

SOUTH ORANGE VILLAGE
Municipal Offices
76 South Orange Ave
Suite 302
South Orange
Essex County
New Jersey 07079

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BOARD OF TRUSTEES REGULAR BOARD MEETING MINUTES

Monday, December 13, 2021 - 6:15 PM
Virtual Webex Meeting

ORDER OF BUSINESS

1. Call Meeting to Order

2. Roll Call

Village President Collum
Trustee Brown
Trustee Coalier
Trustee Haskins
Trustee Hartshorn Hilton
Trustee Jones
Trustee Zuckerman
Mr. Loehner, Village Administrator
Ms. Doran, Deputy Administrator
Mr. Rother, Village Counsel
Mr. Ofis, Village Counsel
Ms. Davis, Acting Village Clerk

3. Meeting Notice Statement

Adequate notice of this meeting had been provided to the press in accordance with the Open Public Meetings Act, N.J.S.A 10:4-6 and in consideration of Executive Order No. 103, issued by Governor Murphy on March 9, 2020, declaring a State of Emergency and a Public Health Emergency in the State of New Jersey. Notice of this meeting was posted in Village Hall and on the Village's website, and has been filed in the Office of the Village Clerk. During a remote meeting, participants, including members of the public, may be muted by the host, however there will be an opportunity for them to participate and speak during the public portion of the meeting where participants will be unmuted at their request. Official action may be taken. Ojetti E. Davis, Acting Village Clerk

4. Resolution to go into Executive Session

2021-310 Resolution Authorizing an Executive Session at the December 13,



2021, Regular Meeting of the Board of Trustees

A. Matter/ (OPMA Exception) Executive Session

- Baird Insurance (Attorney/Client Privilege Matter)
- Opioid Settlement (Attorney/Client Privilege Matter)
- Police and Fire (Personnel)
- Various Water Update (Attorney/Client Privilege Matter)
- Third Street Settlement (Attorney/Client Privilege Matter)
- The Squire Property (Attorney/Client Privilege Matter)
- Board & Commissions (Legal Matter)
- Redevelopment (Attorney/Client Privilege Matter)

Trustee Hilton moved to approve Resolution 2021-310, seconded by Trustee Jones. All members were in favor and none opposed.

5. Reconvene into Open Session

ROLL CALL

Village President Collum
Trustee Brown
Trustee Coalier
Trustee Haskins
Trustee Hartshorn Hilton
Trustee Jones
Trustee Zuckerman
Mr. Loehner, Village Administrator
Mr. Rother, Village Counsel
Ms. Davis, Acting Village Clerk

6. Special Presentation

- A. **The Honorable Congressman Donald M. Payne, Jr.**, representing New Jersey's 10th Congressional District presented an update of his actions in Congress to benefit the people of South Orange, including key provisions from the Infrastructure Investment and Jobs Act and the Build Back Better Act. Congressman Payne also discussed New Jersey vaccination rates, project fundings, replacement of Crest Drive Water Storage Tank, education and child care income, expansion of child tax credit and expanding affordable health care coverage. In response to board questions, Congressman Payne stated in the beginning of next year he will be reaching out to the Administrator to discuss how to better facilitate the programs that are important to South Orange such as liquor license reform, South Orange rail line



and grant writing for future grants.

7. Announcements

President Collum read the following announcements:

A. Importance of continuing to follow the COVID-19 Emergency Precautions

As the COVID-19 pandemic continues to cause us all health concerns and inconvenience; it is critical that we continue to follow the emergency protocols put in place. If you haven't gotten the vaccine yet, please do so. The Pfizer vaccine is currently available to residents 5 years and up. The Moderna vaccine is currently available for residents aged 12 and up. A 3rd dose or a booster dose is recommended and available to certain ages and in certain circumstances. The NJ COVID-19 information center has issued a chart to explain and simplify these guidelines. You can find this on the southorange.org website's COVID-19 information page, call your primary care doctor or call New Jersey's toll-free vaccination hotline at 1-855-568-0545.

B. Water Department

Important Notice from New Jersey American Water: We recognize that many people are facing additional hardship due to the COVID-19 public health emergency, making it difficult to stay current on your water bills. To help you avoid shutoffs scheduled to begin January 2022, we are offering payment plans to assist customers with bringing their past due balance current. **For more information or to enroll in a payment plan, please contact the Customer Service Center at -1-855-722-7072. Call center representatives are available on weekdays from 8:00 am to 5:00 pm.**

C. Department of Recreation and Cultural Affairs

Registration for our second session of indoor baseball and softball clinics is now open. The clinics will be held at the SOMS Gymnasium on Mondays starting January 24th. The program will run for 8 weeks and is open to players ages 7-12. For additional information, please visit the department's website.

