

**TOWNSHIP OF SOUTH ORANGE VILLAGE
BOARD OF TRUSTEES
REGULAR MEETING MINUTES
MARCH 8, 2021**

CALL MEETING TO ORDER

Village President Collum called the regular meeting of the Township of South Orange Board of Trustees to order on Monday, March 8, 2021 at approximately 6:15 pm in a Virtual WebEx meeting.

ROLL CALL:

Present: Village President Collum, Trustee Clarke, Trustee Coallier, Trustee Hilton, Trustee Jones, Trustee Schnall, Trustee Zuckerman, Mr. Loehner Village Administrator, Mr. Rother Village Counsel, Mr. Otis Counsel, Ms. Davis Acting Village Clerk

MEETING NOTICE STATEMENT

Ms. Davis read the following statement:

Adequate notice of this meeting has been provided to the press in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6. In addition, notice of this meeting was posted in Village Hall and on the Village's website, and has been filed in the Office of the Village Clerk. Official action may be taken.

APPROVAL OF RESOLUTION FOR EXECUTIVE SESSION

2021-046 Resolution Authorizing an Executive Session at the March 8, 2021, regular meeting of the Board of Trustees.

President Collum stated the board would be discussing the following:

- Fire Department Consolidation (attorney/client privilege)
- Deputy Administrator Role (Personnel Matter)
- Redevelopment updates (contract negotiation)
- Capital spend tracking against ordinances and bond funding (attorney/client privilege)

Trustee Schnall moved to approve Resolution 2021-046, seconded by Trustee Jones. All Trustees were in favor and none opposed.

RECONVENE OPEN SESSION

ROLL CALL:

Present: Village President Collum, Trustee Clarke, Trustee Coallier, Trustee Hartshorn, Trustee Hilton, Trustee Jones, Trustee Schnall, Trustee Zuckerman, Mr. Loehner Village Administrator, Mr. Otis Counsel, Ms. Davis Acting Village Clerk

Absent: Mr. Rother Village Counsel

ANNOUNCEMENTS:

President Collum read the following announcements:

Importance of continuing to follow the COVID-19 Emergency Precautions - As the COVID-19 pandemic continues to cause us all health concerns and inconvenience; it is critical that we continue to follow the emergency mandates put in place at the various levels of government. Please continue to wear your face masks when out in public, always maintain six feet of distance, avoid large gatherings, wash your hands frequently, and quarantine for 14 days if returning from a location that has a travel advisory.

Recreation and Cultural Affairs Announcements

Registration for the Summer Playground Camp will open March 1st at 9:00 AM. Registration is open to South Orange residents that have a current 2021 recreation membership. Registration and additional page.

The Department of Recreation and Cultural Affairs is looking for field maintenance workers, lifeguards, camp staff and pool staff. Applications can be found on the Village's website.

Women's History Month

March is Women's History Month and South Orange is partnering with Maplewood for a series of events to celebrate women. On Tuesday, March 2 at 7:30 PM, head over the Maplewood Town Council meeting to watch the past and present elected officials issue a Proclamation opening up this month. Additionally, we are going virtual with our SOMA "Wear White for Women" Group Photo by hosting a virtual conversation on Thursday, March 4th at 6:00 PM. To see a full lineup, please head over to somawomen.org

2021 SEWER BILL ALERT

The 2021 Sewer Bills are on the way! Please expect them by mail during the week of March 8th. The grace period for payment is April 12, 2021. For your convenience, payments can be made on the Village's website using the following link: [Utility Bill Payment - Village of South Orange \(cit-e.net\)](#); sent by mail or left at the secured drop box in Village Hall near the Tax Office door on the third floor. At this time, cash payments are not accepted.

Water Utility

On February 22, 2021, the South Orange Village Board of Trustees voted and passed Ordinance #2021-01, which changed water rates. A copy of this ordinance is available at www.southorange.org. The rate changes are effective March 21, 2021 from the current basic rate of \$6.52 to \$7.00 per ccf (100 cubic feet).

Call for Volunteers

South Orange Village is looking for residents who are interested in volunteering to serve on a variety of Boards and Committees, including, but not limited to the Planning Board, Zoning Board of Adjustment, Community Police Collaborative and the newly formed South Orange Community Board.

The **Planning Board** is authorized to exercise power with regard to: drafting and adopting the Master Plan for the Township, reviewing subdivision and site plan applications for permitted uses, drafting recommendations as to the zoning ordinance or amendments and redevelopment plans.

The **Zoning Board of Adjustment** hears variance applications and appeals from rulings and determinations arising from the enforcement of Village zoning ordinances. South Orange is partnering with Essex County and Seton Hall University to create and launch the **Community Care & Justice program**. With CC&J, the Village seeks to engage community members in designing and traveling their own wellness journeys, with a particular focus on protecting and elevating our most vulnerable members and our youth.

