



BOARD OF TRUSTEES REGULAR BOARD MEETING MINUTES

Monday, November 8, 2021 - 7:00 PM
Virtual Webex Meeting

ORDER OF BUSINESS

1. Call Meeting to Order

2. Roll Call

Village President Collum - **ABSENT**

Trustee Brown

Trustee Coalier

Trustee Haskins

Trustee Hartshorn Hilton

Trustee Jones

Trustee Zuckerman

Mr. Loehner, Village Administrator

Ms. Doran, Village Deputy Administrator

Mr. Rother, Village Counsel

Mr. Otis, Village Counsel

Ms. Davis, Acting Village Clerk

3. Meeting Notice Statement

Adequate notice of this meeting had been provided to the press in accordance with the Open Public Meetings Act, N.J.S.A 10:4-6 and in consideration of Executive Order No. 103, issued by Governor Murphy on March 9, 2020, declaring a State of Emergency and a Public Health Emergency in the State of New Jersey. Notice of this meeting was posted in Village Hall and on the Village's website, and has been filed in the Office of the Village Clerk. During a remote meeting, participants, including members of the public, may be muted by the host, however there will be an opportunity for them to participate and speak during the public portion of the meeting where participants will be unmuted at their request. Official action may be taken. Ogetti E. Davis, Acting Village Clerk

4. Resolution to go into Executive Session



2021-296 Resolution Authorizing an Executive Session at the November 8, 2021 Regular Meeting of the Board of Trustees

A. Matter/ (OPMA Exception)
Executive Session

- Water Utility (Attorney/Client Privilege Matter)
- Redevelopment Update (Contract Negotiation & Attorney/Client Privilege Matter)

Trustee Zuckerman moved to approve Resolution 2021-296, seconded by Trustee Hilton. All Trustees were in favor and none opposed.

5. **Reconvene into Open Session**

ROLL CALL Village President Collum - **ABSENT**
Trustee Brown
Trustee Coalier
Trustee Haskins
Trustee Hartshorn Hilton
Trustee Jones
Trustee Zuckerman
Mr. Loehner, Village Administrator
Ms. Doran, Village Deputy Administrator
Mr. Rother, Village Counsel – **ABSENT**
Mr. Otis, Village Counsel
Ms. Davis, Acting Village Clerk

6. **Announcements**

Acting Village President Hilton read the following announcements:

A. **Importance of continuing to follow the COVID-19 Emergency Precautions**

Importance of continuing to follow the COVID-19 Emergency Precautions - As the COVID-19 pandemic continues to cause us all health concerns and inconvenience; it is critical that we continue to follow the emergency protocols put in place. Cases are still on the rise, so we must remain vigilant. If you haven't gotten the vaccine yet, please do so. It is currently available for residents aged 12 and up. If



we all do our part, we will see a return to normalcy soon.

B. **Water Department**

Important Notice from New Jersey American Water: We recognize that many people are facing additional hardship due to the COVID-19 public health emergency, making it difficult to stay current on your water bills. To help you avoid shutoffs scheduled to begin January 2022, we are offering payment plans to assist customers with bringing their past due balance current. **For more information or to enroll in a payment plan, please contact the Customer Service Center at -1-855-722-7072. Call center representatives are available on weekdays from 8:00 am to 5:00 pm.**

C. **Department of Recreation and Cultural Affairs**

Basketball registration for players grades 6-8 is open. The program runs from December 4 - February 25 on Saturdays at the South Orange Middle School Gym. For additional information, please visit the department's website.

Indoor Field Hockey Registration coming soon for grades 6-8. The program will run from December 2nd - February 3rd on Thursdays from 6pm - 7pm. For additional details, please visit the department's website.

Registration for indoor baseball and softball clinics is now open. The clinics will be held at the SOMS Gymnasium on Mondays starting November 29th. The program will run for 8 weeks and is open to players ages 7-12. For additional information please visit the department's website.

