC in February. Also discussed was the education department, Art Gallery and the welcoming of Cinema Labs. Ms. Billa showed the proposed income and expenses for FY 2022 and stated they are requesting funds at the FY 2021 level. The Village President and the Trustees thanked Ms. Billa for her presentation and requested she send the spreadsheet for review.

9. Approval of Minutes



- A. The Village Clerk requested the Board's approval of the minutes for the regular meeting held on December 27, 2021 and special meeting held on December 31, 2021:

Trustee Hilton moved to approve the minutes of the regular meeting held on December 27, 2021, seconded by Trustee Coalier.

Roll Call Vote:

Trustee Brown	Yes
Trustee Coalier	Yes
Trustee Haskin	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Zuckerman	Yes

Motion Carried.

Trustee Jones moved to approve the minutes of the regular meeting held on December 31, 2021, seconded by Trustee Haskins.

Roll Call Vote:

Trustee Brown	Abstained
Trustee Coalier	Yes
Trustee Haskin	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Zuckerman	Yes

Motion Carried.

10. Ordinances for First Reading

Trustee Zuckerman moved to table the following Ordinances 2022-01 through 2022-03, seconded by Trustee Hilton.

Roll Call Vote:

Trustee Brown	Yes
Trustee Coalier	Yes
Trustee Haskin	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Zuckerman	Yes

Motion Carried

2022-01 AN ORDINANCE OF THE TOWNSHIP OF SOUTH ORANGE VILLAGE IN ESSEX COUNTY, NEW JERSEY AMENDING CHAPTER 143,



CHAPTER 101 AND CHAPTER 96 OF THE VILLAGE CODE TO ESTABLISH LICENSING FEES, LOCAL LICENSING REGULATIONS AND PENALTIES FOR VIOLATIONS OF SUCH REGULATIONS FOR LEGAL CANNABIS BUSINESSES AND OPERATIONS

2022-02 AN ORDINANCE OF THE TOWNSHIP OF SOUTH ORANGE VILLAGE IN ESSEX COUNTY, NEW JERSEY AMENDING VILLAGE CODE CHAPTER 185 TO REMOVE CANNABIS BUSINESSES FROM THE LIST OF PROHIBITED USES IN SECTION 185-164 AND TO PERMIT THE OPERATION OF CANNABIS BUSINESSES WITHIN ITS GEOGRAPHICAL BOUNDARIES AS PROVIDED HEREIN

2022-03 AN ORDINANCE OF THE TOWNSHIP OF SOUTH ORANGE VILLAGE IN ESSEX COUNTY, NEW JERSEY AMENDING CHAPTER 316 OF THE VILLAGE CODE TO CREATE A MUNICIPAL TAX RELATIVE TO CANNABIS SALES, BUSINESSES AND OPERATIONS

11. Resolutions for Consent Agenda

2022-002 RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT TO SUBMIT AN APPLICATION FOR ESSEX COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING FOR PROGRAM YEAR 2022

2022-003 RESOLUTION TO RE-APPOINT GRACIA ROBERT MONTILUS TO THE POSITION OF MUNICIPAL PROSECUTOR IN THE TOWNSHIP OF SOUTH ORANGE VILLAGE

2022-004 RESOLUTION TO CANCEL TAX OVERPAYMENTS AND SMALL BALANCES FROM CALENDAR YEAR 2020

2022-005 A RESOLUTION OF THE TOWNSHIP OF SOUTH ORANGE VILLAGE, IN THE COUNTY OF ESSEX, IN THE STATE OF NEW JERSEY, DESIGNATING 8 SECOND STREET, LLC AS THE REDEVELOPER OF CERTAIN PROPERTY WITHIN VILLAGE IDENTIFIED AS BLOCK 1905, LOT 1 ON THE VILLAGE'S OFFICIAL TAX MAPS AND AUTHORIZING THE EXECUTION OF A REDEVELOPMENT AGREEMENT, AND CERTAIN OTHER AGREEMENTS BETWEEN THE VILLAGE AND 8 SECOND STREET, LLC IN CONNECTION THEREWITH

2022-006 RESOLUTION FOR THE GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE



FISCAL GRANT CYCLE JULY 1, 2022 - JUNE 30, 2023

2022-007 RESOLUTION AUTHORIZING THE 2022 PART TIME NURSING RATE FOR THE DEPARTMENT OF HEALTH FOR THE TOWNSHIP OF SOUTH ORANGE VILLAGE

2022-008 RESOLUTION AWARDED A PROFESSIONAL SERVICE CONTRACT TO PKF O'CONNOR DAVIES TO SERVE AS MUNICIPAL AUDITOR FOR THE YEAR 2022

Trustee Zuckerman moved to adopt Resolutions 2022-002 through 2022-008, seconded by Trustee Jones.