Indoor soccer clinic registration is now open. This program is available to players ages 7-12. Spots are limited, so be sure to sign up soon. More information about the program can be found on the department's website.



The second session of Indoor Field Hockey Registration for grades 6-8 is open. The program will begin Feb 3rd on Thursdays from 6pm - 7pm. For additional details, please visit the department's website.

Spring Baseball registration is right around the corner. Registration for players ages 5-15 will begin January 1st. For more information, please visit the department's website or sombaseball.org

D. **TRAFFIC NOTICE for West South Orange Avenue**

Essex County has announced emergency bridge repairs on West South Orange Avenue, near 1 SOPAC Way, beginning on or about Monday December 13. Emergency repairs to the bridge spanning the east branch of Rahway River will take place. Traffic is expected to be impacted.

Construction crews and traffic directors will attempt to keep one lane open in both directions. However, the roadway will be subject to partial or full closures as needed, with Third Street and Montrose Avenue utilized as detour routes.

The project is expected to take 6 weeks to complete. Thus, we ask commuters and residents to plan accordingly and use alternate routes.

E. **WINTER SNOW REMOVAL**

We want to remind the public of our snow-removal ordinance, the goal of which is to help ensure safe and accessible passage for both vehicular and pedestrian traffic, particularly children walking to and from school.

The ordinance requires residents to clear snow from their sidewalks within 12 daylight hours following a snowfall and prohibits moving snow into the street. Ice must be removed; treated with a thawing substance; or thoroughly covered with sand, ashes or cinders. If there is a fire hydrant on your property, you are required to clear it by three feet on each side and with a clear path to the sidewalk.

Additionally, residents are asked to heed the following guidelines:

- Park vehicles in driveways during snowfall to allow curb-to-curb plowing. If you park on a street, you are expected to clear the area around your vehicle.



- On-Street permit parkers should move their car(s) to the Third Street garage to allow for street plowing.
- Delay driveway shoveling until after streets are cleaned. Avoid shoveling or blowing snow into the street.
- Inform private contractors not to pile snow in roadways.
- Do not allow parked cars to protrude into the roadway or block the sidewalk.
- Shovel walkways and driveways in such a way that emergency services can access your home in the event of a fire, illness, or public-safety emergency.

F. **Community Care & Justice**

During the winter months, do you experience increased sadness? Feel increasingly stressed or overwhelmed? Find it hard to motivate or leave your home? Struggle to find joy? If so, please join us for a virtual workshop at 7:30 pm tomorrow called "Navigating the Winter Blues". This workshop is presented by Community Care & Justice, in partnership with Columbia High School's Counseling Annex. The workshop will cover common winter-time stressors and symptoms of "winter blues" and effective ways to cope and engage in self-care. A zoom link for this workshop can be found in our Village Calendar - please find some time to join and learn.

8. **Promotion**

A. **Swearing-In Ceremony:**

Village President Collum shall administer the Oath-of-Office to recently promoted Fire Personnel in the South Orange Fire Department pursuant to the Resolution on this evening's agenda, appointing as such:

2021-330 Resolution Promoting and Provisionally Appointing David Klugel as Deputy Fire Chief in the South Orange Department of Public Safety/Fire Force

Trustee Coallier moved to approve Resolution 2021-330, seconded by Trustee Brown.

Roll Call Vote:

Trustee Brown	Yes
Trustee Coallier	Yes
Trustee Haskin	Yes



Trustee Hilton Yes
Trustee Jones Yes
Trustee Zuckerman Yes
Motion Carried.

Promotion to Deputy Fire Chief

- David Klugel

Chief Sullivan stated the Mr. Klugel is a fine asset to Public Safety and an amazing person who is dedicated to public safety and thanked Village President and the Trustees for recognizing his ability for Provisional Deputy Fire Chief. President Collum administered the Oath of Office to Mr. Klugel and congratulated him on this promotion. Mr. Klugel thanked President Collum and the Trustees for the privilege and opportunity.

9. Presentation

- A. Understanding Demographics of South Orange Committees presented by Trustee Jones. Trustee Jones explained the SPACE Committee created a 17 question survey on what the Trustees felt was important to improve the volunteer program. She went through the series of questions in the survey and discussed the percentage of responses. The next steps will be looking into the forms online and making any necessary changes. Laura Fernandez South Orange resident will be reaching out to each Chair of the committees to make sure they have the correct information on the board members.