Registration for a new strength and conditioning program is open. This new clinic will focus on improving the player's speed, strength and agility for all sports. The clinic will be held at the SOMS Gymnasium on Tuesdays starting November 30th and is open to athletes ages 7-12. Please visit the department's website for additional information.

D. **Commuter Jitney Re-Launch**

The Village of South Orange and SOPA is pleased to announce the re-start of the commuter jitney service. A new schedule will begin running on Monday, November 15, 2021. Due to a number of factors, the service has been revised from four to two primary routes. One covering Newstead/Wyoming and one covering



Montague/Ward/Tuxedo Park/Montrose. The Newstead route will include all of the previous stops in Newstead plus additional stops along North Wyoming Ave down to Franklin and Melrose. The Tuxedo Park route will begin on Montague Place to Ward to include some of the former Irvington Ave area before proceeding to Tuxedo Park and Montrose. New stops are being introduced in Tuxedo Park. Please review the new schedule carefully.

Fees: A valid 2020 pass will be honored from November 15, 2021 thru August 30, 2022. This covers the 9.5 months of unused use in 2020. Show the driver your valid 2020 pass or receipt. Beginning September 1, 2022 a pro-rated pass will be available for \$100 for the balance of the year. Call the office for purchase information. New Riders: November 15 thru December 31, 2021 pay as you go \$2.00 each way. Exact amount - no change given. January 1, 2022 purchase an annual pass for \$300. Call the office for purchase information.

COVID 19: Masks required. Buses sanitized daily. Social distancing optional. Any questions please email: nrodriguez@southorange.org or call (973) 378-7715 x203

7. Presentation

- A. Presentation by the Shade Tree Committee:
Linda Beck Chair of the Environmental Commission introduced members of the Shade Tree Committee: Barbara Bour, David Kraiker and Jessica Miller. The committee discussed the benefits of shade trees, previous and present number of trees and remaining Ash Trees. Also discussed were the reasons they would like to form a Shade Tree Commission and share some of their accomplishments as a committee. In response to Trustee questions in regards to forming a Shade Tree Commission, the Committee discussed conversations with DPW, cost to the Village and impacts to the budget.

8. Villager of the Month

- A. November 2021 Villager of the Month - William Dahn
Trustee Jones read the Proclamation naming William "Bill" Dahn as Villager of the Month for October 2021 recognizing his exceptional work and contributions to the Village of South Orange and for his many years of service as a member and Chair of the South Orange Zoning Board of Adjustment. Mr. Dahn thanked the Trustees for



acknowledging his 15 years of service on the Zoning Board of Adjustment and also thanked his fellow member of the ZBA as it was not just him but the entire board.

Public Comment

Acting President Hilton opened the meeting for public comment: Michael Parlapiano via email regarding the public tree inventory and hopes the Board of Trustees will support the creation of a South Orange Tree Commission, and asked that the would also commit to the steps needed to begin reversing the deforestation of South Orange. In response, Trustee Coallier stated the Trustees are endorsing the Tree Committee to help them be very thoughtful about how they plan the greenspaces in and around town and they are looking at creating the commission that the committee has recommended. She suggested residents that are interested in these matters should volunteer their time and/or fund raise on behalf of the Shade Tree Committee.

9. Approval of Minutes

A. The Village Clerk is requesting the Board's approval of the minutes for the following meeting:

- Regular meeting held on October 25, 2021 (Trustee Coallier is ineligible to vote)

Trustee Jones moved to approve the minutes of the regular meeting held on October 25, 2021 seconded by Trustee Brown.

Roll Call Vote:

Trustee Brown	Yes
Trustee Coallier	Abstain
Trustee Haskin	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Zuckerman	Yes
Motion Carried.	

