



BOARD OF TRUSTEES REGULAR BOARD MEETING MINUTES

Monday, October 25, 2021 - 6:15 PM
Virtual Webex Meeting

ORDER OF BUSINESS

1. Call Meeting to Order

2. Roll Call

Village President Collum
Trustee Brown
Trustee Coalier - **ABSENT**
Trustee Haskins
Trustee Hartshorn Hilton
Trustee Jones
Trustee Zuckerman
Mr. Loehner, Village Administrator
Ms. Doran, Village Deputy Administrator
Mr. Rother, Village Counsel - **Absent**
Mr. Otis, Village Counsel
Ms. Davis, Acting Village Clerk

3. Meeting Notice Statement

Adequate notice of this meeting had been provided to the press in accordance with the Open Public Meetings Act, N.J.S.A 10:4-6 and in consideration of Executive Order No. 103, issued by Governor Murphy on March 9, 2020, declaring a State of Emergency and a Public Health Emergency in the State of New Jersey. Notice of this meeting was posted in Village Hall and on the Village's website, and has been filed in the Office of the Village Clerk. During a remote meeting, participants, including members of the public, may be muted by the host, however there will be an opportunity for them to participate and speak during the public portion of the meeting where participants will be unmuted at their request. Official action may be taken. Ogetti E. Davis, Acting Village Clerk

4. Resolution to go into Executive Session

2021-287 Resolution Authorizing an Executive Session at the October 25,



2021 Regular Meeting of the Board of Trustees

A. Matter/ (OPMA Exception) Executive Session

- Water Utility (Attorney/Client Privilege Matter)
- Personnel Matters (Personnel)
- Fire Department (Contract Negotiation & Attorney/Client Privilege)
- Redevelopment Updates (Contract Negotiation & Attorney/Client Privilege Matters)
- Village Audit (Attorney/Client Privilege)

Trustee Zuckerman moved to approve Resolution 2021-287, seconded by Trustee Haskins. All Trustees were in favor and none opposed.

5. Reconvene into Open Session

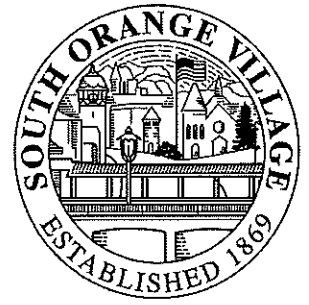
ROLL CALL Village President Collum
Trustee Brown
Trustee Coalier-Absent
Trustee Haskins
Trustee Hartshorn Hilton
Trustee Jones
Trustee Zuckerman
Mr. Loehner, Village Administrator
Ms. Doran, Village Deputy Administrator
Mr. Rother, Village Counsel-Absent
Mr. Otis, Village C
Ms. Davis, Acting Village Clerk

6. Announcements

Village President Collum read the following announcements:

A. Importance of continuing to follow the COVID-19 Emergency Precautions

Importance of continuing to follow the COVID-19 Emergency Precautions - As the COVID-19 pandemic continues to cause us all health concerns and inconvenience; it is critical that we continue to follow the emergency protocols put in place. Cases are still on the rise, so we must remain vigilant. If you haven't gotten the vaccine yet,



please do so. It is currently available for residents aged 12 and up. If we all do our part, we will see a return to normalcy soon.

B. **Water Department**

Important Notice from New Jersey American Water: We recognize that many people are facing additional hardship due to the COVID-19 public health emergency, making it difficult to stay current on your water bills. To help, as of 7/12/2021 and going forward, we are offering payment plans to assist customers with bringing their past due balance current. **For more information or to enroll in a payment plan, please contact the Customer Service Center at -1-855-722-7072. Call center representatives are available on weekdays from 8:00 am to 5:00 pm.**

C. **Community Care & Justice**

South Orange is partnering with Essex County and Seton Hall University to create and launch a social work pilot called the Community Care & Justice Program. The CC&J mission: to engage community members in designing and traveling their own wellness journeys, with a particular focus on protecting and elevating our most vulnerable members and our youth. CC&J might include 911 Diversion, Restorative Practice Councils, dialogue on How To Be An Anti-Racist, Community and First Responder Mental Health Awareness Training and more.