Roll Call Vote:

Trustee Brown	Yes
Trustee Coalier	Yes
Trustee Haskin	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Zuckerman	Yes
Motion Carried.	

12. Village President Report

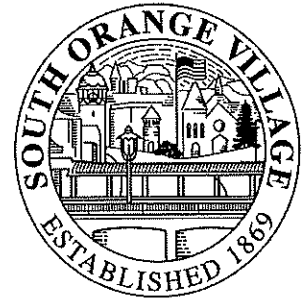
President Collum discussed the following:

- Shout out to Trustee Jones and Sally Unsworth NPP Coordinator for the massive turnout on the survey for the Neighborhood Preservation Grant
- President Collum discussed the joint press release with the Village along with partners of the Bergen County United Way and the JESPY HOUSE regarding the award from the NJ Housing and Mortgage Finance Agency for 9 percent low income housing credit for a total of approximately \$5.5 million dollar for the financing to construct the Third Street Project.
- Today was the students first day in person after a temporary virtual instruction so they could test and quarantine
- President Collum was contacted by the press regarding the Firefighter union mailer. She encouraged the residents to visit the Village website to review reports and past presentations.

13. Village Administrator Report

Mr. Loehner discussed the following:

- Public Hearing at the next meeting for the Essex County Community



Development Block Grant Funding that was passed by Resolution early in this meeting.

- Currently working on capital budget and operating budget
- Departmental Budget Presentations are scheduled for January 21st and January 22nd at 9am. This is a public meeting.

14. Village Counsel Report

Mr. Otis discussed a direct inquiry his office received from a resident regarding budget presentations from not for profit organizations. He explained although they are independent, they are serving a municipal function.

15. Trustee Reports

- A. Trustee Brown discussed the Recreation Committee met with 2 of the bidder for Cameron Court project. They plan to make a decision soon and move on to the next step of the project.
- B. **Trustee Coalier**
- Community Care & Justice – First Observance of Invisible Pain Day which will be held every January 7th and also observed by Governor Murphy of the State of New Jersey. Residents will be invited to these memorials in the future to honor those that were loss in the struggle of pain.
- C. **Trustee Haskins**
- Trustee Haskins thanked the SOEC for tonight's presentation and announced the meeting schedules for the following:
- Environmental Commission
 - 4th Thursday @ 7:30pm
 - Shade Tree Committee
 - 2nd Wednesday @ 6:30pm
 - Waste Nothing Group
 - 4th Tuesday @ 6:30pm
 - Green Team Work Crew



- Every Sunday 9:00 am - 11:00 am
- **Facebook** - <https://www.facebook.com/SOGreenTeam>
- **Instagram** - <https://www.instagram.com/sogreenteam/>
- **Blog** - <https://sogreenteam.wordpress.com/>

D. Trustee Hartshorn Hilton

- Library Updates – Temporary suspended in person visits but plans to reopen on January 24, 2022
- Connett Building construction is coming along nicely
- Citizens Budget Advisory Committee (CBAC) meets once a month and volunteer members are needed.

E. Trustee Jones mentioned they are in the process of planning Black History month and more information can be found on the Village website. Also, Laura Fernandez has begun sending out the emails to all chairs of committees to gather information and details and asked the Trustees to follow up with the committees they chair.

F. Trustee Zuckerman

16. Public Comment

President Collum opened the meeting for public comment: There were no questions or comments from the public.

17. New Business

A. River Greenway

<https://www.southorange.org/379/River-Corridor-Project>

President Collum mentioned no discussion is needed at this time but asked Mr. Loehner to reach out to the Village Engineer and discussed project managing for this project.

18. Adjournment

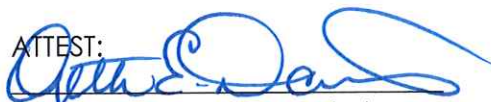
There being no further discussion, President Collum adjourned the meeting at approximately 8940 pm, and announced the next regular scheduled meeting is Monday, January 24, 2022.

***These minutes are a summary and the actual statements can be found on the video located on the Village's website at the following link:**

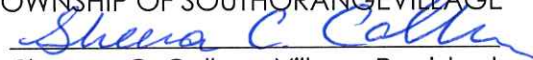
<https://southorangenetwpnj.civicclerk.com/Web/Player.aspx?id=27&key=-1&mod=-1&mk=-1&nov=0>



ATTEST:


Ojetti E. Davis, Village Clerk

TOWNSHIP OF SOUTHORANGEVILLAGE


Sheena C. Collum, Village President