10. Ordinances for First Reading

A. 2021-22 BOND ORDINANCE PROVIDING FOR VARIOUS IMPROVEMENTS



TO THE WATER UTILITY IN AND BY THE TOWNSHIP OF SOUTH ORANGE VILLAGE, IN THE COUNTY OF ESSEX, NEW JERSEY, APPROPRIATING \$500,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$500,000 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE THE COST THEREOF

Trustee Haskins moved to adopt Ordinance 2021-22 for first reading, seconded by Trustee Hilton.

Roll Call Vote:

Trustee Brown	Yes
Trustee Coalier	Abstain
Trustee Haskin	Yes
Trustee Hilton	Yes
Trustee Jones	Abstain
Trustee Zuckerman	Yes

Motion Carried.

- B. 2021-23 AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF SOUTH ORANGE VILLAGE, SECTION 340-10 WITH RESPECT TO PROHIBITED PARKING ON VALLEY STREET AND SECTION 340-22 WITH RESPECT TO LOADING ZONE ON VALLEY STREET

Trustee Jones moved to adopt Ordinance 2021-23 for first reading, seconded by Trustee Haskins.

Roll Call Vote:

Trustee Brown	Yes
Trustee Coalier	Yes
Trustee Haskin	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Zuckerman	Yes

Motion Carried.

- C. 2021-24 AN ORDINANCE AMENDING CHAPTER 27 OF THE VILLAGE CODE OF THE TOWNSHIP OF SOUTH ORANGE ADOPTING AN "ANTI-NEPOTISM POLICY"

Trustee Jones moved to adopt Ordinance 2021-24 for first reading, seconded by Trustee Coalier.

Roll Call Vote:

Trustee Brown	Yes
Trustee Coalier	Yes



Trustee Haskin Yes
Trustee Hilton Yes
Trustee Jones Yes
Trustee Zuckerman Yes
Motion Carried.

Trustee Jones moved that the Public Hearing for Ordinance #2021-22, Ordinance 2021-23 and Ordinance 2021-24 shall be at the Board of Trustees Meeting on Monday, December 13, 2021 beginning at 7:00 pm. On that dates, the Board may take further action. The Village Clerk is directed to see that the Ordinances are published in the Official Newspaper and posted in an open place in the Municipal Offices. The motion was seconded by Trustee Haskins. All members were in favor and none opposed.

11. Resolutions for Consent Agenda

- A. 2021-297 RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO ALEXANDER ELIAS ARCHITECTURE, LLC FOR ARCHITECTURE SERVICES AT THE PROPERTY LOCATED AT 133 FAIRVIEW AVENUE
- B. 2021-298 RESOLUTION AUTHORIZING THE HIRING OF A PART-TIME NPP COORDINATOR IN THE DEPARTMENT OF ADMINISTRATION FOR THE TOWNSHIP OF SOUTH ORANGE VILLAGE
- C. 2021-299 RESOLUTION AUTHORIZING THE CANCELLATION OF TAX SALE PREMIUMS FOR CERTIFICATE # 17-0035
- D. 2021-300 RESOLUTION AUTHORIZING THE CANCELLATION OF TAX OVERPAYMENT CREDIT FOR 81 KENMORE AVENUE
- E. 2021-301 RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION
NJS 40A:4-87

Trustee Coalier moved to adopt Resolutions 2021-297 through 2021-301, seconded by Trustee Jones.

Roll Call Vote:

Trustee Brown Yes
Trustee Coalier Yes
Trustee Haskin Yes



Trustee Hilton Yes
Trustee Jones Yes
Trustee Zuckerman Yes
Motion Carried.

Resolution for separate action

Trustee Coalier moved to withdraw Resolution 2021-073 previously on to award of a professional services contract to Alexander Elias Architecture, LLC for architecture services at the property located at 133 Fairview Avenue, seconded by Trustee Zuckerman.

Roll Call Vote:

Trustee Brown Yes
Trustee Coalier Yes
Trustee Haskin Yes
Trustee Hilton Yes
Trustee Jones Yes
Trustee Zuckerman Yes
Motion Carried.