We have launched a survey to identify CC&J priorities and we need your eyes and ears and input!

What values should drive our program? Where do you see a need for social work? How can we empower our community members to improve their mental health and wellness? How can we supplement Village law enforcement services to improve public safety in our community? Please take some time to complete our CC&J survey, which you can access at the Community Care & Justice landing page on our Village website, and please spread the word to your friends and neighbors. Thank you in advance for your commitment to CC&J.

D. **The South Orange Recycling Facility has Reopened**

The Public Works facility reopened this past Saturday and resumed collection of recyclable materials and yard debris. Please note:

- No commercial vehicles, Ida storm-related debris, household



bulk items, or construction debris can be accepted.

- Mulch and humus are not available at this time.
- DPW will continue to circulate throughout South Orange picking up yard debris left at the curb
- Facility hours are Tuesdays and Thursdays from 7:30am-4pm and Saturdays from 8am-12pm (Noon)

Please visit the DPW Recycling Page for details: southorange.org/489/Recycling

E. **Department of Recreation and Cultural Affairs**

Basketball registration for players grades 6-8 is open. The program runs from December 4 - February 25 on Saturdays at the South Orange Middle School Gym. For additional information, please visit the department's website.

Indoor Field Hockey Registration coming soon for grades 6-8. The program will run from December 2nd - February 3rd on Thursdays from 6pm - 7pm. For additional details, please visit the department's website.

Seton Village Celebration

Join us on Friday evening, October 29 for a Seton Village Celebration.

We'll share all the good news about everything happening in Seton Village and enjoy some festive family fun with food from local restaurants and fall-themed crafts for the kids.

At dusk we'll show The Addams Family Movie. So bring your family, your neighbors, some lawn chairs and enjoy this family-friendly community celebration on the front lawn of the Father Vincent Monella Italian Cultural Center. Come for the news and stay for the celebration!

The Details:

Date: Friday, October 29 from 5:30PM - 8:30PM

South Orange Cornhole Classic

On Saturday, October 30th, come out to the Sloan Street lot to cheer on your friends and neighbors in the first South Orange Cornhole Classic. The brackets are complete with 32 teams competing and there's sure to be laughs and possibly heartbreak! The games start at 1pm and go until we have our winners. Costumes are optional but be



sure to bring your A-game. Registration is \$20/team. Visit the department website for additional information.

The Details:

Date: Saturday, October 30th from 1PM-5PM (or end of play)

Free Halloween Family Movie

On Halloween Sunday, after you've enjoyed all of the fun at Spooky Spiotta, walk your little ghosts and goblins over to our partners at The Village of SOPAC for a free, family friendly screening of Goosebumps! The movie starts at 1:45pm which will give you lots of time to enjoy trick-or-treating after the film!

The Details:

Date: Sunday, October 31 from 1:45PM - 3:30PM

F. **2021 General Election**

The 2021 General Election will be held on Tuesday, November 2, 2021, and the polls will be open from 6am to 8pm. Please check your sample ballot to locate your polling site or visit the Election page on the Village's website. The Village Clerk's office will be open on Election Day from 5:00am - 8:00pm. If you need assistance, please call (973) 378-7715 ext. 1.

The deadline for those wishing to request a Mail-In Ballot by mail is October 26, 2021. For those wishing to request a Mail-In Ballot in person have until 3pm on Monday, November 1, 2021, by going to the Essex County Clerk's Office, Essex County Hall of Records, Room 246, 465 Dr. Martin Luther King, Jr. Boulevard, Newark, NJ.

In-Person Early Voting is held from Saturday, October 23rd through Sunday, October 31st. Early voting hours are Monday through Saturday 10am to 8pm and Sunday 10am to 6pm. No appointment necessary. Please visit the Village website for the list of locations in Essex County.