The **Community Police Collaborative (CPC) Committee** advises South Orange Village elected officials on matters relating to Public Safety oversight. The CPC has three permanent subcommittees and one ad hoc subcommittee addressing department community outreach, training, data & analytics, and code review, respectively.

The **South Orange Community Board** is a newly formed committee with 2 representatives from each of the 10 neighborhoods in South Orange and the committee is currently in need of representatives from Montrose, Newstead, South Mountain, Tuxedo park, Upper Wyoming and Village Colonials.

The **Community Relations Committee** works to ensure that the needs of our residents and businesses are met by creating community-focused programs.

If you would like to be considered for appointment to any of the various South Orange boards or committees, please click on the following link to complete the [Volunteer Application](http://southorange.org/374/Volunteering) and submit it with your resume, biography, or curriculum vitae (c.v.):
<http://southorange.org/374/Volunteering>

Additional Trustee Announcements:

Trustee Clarke announced the South Orange Transportation Committee (SOTAC) is also looking for members and a chair person.

Trustee Coalier briefly discussed the Virtual Town Hall meeting on the Community Care & Justice program and shared a word cloud. She discussed the next steps will be gathering volunteers and outreach.

VILLAGE OF THE MONTH

- March 2021 Presentation and Proclamation - Linda Beck
Trustee Jones read the proclamation and mentioned due to technical difficulties in the past, the video for Volunteer is posted on the Villager of the Month page of the Village website. Village President and the Trustees gave praises and thanks to Ms. Beck for all

the volunteer work she has done. Ms. Beck stated it brings her joy to help make the Village better.

PUBLIC COMMENTS

The board received an email from Mr. Parlapiano resident of South Orange wanting to draw attention to another missed opportunity to improve pedestrian and biking safety in town by incorporating safety improvements in repaving projects, this time on Grove Road. Mr. Loehner will follow up on this.

Edward Matthews South Orange resident expressed concerns on the RFQ for the baseball instruction. Trustee Jones and Trustee Hilton both explained that this has been discussed at length but felt this was the best for the residents.

APPROVAL OF MINUTES

Trustee Hilton moved to approve the minutes of August 12, 2019, seconded by Trustee Clarke.

Roll Call:

Trustee Clarke	Yes
Trustee Coallier	Yes
Trustee Hilton	Yes
Trustee Jones	Absent
Trustee Schnall	Yes
Trustee Zuckerman	Absent

Motion carried.

Trustee Hilton moved to approve the minutes of August 26, 2019, seconded by Trustee Clarke.

Roll Call:

Trustee Clarke	Yes
Trustee Coallier	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Schnall	Yes
Trustee Zuckerman	Yes

Motion carried.

Trustee Hilton moved to approve the minutes of January 25, 2020, seconded by Trustee Clarke.

Roll Call:

Trustee Clarke	Yes
Trustee Coallier	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Schnall	Yes
Trustee Zuckerman	Yes

Motion carried.

Trustee Hilton moved to approve the minutes of February 8, 2021, seconded by Trustee Clarke.

Roll Call:

Trustee Clarke	Yes
Trustee Coallier	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Schnall	Yes
Trustee Zuckerman	Yes

Motion carried.

ORDINANCES FOR SECOND READING

2021-03 BOND ORDINANCE PROVIDING FOR THE ADVANCED WATER METERING INFRASTRUCTURE PROJECT IN AND BY THE TOWNSHIP OF SOUTH ORANGE VILLAGE, IN THE COUNTY OF ESSEX, NEW JERSEY, APPROPRIATING \$3,000,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$3,000,000 BONDS OR NOTES OF THE VILLAGE TO FINANCE PART OF THE COST THEREOF

Public Hearing: There were no public comments

Trustee Clarke moved to adopt Ordinance 2021-03 for second reading, seconded by Trustee Hilton.

Roll Call:

Trustee Clarke	Yes
Trustee Coallier	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Schnall	Yes
Trustee Zuckerman	Yes

Motion carried.

2021-04 AN ORDINANCE AMENDING THE VILLAGE CODE, CHAPTER 340, 'TRAFFIC', BY AMENDING AND RESTATING SECTION 340-4, "SNOW EMERGENCY NO-PARKING AREAS", BY INCLUDING ALL MUNICIPAL PUBLIC ROADS AND DELETING SUBSECTION 340-4C

Public Hearing: There were no public comments

Trustee Coallier moved to adopt Ordinance 2021-04 for second reading, seconded by Trustee Clarke.

Roll Call:

Trustee Clarke	Yes
Trustee Coallier	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Schnall	Yes

Trustee Zuckerman Yes
Motion carried.

2021-07 Ordinance Amending the Village Code, Chapter 143, "FEES", by Amending Membership and Various Fees Related to Recreation Programs

Trustee Hilton moved to adopt Ordinance 2021-07 for second reading, seconded by Trustee Coallier.