12. Village President Appointment

Acting President Hilton made the following new appointments to the South Orange Historic Preservation Commission:

- A. 2021-VP10 VILLAGE PRESIDENT'S APPOINTMENT OF JULIE MCCOURT AS A CLASS B ALTERNATE MEMBER TO THE SOUTH ORANGE HISTORIC PRESERVATION COMMISSION

13. Approval of Bills

- A. Trustee Hartshorn Hilton, Chair of the Finance and Capital Projects Committee presents the Bills List audited by the Village Treasurer dated November 8, 2021. The Board of Trustees has been provided with a copy of the Bills List prior to the meeting for examination.

2021-302 RESOLUTION AUTHORIZING PAYMENT OF BILLS AND THE ISSUANCE OF CHECKS FOR THE PERIOD THROUGH NOVEMBER 8, 2021 IN THE TOTAL AMOUNT OF \$3,181,520.50

Trustee Hilton moved to adopt Resolution 2021-302, seconded by Trustee Zuckerman.



Roll Call Vote:

Trustee Brown	Yes
Trustee Coalier	Yes
Trustee Haskin	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Zuckerman	Yes
Motion Carried.	

14. Village President Report

There was no report

15. Village Administrator Report

Mr. Loehner discussed the following:

- 2021 Best Practices Inventory – The annual survey by the Division of Local Government Services to each Municipality in the State of New Jersey. The survey is an assessment of each municipality's compliance with several laws and evaluates the implementation of fiscal and operational best practices. The scoring affects the amount of State aid each municipality receives.

Mr. Loehner also discussed the River Greenway project. Currently they are still working on completing the necessary forms and hoping to complete in the upcoming months in order to start work in the spring. In regards to the first responder's radios, there is no update at this time.

16. Village Counsel Report

There was no report

17. Trustee Reports

A. Trustee Brown

B. **Trustee Coalier**

- Community Care & Justice – They have kickoff the outreach program and have 2 Social Workers that working with the first responders of the police department and rescue squad. The Social Workers are conducting training with the first responders to understand which encounters should be referred. The CC&J meetings are held on Monday nights and they are planning a



special Mayor's Night meeting with Newark Mayor Ras Baraka and Village President Collum. In December, Dr. Rios will be joining the CPC to discuss the results of the survey

C. Trustee Haskins

D. Trustee Hartshorn Hilton discussed the following:

- Friends of the South Orange Library provides many funding to the library including using your library card to visit different museums in the area
- Press Reader new streaming service that can be accessed through your library card. For more information, contact the Library
- Construction at the Connett Building is moving along and going well.

E. Trustee Jones discussed the following:

- Friends of the South Orange Library is have a jewelry sale this coming Saturday, November 13th, 1-4pm at the SOPAC Loft
- Founders Park is celebrating their 50th Anniversary this Saturday at 9am-11am with a community clean up and speakers from the community
- Meadowlands Park Conservancy is celebrating their 1 year Anniversary Sunday, November 14th, 11am at the Skate House
- Cornhole Classic this Saturday, November 13th

F. **Trustee Zuckerman**

- Cannabis Update – Next week is anticipated to be the last meeting. The Town Hall meeting was a success and the recording is on the website. They are planning to introduce the Ordinance before the end of this year.

18. Public Comment

Acting Village President opened meeting for public comment:
There were no questions or comments from the public.

19. New Business

There was no new business.

20. Adjournment



There being no further discussion, Trustee Jones moved to adjourned the meeting at approximately 9:00 pm. Acting President Hilton announced the next regular scheduled meeting is Monday, November 8, 2021.

***These minutes are a summary and the actual statements can be found on the video located on the Village's website at the following link:**

<https://southorangetwpnj.civicclerk.com/Web/Player.aspx?id=500&key=-1&mod=-1&mk=-1&nov=0>

ATTEST:


Ojetti E. Davis, Acting Village Clerk

TOWNSHIP OF SOUTHORANGEVILLAGE


Sheena C. Collum, Village President