For voters who have requested a Vote by Mail Ballot, we now have 2 locations for the Safe and Secured Essex County Election Ballot Drop Box:

1. The Gazebo across from the South Orange Fire Station (56 Sloan Street).



2. Seton Hall University in front of Duffy Hall

7. Presentation

A. Village Spotlight

Community Relations Committee celebrates 25 years with the Community Coalition on Race

Trustee Jones introduced Nancy Gagnier Executive Director, Audrey Rowe Program Director and Kelly Quirk Chair of the South Orange Maplewood Community Coalition on Race (CCR) and briefly described the committee. The CCR will be celebrating their 25 Anniversary in March of 2022. Ms. Gagnier discussed upcoming events, some of their programs including the Wealth Gap Equalizer Loan Program. Ms. Rowe announced they will be hosting the Board of Education Candidates on October 26 at 7pm, registration required. Ms. Quirk thanked the volunteers and shared her on personal experience with the CCR. All three ladies thanked the Village President and the Trustees for this Village Spotlight.

8. Public Comment

Village President opens meeting for public comment:

1. David Kraiker 68 Massel Terrace discussed the recent approval of the Storage Platform by the Planning Board. Mr. Kraiker wanted to bring the following stipulations to the BOT:
 - Sidewalk to remain open as much as possible during construction
 - Tree preservation
 - Applicant to attend the Environment Commission to discuss the trees
2. Chris Black 67 Massel Terrace Chair of the Founders Park Conservancy asked about the next steps for the Storage Facility and discussed the pedestrian safety, landscape, lighting, ownership of the community space and oversight during construction by the Village.
3. Jessica Miller 87 Hixon Place expressed some concerns with the Storage Facility project but feels if it will be a good project if done correctly.
4. Julie McCourt 73 Hixon Place discussed some of her concerns and asked the Historic nature of the park be preserved.

President Collum explained the Resolution for the Storage Facility will be on



the next Planning Board agenda for approval and the applicant will have to comply with the conditions of the Resolution. She suggested a liaison from the Academy Heights Association and the Founders Park Conservancy to work with the Village as the process moves forward. There will be a preconstruction meeting and before the access agreement is introduced to the BOT she will make sure both groups receive a copy. President Collum mentioned there will be a project manager who will be providing reports as the project moves along.

9. Approval of Minutes

A. The Village Clerk is requesting the Board's approval of the minutes for the following meeting:

- Regular meeting held on October 11, 2021 (Trustee Hilton is ineligible to vote)

Trustee Jones moved to approve the minutes of the regular meeting held on October 11, 2021 seconded by Trustee Haskins.

Roll Call Vote:

Trustee Brown	Yes
Trustee Coalier	Absent
Trustee Haskin	Yes
Trustee Hilton	Abstain
Trustee Jones	Yes
Trustee Zuckerman	Yes
Motion Carried.	

10. Ordinance for First Reading

A. 2021-22 BOND ORDINANCE PROVIDING FOR VARIOUS IMPROVEMENTS TO THE WATER UTILITY IN AND BY THE TOWNSHIP OF SOUTH ORANGE VILLAGE, IN THE COUNTY OF ESSEX, NEW JERSEY, APPROPRIATING \$500,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$500,000 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE THE COST THEREOF

ROLL CALL VOTE: **TABLED TO NEXT BOT AGENDA**

11. Ordinances for Second Reading



A. 2021-21 AN ORDINANCE CREATING THE POSITION OF COMMUNITY CARE AND JUSTICE SOCIAL WORKER

PUBLIC HEARING: Annemarie Maini 134 Irving Avenue via email asked about who the person will be reporting to, the current social worker's role in this work and the reason for this moving forward without the needs analysis that the survey was supposed to provide.

President Collum briefly explained the social worker will be reporting to the Administrator. Trustee Hilton explained the current senior social worker is tasked with working with the seniors and the social worker for the CCJ is tasked with more police related work. President Collum explained the survey is very lengthy and hasn't been as robust of a shortly survey but it doesn't change the needs or the intention of how we are moving forward at this time.