10. Public Comment

Village President opens meeting for public comment:
There were many member of the public who discussed their devastation over the large number of trees that were removed at the Squire property on Ridgewood Road and felt the fine given to the developer was extremely low. Many residents expressed their support for the South Orange Environmental Commission and hoped the Trustees would take their advice on how to proceed moving forward to avoid this situation in the future. Also, there were comments regarding a proposed leaf blower ordinance where some were in favor and some were opposed and a comment on business



owners not being able to install handicap ramps. In response to the leaf blower comments, President Collum stated there is no Ordinance for the leaf blower before the board at this time. In regards to the tree removal from the Squire property, President Collum explained the Planning Board process and what they are charged with and the status of the DEP on the trees that were removed. In regards to the handicap ramp, President Collum discussed the ADA Accessibility compliance.

11. Approval of Minutes

- A. The Village Clerk is requesting the Board's approval of the minutes for the following meeting:
- Regular meeting held on November 22, 2021 (Trustee Haskins is ineligible to vote)

Trustee Hilton moved to approve the minutes of the regular meeting held on November 22, 2021, seconded by Trustee Brown.

Roll Call Vote:

Trustee Brown	Yes
Trustee Coalier	Yes
Trustee Haskin	Abstain
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Zuckerman	Yes
Motion Carried.	

12. Ordinances for First Reading

- A. 2021-25 AN ORDINANCE OF THE TOWNSHIP OF SOUTH ORANGE VILLAGE IN ESSEX COUNTY, NEW JERSEY AMENDING SECTION 185-176 OF THE VILLAGE CODE TO ESTABLISH CERTAIN PARKING REQUIREMENT EXEMPTIONS FOR NEW BUSINESSES IN THE CENTRAL BUSINESS DISTRICT

Trustee Zuckerman moved to adopt Ordinance 2021-25 for first reading, seconded by Trustee Brown.

Roll Call Vote:

Trustee Brown	Yes
Trustee Coalier	Yes
Trustee Haskin	Yes



Trustee Hilton Yes
Trustee Jones Yes
Trustee Zuckerman Yes
Motion Carried.

Trustee Jones moved that the Public Hearing for Ordinance 2021-25 shall be at the Board of Trustees Meeting on Monday, January 10, 2022 beginning at 7:00 PM. On that dates, the Board may take further action. The Village Clerk is directed to see that the Ordinances are published in the Official Newspaper and posted in an open place in the Municipal Offices. The motion was seconded by Trustee Brown. All members were in favor and none opposed.

13. Ordinance for Second Reading

- A. 2021-22 BOND ORDINANCE PROVIDING FOR VARIOUS IMPROVEMENTS TO THE WATER UTILITY IN AND BY THE TOWNSHIP OF SOUTH ORANGE VILLAGE, IN THE COUNTY OF ESSEX, NEW JERSEY, APPROPRIATING \$500,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$500,000 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE THE COST THEREOF

PUBLIC HEARING: There were no questions or comments from the public.

Trustee Haskins moved to adopt Ordinance 2021-22 for second reading, seconded by Trustee Hilton.

Roll Call Vote:

Trustee Brown Yes
Trustee Coalier Yes
Trustee Haskin Yes
Trustee Hilton Yes
Trustee Jones Yes
Trustee Zuckerman Yes
Motion Carried.

- B. 2021-23 AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF SOUTH ORANGE VILLAGE, SECTION 340-10 WITH RESPECT TO PROHIBITED PARKING ON VALLEY STREET AND SECTION 340-22 WITH RESPECT TO LOADING ZONE ON VALLEY STREET



PUBLIC HEARING: There were no questions or comments from the public.

Trustee Zuckerman moved to adopt Ordinance 2021-23 for second reading, seconded by Trustee Jones.

Roll Call Vote:

Trustee Brown	Yes
Trustee Coalier	Yes
Trustee Haskin	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Zuckerman	Yes
Motion Carried.	

- C. 2021-24 AN ORDINANCE AMENDING CHAPTER 27 OF THE VILLAGE CODE OF THE TOWNSHIP OF SOUTH ORANGE ADOPTING AN "ANTI-NEPOTISM POLICY"

PUBLIC HEARING: There were no questions or comments from the public.

Trustee Coalier moved to adopt Ordinance 2021-24 for second reading, seconded by Trustee Jones.

Roll Call Vote:

Trustee Brown	Yes
Trustee Coalier	Yes
Trustee Haskin	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Zuckerman	Yes
Motion Carried.	

