



HISTORIC PRESERVATION COMMISSION REGULAR MEETING MINUTES

Thursday, August 21, 2025 - 7:30 PM

Virtual Webex Meeting

To access information on how to use WebEx to join the meeting, please click on the following link: <https://www.southorange.org/800/WebEx-FAQs>

ORDER OF BUSINESS

Chair Levine opened the meeting at approximately 7:30 pm:

1. Roll Call

Class A Commissioners

Karen Marlowe, Vice Chair - Absent

Anina Rossen - Absent

Class B Commissioners

Jacob Levine, Chair

Jason Martinek

Julie McCourt

Gretchen Schumann

David Wright

Alternates

Vacant (Class A)

Vacant(Class B)

Summer Jones, Village Council Liaison

William Sullivan, Commission Counsel – Absent

Robert Mellinger, Associate Counsel

Ogetti Davis, Recording Secretary

2. Meeting Notice Statement

Chair Levine read the following statement:

Adequate notice of this meeting had been provided to the press in accordance with the Open Public Meetings Act, N.J.S.A 10:4-6. In addition, notice of this meeting was posted in Village Hall and on the Village's website, and has been filed in the Office of the Village Clerk. Official action may be taken.

3. Approval of Minutes



- A. Regular meeting held on June 26, 2025:
Mr. Wright moved to approve the minutes of the meeting held on June 26th, seconded by Chair Levine. All members were in favor and none opposed.

4. New Business

There was no new business discussed.

5. Old Business

- A. Library Update – There was no report.

6. Discussion/Follow Up/Action Items

- A. Village Council Report:
Councilwoman Jones announced Community Day is scheduled for Sunday, September 14th, 1pm – 3pm near the Skate House. The board discussed the need to update the brochures with the updated logo.

Also, she mentioned the Municipal Election for the first time historically will be held this November.

The Village Council is planning to meet in person at one of the September meetings and the statutory boards will follow if all goes well. We will soon be moving to the Zoom platform as well.

Councilwoman Jones shared the Maplewood HPC sent out post cards of 100-year anniversary of historic homes with the names of the original owners and architects. She thought that might be something this commission would be interested in doing in the future.

- B. Local landmark designation and FAQ:
Councilwoman Jones mentioned the Village Administrator would like the letter to be revised for easier understanding for the residents. Chair Levine discussed next steps for the hearings, noticing the properties owners and hearing possibly 10 owners at a time per meeting.

7. Subcommittee Updates

There were no updates.

8. Public Comments

There were no questions or comments from the public.

9. Next Meeting Date



A. Thursday, September 25, 2025

10. Adjournment

There being no further discussion, Chair Levine moved to adjourn the meeting, seconded by Ms. Marlowe. All members were in favor and none opposed. Chair Levine adjourned the meeting at approximately 7:50 pm.

Respectfully Submitted by,
Ojetti Davis
Recording Secretary