Trustee Hilton moved to adopt Ordinance 2021-21 for second reading, seconded by Trustee Haskins.

Roll Call Vote:

Trustee Brown	Yes
Trustee Coalier	Absent
Trustee Haskin	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Zuckerman	Yes
Motion Carried.	

12. Resolutions for Consent Agenda

2021-288 RESOLUTION AUTHORIZING THE HIRING OF PART-TIME SEASONAL EMPLOYEE IN THE DEPARTMENT OF RECREATION AND CULTURAL AFFAIRS FOR THE TOWNSHIP OF SOUTH ORANGE VILLAGE

2021-289 RESOLUTION AUTHORIZING AND RATIFYING THE HIRING OF PART-TIME CROSSING GUARD FOR THE SOUTH ORANGE POLICE DEPARTMENT

2021-290 RESOLUTION AUTHORIZING THE HIRING OF A PART-TIME COMMUNITY CARE & JUSTICE SOCIAL WORKER IN THE DEPARTMENT OF ADMINISTRATION FOR THE TOWNSHIP OF SOUTH ORANGE VILLAGE

2021-291 RESOLUTION IN SUPPORT OF A ZERO WASTE COMMUNITY,



PURSUIT OF RECOMMENDATIONS AND STRATEGIES ARTICULATED BY ZERO WASTE ASSOCIATES AND THE CREATION OF A JOINT WORKING GROUP WITH MAPLEWOOD TOWNSHIP FOR THE PURPOSE OF CREATING AND RELEASING A JOINT PUBLIC BID FOR COLLECTION AND PROCESSING SERVICES DESIGNED TO ADVANCE THE PRODUCTION OF ZERO WASTE

2021-292 RESOLUTION CERTIFYING THE BOARD OF TRUSTEES' RECEIPT AND REVIEW OF THE 2020 ANNUAL AUDIT REPORT

2021-293 RESOLUTION ACCEPTING THE CORRECTIVE ACTION PLAN FOR THE 2020 ANNUAL AUDIT REPORT

Trustee Haskins moved to adopt Resolutions 2021-288 through 2021-2021-293, seconded by Trustee Jones.

Roll Call Vote:

Trustee Brown	Yes
Trustee Coalier	Absent
Trustee Haskin	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Zuckerman	Yes
Motion Carried.	

13. Board of Health

- A. Trustee Brown moved to recess the meeting of Board of Trustees and convene as the Board of Health, seconded by Trustee Hilton. All members were in favor.

Roll Call:

Board Member Brown
Board Member Collum
Board Member Haskins
Board Member Hartshorn Hilton
Board Member Jones
Board Member Zuckerman
Board President Coalier - **Absent**

Board Members have been provided with the monthly report for October 2021 from John M. Festa, M.A., Health Officer. Mr. Festa gave a brief update on covid cases and discussed sites where



residents can receive testing, vaccinations and booster shots. This week Mr. Festa will be meeting with the State Department of Health and will provide more updates at the next Board of Health meeting.

There being no further discussion, Ms. Collum moved to adjourn as the Board of Health and reconvene as the Board of Trustees, seconded by Mr. Haskins. Acting President Jones adjourned the meeting at approximately 8:15 pm. All members were in favor.

Reconvened as Board of Trustees and all members are still present

14. Alcohol and Beverage Control Board

- A. Trustee Zuckerman moved to recess the meeting of Board of Trustees and convene as the Alcohol and Beverage Control Board, seconded by Trustee Jones. All members were in favor.

Roll Call:

Board Member Brown
Board Member Coalier
Board Member Haskins
Board Member Hartshorn Hilton
Board Member Jones
Board Member Zuckerman
Board President Collum

2021-294 RESOLUTION APPROVING THE RENEWAL OF LIQUOR LICENSE FOR EDEN CAFÉ & DINING LLC FOR THE 2021-2022 LICENSE TERM

Trustee Jones moved to adopt Resolution 2021-294, second by Trustee Zuckerman.