14. Resolutions for Consent Agenda

2021-311 RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE
AN APPROPRIATION NJS 40A:4-87

2021-312 RESOLUTION AWARDING AND AUTHORIZING AGREEMENTS
FOR PROFESSIONAL LEGAL SERVICES

2021-313 RESOLUTION AWARDING AND AUTHORIZING AGREEMENTS



FOR LEGAL SERVICES FOR BOND COUNSEL

2021-314 RESOLUTION AWARDING AND AUTHORIZING AGREEMENTS
FOR LEGAL SERVICES FOR LABOR & EMPLOYMENT COUNSEL

2021-315 RESOLUTION AWARDING AND AUTHORIZING AGREEMENTS
FOR LEGAL SERVICES FOR LITIGATION COUNSEL

2021-316 RESOLUTION AWARDING AND AUTHORIZING AGREEMENTS
FOR LEGAL SERVICES FOR REDEVELOPMENT/LAND USE COUNSEL

2021-317 RESOLUTION AWARDING AND AUTHORIZING AGREEMENTS
FOR LEGAL SERVICES FOR TAX APPEAL COUNSEL

2021-318 RESOLUTION AWARDING AND AUTHORIZING AGREEMENTS
FOR LEGAL SERVICES FOR ENVIRONMENTAL COUNSEL

2021-319 RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE
AN APPROPRIATION NJS 40A:4-87

2021-320 RESOLUTION AUTHORIZING CHANGE ORDER #11 - FOR
FRANKOSKI CONSTRUCTION COMPANY FOR INCREASE TO REMOVE
UNSUITABLE SOILS AT THE FOUNDATIONS FOR THE NEW ADDITION NOT
TO EXCEED INCREASE OF \$7,852.00 TO THE ORIGINAL CONTRACT
AMOUNT

2021-321 RESOLUTION AWARDING A ONE (1) YEAR CONTRACT
EXTENSION TO RAMAS CLIMATE & REFRIGERATION, LLC FOR HVAC
REPAIR AND MAINTENANCE SERVICES FOR THE 2022 CALENDAR YEAR

2021-322 RESOLUTION AWARDING CONTRACT FOR THE 2022
ELECTRICAL SERVICE CONTRACT TO SAL ELECTRIC CO.

2021-323 RESOLUTION AWARDING A CONTRACT FOR PLUMBING
SERVICES TO THOMAS O'NEILL PLUMBING

2021-324 RESOLUTION AUTHORIZING THE PLACEMENT OF A LIEN ON
PRIVATE PROPERTY FOR A SPECIAL PEST CONTROL CLEAN-UP OF AT 17
SOUTH KINGMAN ROAD FOR 2021 IN THE AMOUNT OF \$1,250.00

2021-325 RESOLUTION ACCEPTING AND AUTHORIZING THE PROPOSAL
AND TASK ORDER 2021-06 OF HDR, INC. FOR ADDITIONAL
PROFESSIONAL ENGINEERING SERVICES TO ENGINEER, SUPPORT AND
PROJECT MANAGE THE DECOMMISSIONING OF WELL #17, THE
DEMOLITION OF ASSOCIATED TREATMENT FACILITIES AT THE PUBLIC
WORKS YARD AND THE REMOVAL OF TEMPORARY PIPING CONNECTED
TO WELL #17 DISCHARGE PIPING IN AN AMOUNT NOT TO EXCEED
\$70,561.



2021-326 RESOLUTION AUTHORIZING CHANGE ORDER #12 - FOR FRANKOSKI CONSTRUCTION COMPANY FOR INCREASE TO PROVIDE ELECTRIC SERVICE TO HOTBOX OF \$12,822.21 TO THE ORIGINAL CONTRACT AMOUNT

2021-327 RESOLUTION AUTHORIZING THE HIRING OF PART-TIME SEASONAL EMPLOYEES IN THE DEPARTMENT OF RECREATION AND CULTURAL AFFAIRS FOR THE TOWNSHIP OF SOUTH ORANGE VILLAGE

2021-238 RESOLUTION AUTHORIZING THE 2022 ANNUAL MEETING SCHEDULE FOR THE BOARD OF TRUSTEES

2021-329 RESOLUTION ADOPTING A RENTAL REHABILITATION MANUAL

2021-332 RESOLUTION AUTHORIZING VILLAGE COUNSEL TO ACCEPT THE VALUATION OF 45 WEST THIRD STREET BY COMMISSIONERS APPOINTED BY THE SUPERIOR COURT

2021-333 RESOLUTION AUTHORIZING ENGAGEMENT OF APRUZZESE, MCDERMOTT, MASTRO & MURPHY AND MCMANIMON, SCOTLAND & BAUMAN FOR LEGAL SERVICES

2021-334 RESOLUTION REGARDING DETECTION OF RADIO COVERAGE ISSUES AND NOTICE TO OWNERS OF BUILDINGS AND STRUCTURES

Trustee Hilton moved to adopt Resolutions 2021-311 through 2021-329 and 2021-332 through 2021-334, seconded by Trustee Zuckerman.

