



South Orange Parking Authority

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Mark C. Hartwyk, *Executive Director*

Gregory A. Busch, *Counsel*

Commissioners

Marc Bromfeld
William Agnellino
Dennis Borden
Robert Sandow
Eric Siskind

OPEN MINUTES

A regular meeting of the South Orange Parking Authority was held on Tuesday, March 18, 2025 via Zoom conference call. Meeting was called to order by Vice Chairman Agnellino at 7:00pm.

Next Meeting Date: Tuesday, April 15, 2025.

Roll call was taken.

Present: Vice Chairman Agnellino, Commissioners Borden, Sandow and Siskind.

Also Present: Mark Hartwyk (ED), Neva Rodriguez AD, and SOPA Counsel Greg Busch, Councilmen Bill Haskins.

Absent: Chairman Bromfeld advised the ED he would not be in attendance prior to tonight's meeting.

Financials: All financial reports were forwarded to the Treasurer in advance of this meeting. The ED gave the cash position as of March 18, 2025 for the SOPA accounts \$596,341. and NJ Transit \$300,071.

Approval of Checks: A motion was made by Commissioner Borden and seconded by Commissioner Siskind to approve three ACH payments and SOPA checks #2455-2467 totaling \$13,523.51 and NJT Checks 1183-1184 totaling *\$50,800.00 all were in favor.

** 2nd Quarter lease payments included in this check list for NJ Transit.*

Resolution Adopting Open Minutes for February 18, 2025: A motion was made by Commissioner Borden and seconded by Commissioner Siskind, all were in favor.

Legal: No legal issues to discuss.

Public Comment: No public comment

Open Session Updates:

The ED shared that he interviewed and hired a new overnight Enforcement Officer, we will be bringing him in to start his training next week. He will be on during the daytime hours training for the next two weeks. The ED will then take him out on the over nights to get him familiar with the town. The ED also advised that he is currently seeking another SOPA Tech. The ED shared that the office has released an offer mailing for the NJ Transit lot. The office is currently handling monthly and quarterly renewals this time of the year. We have started our spring cleaning. The ED shared that he has increased the number of employee spaces in the Taylor Place garage along the back wall. The apartment complex at Taylor and Vose leased over 2500 sq ft to Atlantic Health Group. We have been working with them over the past few months to get their employee situated with their employee permits and get them acclimated with their clients that will be coming into the office. Commissioner Borden inquired how this would affect our number of spaces in the Taylor Place garage? The ED replied that in that location we still have ample parking for shopper and public use. There is one whole side and center of the garage that is available for the in and out public. The spaces that were turned over to business spaces are along the back and underutilized. This was a good solution for the particular need at this time. Commissioner Siskind asked if the company (Atlantic Health) was looking for some type of validation parking? The ED stated they are looking for validation parking and that he will be speaking to them in regards to that, as ParkMobile has a validation program that he looked into in the past. So he has to revisit that option. Commissioner Siskind stated that the pay station might also have the feature for validation by entering a code. Vice Chairman Agnellino inquired about the use of the new garage in comparison of the old surface lot, as far as shopper parking. The ED stated from his observation as well as the enforcement officers the lot is being used just not to its full capacity.

A motion was made by Commissioner Borden and seconded by Commissioner Sandow to go out of Open Session into Closed Session at 7:10pm, all were in favor.

A motion was made by Commissioner Borden and seconded by Commissioner Sandow to go out of Closed Session and back into Open Session at 7:13pm, all were in favor.

There being no further business to discuss, a motion to adjourn was made by Commissioner Sandow seconded by Commissioner Border, all were in favor. The meeting adjourned at 7:13pm.



APPROVED