

SOUTH ORANGE VILLAGE
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PLANNING & ECONOMIC DEVELOPMENT COMMITTEE MEETING MEETING MINUTES

Tuesday, December 14, 2021 - 8:30 AM
Virtual Webex Meeting

Call Meeting to Order

Trustee Bob Zuckerman, Chair
Trustee Summer Jones
Trustee Braynard Brown
Anthony Greci, Construction Official
Greer Patras, Zoning Official
Julie Doran, Deputy Administrator
Melissa Hodge, Executive Director-S.O. Downtown
Joycelyn White, Recording Secretary

Approval of Minutes

November 9, 2021

The committee will approve the minutes at the next meeting on January 18, 2022.

Reports

Code Enforcement Report- Mr. Greci

Mr. Greci discussed an email to the Trustees regarding raising fees, \$500 operating budget increase request; to hire a part-time code enforcement officer. Mr. Greci discussed the department capital budget with Mr. Loehner, this included a request to raise the salary for the Clerk Typist, part-time Clerk, and code enforcement officers. As of December 14th, the building department has taken in \$1,304,611.50 in all fees. In response to Trustee Zuckerman, Mr. Greci stated that last year-end's total was \$817,967. Mr. Greci detailed the progress of the Learning Center, Lusbadder, 101 South Orange Avenue. Lastly, Mr. Greci announced once the leaf pick up is completed by DPW, the building department will start issuing summonses. Trustee Zuckerman asked Mr. Greci to update the BOT on the timeline of the 101 South Orange Ave. project after their meeting.

The committee discussed the department coverage on the weekends. The trustees were in agreement to support hiring a full-time Code Enforcement



Officer. In response to Trustee Jones, Mr. Greci discussed the 270 Irvington Ave. demolition and stated Mr. Williams will be sent out for inspection.

Deputy Administrator Report- Ms. Doran

Ms. Doran discussed the developer of 2nd & Sloan has submitted their plans to the Planning Board. In response to Trustee Zuckerman, Mrs. Patras stated that applicants would go before the board for completeness in January. Vose and Taylor are making great headway but are waiting to install their windows. The window materials are in short supply. The developer hopes to have them before the harsh winter. The construction on the bridge on West South Orange Avenue has begun. Ms. Doran further explained that the work is being done by the county to address the structural damage sustained during Ida. Lastly, Ms. Doran thanked the Trustees for their support on the introduction of the Parking Ordinance.

South Orange Downtown Report- Ms. Hodge

Ms. Hodge announced the mural at 20 Valley Street will be completed this week and is working on lighting. Ms. Hodge discussed the Holiday Marking kickoff, Hometown Holiday event, parking campaign launch, facade grant program, holiday elf campaign.

In response to Trustee Zuckerman, Ms. Hodge highlighted the new store in the Village at the former Metro PCS location, called Rocky's Crystals & Minerals. A ribbon cutting will be announced soon.

Old Business

Update on Parking Ordinance

The Parking Ordinance was introduced at last night's BOT meeting on First Reading. Trustee Zuckerman thanked everyone who was involved for their hard work. In response to Trustee Zuckerman, Mrs. Patras discussed the benefits to the Village by adopting this ordinance and suggested a social media campaign to spread the word to new businesses once adopted.

Cannabis Tasks Force

The Ordinance was tabled at last night's BOT meeting and will be introduced and presented at the first meeting in January 2022. The draft ordinance will be posted to the village website for the public to review before the next Trustee Meeting.



Master Plan

Although The Master's Plan has been passed, Trustee Zuckerman would like to continue to have it on the agenda to discuss implementing the initiatives. Mrs. Patras shared her plans for moving forward with compiling priority items, discussing the budget with the Administration and committee input on drafting certain initiative ordinances.

NPP Application-Irvington Avenue

There were no reports.

Accessory Dwelling Units Discussion

Mrs. Patras shared a draft of the requirements and highlighted additions such as:

- Building height,
- maximum occupancy of the rear yard
- Utilizing the same color & materials as the main dwelling.
- Parking
- Living area size
- Balcony/ deck requirements

Trustee Zuckerman suggested to the committee showing a few architects the proposed requirements to get feedback. Ms. Patras stated that she could send it to the Development Committee. The committee was in agreement.

Next Meeting Date

January 18, 2022

Adjournment

The meeting was adjourned at 9:53 AM.

Respectfully submitted, Joycelyn White, Recording Secretary