Roll Call Vote:

Trustee Brown	Yes
Trustee Coalier	Yes
Trustee Haskin	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Zuckerman	Yes

Motion Carried.

Resolution for separate action

2021-331 Resolution providing for the filing of a Statement of Consent to Twa-1 Permit Application for Sanitary Sewer Extension for the Lackawanna Place and Valley Street Development by Storage Platform, LLC

Trustee Haskins moved to table Resolution 2021-331 to the next meeting, seconded by Jones. All members were in favor and none opposed.



15. Village President Appointments

President Collum made the following appointments to the South Orange Environmental Commission and the South Orange Planning Board:

- A. 2021-VP14 VILLAGE PRESIDENT'S APPOINTMENT OLIVIA LEWIS-CHANG AS THE ALTERNATE MEMBER TO THE SOUTH ORANGE ENVIRONMENTAL COMMISSION
- B. 2021-VP15 VILLAGE PRESIDENT'S APPOINTMENT OF CHRISTINE MASON AS A CLASS IV ALTERNATE #1 MEMBER TO THE SOUTH ORANGE PLANNING BOARD

16. Board of Health

- A. Recess Meeting of Board of Trustees and Convene as the Board of Health.

Trustee Coalier moved to recess the meeting of Board of Trustees and convene as the Board of Health, seconded by Trustee Jones. All members were in favor.

Roll Call:

Board Member Brown
Board Member Collum
Board Member Haskins - Absent
Board Member Hartshorn Hilton
Board Member Jones
Board Member Zuckerman
Board President Coalier

Board members have been provided with the monthly report for December 2021 from John M. Festa, M.A., Health Officer. Mr. Festa discussed his report and mentioned December 15th will be one year of the covid vaccinations. He gave an update on children vaccination and locations for testing and vaccination.

Mr. Festa mentioned a re-inspection at the South Orange Middle School and the STEM School. All retail inspections have been completed for this year and will restart in January of 2022.



There being no further discussion, Ms. Collum moved to adjourn as the Board of Health and reconvene as the Board of Trustees, seconded by Mr. Haskins. President Coalier adjourned the meeting at approximately 10:53 pm. All members were in favor.

Reconvened as Board of Trustees and all members are still present

17. Approval of Bills

- A. Trustee Hartshorn Hilton, Chair of the Finance and Capital Projects Committee presents the Bills List audited by the Village Treasurer dated December 13, 2021. The Board of Trustees has been provided with a copy of the Bills List prior to the meeting for examination.

2021-335 RESOLUTION AUTHORIZING PAYMENT OF BILLS AND THE ISSUANCE OF CHECKS FOR THE PERIOD THROUGH DECEMBER 13, 2021 IN THE TOTAL AMOUNT OF \$4,771,398.67

Trustee Hilton moved to adopt Resolutions 2021-335, seconded by Trustee Jones.

Roll Call Vote:

Trustee Brown	Yes
Trustee Coalier	Yes
Trustee Haskin	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Zuckerman	Yes
Motion Carried	

18. Village President Report

President Collum deferred her reports to the next meeting

19. Village Administrator Report

20. Village Counsel Report

21. Trustee Reports

President Collum deferred all reports to the next meeting

- A. Trustee Brown
B. Trustee Coalier



- C. Trustee Haskins
- D. Trustee Hartshorn Hilton
- E. Trustee Jones
- F. Trustee Zuckerman

22. Public Comment

Village President opens meeting for public comment:
There were no questions or comments from the public.

23. New Business

The board discussed budget workshop to be held virtually on January 21st and January 22nd between 9am to 1pm. A special executive session to discuss water only on January 24th at 5pm until 7:15pm.

24. Adjournment

There being no further discussion, President Collum adjourned the meeting at approximately 11:00 pm, and announced the next regular scheduled meeting is Monday, December 27, 2021.

***These minutes are a summary and the actual statements can be found on the video located on the Village's website at the following link:**

<https://southorangenj.civicclerk.com/Web/Player.aspx?id=26&key=-1&mod=-1&mk=-1&nov=0>

ATTEST:


Ojetta E. Davis, Acting Village Clerk

TOWNSHIP OF SOUTHORANGEVILLAGE


Sheena C. Collum, Village President