Roll Call Vote:

Trustee Brown	Yes
Trustee Coalier	Absent
Trustee Haskin	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Zuckerman	Yes

Motion Carried.

There being no further discussion, Trustee Brown moved to adjourn as the Alcohol and Beverage Control Board and reconvene as the



Board of Trustees, seconded by Mr. Haskins. President Collum adjourned the meeting at approximately 8:20 pm. All members were in favor.

Reconvened as Board of Trustees and all members are still present

15. Approval of Bills

- A. Trustee Hartshorn Hilton, Chair of the Finance and Capital Projects Committee presents the Bills List audited by the Village Treasurer dated October 25, 2021. The Board of Trustees has been provided with a copy of the Bills List prior to the meeting for examination.

2021-295 RESOLUTION AUTHORIZING PAYMENT OF BILLS AND THE ISSUANCE OF CHECKS FOR THE PERIOD THROUGH OCTOBER 25, 2021 IN THE TOTAL AMOUNT OF \$6,938,303.94

Trustee Hilton moved to adopt Resolution 2021-295, second by Trustee Haskins.

Roll Call Vote:

Trustee Brown	Yes
Trustee Coalier	Absent
Trustee Haskin	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Zuckerman	Yes
Motion Carried.	

16. Village President Report

President Collum deferred her report to the next meeting

17. Village Administrator Report

Mr. Loehner discussed the following:

- Employee Vaccination Update – All employees are required to be vaccinated or tested weekly. Currently, 90% of the staff is vaccinated, 87.3% in the Police Department and 75% in the Fire Department
- 2020 Audit Report – Mr. Loehner explained there are 2 items of the audit to be worked on which are purchase orders and asset inventory in which he will be looking into an outside contractor to work on the



inventory. These items will be worked on in the upcoming year with the corrective action plan.

In response to board questions, Mr. Loehner discussed the recording of vaccines and testing and a report is run every week for compliance. He will reach out to the rescue squad to share the Village's vaccine policy in hopes that they will follow.

18. Village Counsel Report

19. Trustee Reports

- A. Trustee Brown
- B. Trustee Coalier
- C. **Trustee Haskins**
Environmental Commission/Green Team

- Municipal Solid Waste/Recycling - Encouraged members of the public to attend and participate in the meetings every 3rd Thursday at 7pm virtually
- Trees – There will be a presentation by the Shade Tree Committee at the next BOT meeting. Next week they will begin with plantings of 110 trees throughout the Village
- Leaves – Discussed DPW picking up leaves in advance of today's storm.
- Stormwater – Piles of leaves should not be placed in the stormwater. A better practice would be to mulch, bag or if left in the street make sure it does not run into the stormwater.

Mr. Loehner discussed updating the leaf map to clear up some confusion. Ms. Doran explained where the leaf map can be found on the website.

- D. Trustee Hartshorn Hilton
- E. Trustee Jones
 - There will be a ribbon cutting for YUP (Your Ultimate Patty Place) 400 Irvington Avenue on October 28th at 3pm – 7pm and grand opening ceremony
- F. Trustee Zuckerman



20. Public Comment

Village President opens meeting for public comment
There were no public questions or comments.

21. New Business

There was no new business.

22. Adjournment

There being no further discussion, Trustee Jones moved to adjourned the meeting at approximately 8:145pm. President Collum announced the next regular scheduled meeting is Monday, November 8, 2021.

***These minutes are a summary and the actual statements can be found on the video located on the Village's website at the following link:**

<https://southorangetwpnj.civicclerk.com/Web/Player.aspx?id=520&key=-1&mod=-1&mk=-1&nov=0>

ATTEST:


Ojetii E. Davis, Acting Village Clerk

TOWNSHIP OF SOUTHORANGEVILLAGE


Sheena C. Collum, Village President