Roll Call:

Trustee Clarke Yes
Trustee Coallier Yes
Trustee Hilton Yes
Trustee Jones Yes
Trustee Schnall Yes
Trustee Zuckerman Yes
Motion carried.

RESOLUTIONS ON CONSENT AGENDA

2021-047 RESOLUTION AUTHORIZING AGREEMENT WITH RICOH USA, INC FOR THE PURCHASE OF THE PROPRIETARY DOCUWARE CLOUD PROFESSIONAL SOFTWARE USED BY THE VILLAGE IN THE AMOUNT OF \$9,589.00.

2021-048 RESOLUTION AWARDING CONTRACT TO CCM CONTRACTING, INC FOR GROVE ROAD IMPROVEMENTS

2021-049 RESOLUTION IN HONOR OF LEE BOSWELL-MAY AND NAMING ROAD "BOZ WAY"

2021-050 RESOLUTION AUTHORIZING A CONTRACT WITH THE GYM MAPLEWOOD FOR BASEBALL INSTRUCTION AND CAMPS BEGINNING MARCH 2021 THROUGH FEBRUARY 2022 FOR THE DEPARTMENT OF RECREATION AND CULTURAL AFFAIRS

2021-051 RESOLUTION OF COMMENDATION AND RECOGNITION FOR THE WORK OF THE SOUTH ORANGE ARTS ADVISORY COMMITTEE

Trustee Zuckerman moved to approved Resolutions #2021-047 through #2021-051 and Resolution, seconded by Trustee Schnall.

Roll Call:

Trustee Clarke Yes
Trustee Coallier Yes
Trustee Hilton Yes
Trustee Jones Yes
Trustee Schnall Yes
Trustee Zuckerman Yes
Motion carried.

APPROVAL OF BILLS

Trustee Hartshorn Hilton, Chair of the Finance and Capital Projects Committee presents the Bills List audited by the Village Treasurer dated March 8, 2021. The Board of Trustees has been provided with a copy of the Bills List prior to the meeting for examination.

2021-052 Resolution Authorizing the Payment of Bills and the Issuance of Checks for the period through February 8, 2021 in the total amount of \$6,903,268.08

Trustee Hilton moved to approve Resolution #2021-052, seconded by Trustee Clarke.

Roll Call Vote:

Trustee Clarke	Yes
Trustee Coallier	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Schnall	Yes
Trustee Zuckerman	Yes

Motion carried.

VILLAGE PRESIDENT REPORT

President Collum mentioned they are getting ready for the budget introduction and hopeful it will be early this year.

VILLAGE ADMINISTRATOR REPORT

- River Greenway update - Mr. Loehner discussed a call with the DOT and guidance he received. There is an opportunity to apply for more funding and request for reimbursement for having someone on site at all times. There will be a follow up meeting next month and he is taking the required classes.
- Baird update – Mr. Loehner discussed the construction, demo phase and walk through. He mentioned there is some asbestos which will be done by a different contracting company. A resolution will be coming soon.

VILLAGE COUNSEL REPORT

There was no report from the Village Counsel

TRUSTEE REPORTS

Trustee Clarke discussed the following:

- Environmental Commission – Trustee Clarke stated they did win the Grant for the New Jersey Urban Community Garden State and gave a shout out to Village Administrator for his work on getting this grant. The grant will allow them to place 60 plus trees in various parks in the Village.
- Public Works & Utilities – An architect has been awarded for the DPW yard changes and they have received 5 responses for the Recycling RFP

- JMEUC – Discussed the study participation with Department of Health and Human Services on a health study regarding COVID-19.

Trustee Coalier discussed the following:

- Community Care & Justice Program – The replay of the meeting held on March 7th is on the Village website

Trustee Jones discussed the following:

Recreation and Cultural Affairs:

- Carter Park – The trees cannot be put out until the fall. Construction to begin soon.

Seton Village Irvington Avenue Corridor

- Clean Up, Green up – The are proposing Clean-up day to be scheduled on May 15th or May 16th
- Meetings are held on the 4th Tuesday of the month

PUBLIC COMMENTS

There were no public comments.

NEW BUSINESS

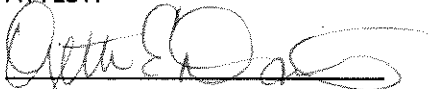
There was no new business.

ADJOURNMENT

There being no further discussion, Trustee Jones moved to adjourned the meeting at approximately 9:30pm, seconded by Trustee Clarke. The next regular scheduled meeting is Monday, March 22, 2021.

Approved Minutes: March 22, 2021

ATTEST:


Ojetti E. Davis, Acting Village Clerk

TOWNSHIP OF SOUTH ORANGE VILLAGE


Sheena C. Collum, Village President

***These minutes are a summary and the actual statements can be found on the video located on the Village's website at the following link:**

<https://southorangetwpnj.civicclerk.com/Web/Player.aspx?id=17&key=-1&mod=-1&mk=-1&nov=0>