



South Orange Parking Authority

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Mark C. Hartwyk, *Executive Director*

Gregory A. Busch, *Counsel*

Commissioners

Marc Bromfeld
William Agnellino
Dennis Borden
Robert Sandow
Eric Siskind

OPEN MINUTES

July 16, 2024

A regular meeting of the South Orange Parking Authority was held on Tuesday, July 16, 2024 via Zoom conference call. Meeting was called to order by Chairman Bromfeld at 7:03pm.

Next Meeting Date: Tuesday, August 20, 2024.

Roll call was taken.

Present: Chairman Bromfeld, Commissioners Agnellino, Sandow and Siskind.

Also Present: Mark Hartwyk (ED), SOPA Counsel Greg Busch, Councilman Haskins and Neva Rodriguez.

Absent: Commissioner Borden

Financials: All financial reports were forwarded to the Treasurer in advance of this meeting. The ED gave the cash position as of July 16, 2024 for the SOPA accounts \$534,939.00 and NJ Transit \$211,048.00.

Approval of Checks: A motion was made by Commissioner Siskind and seconded by Commissioner Agnellino to approve three ACH payments and SOPA checks #2351-2363 totaling \$211,048.00. NJ Transit checks # 1164-1167 totaling \$52,285.75.
(*3RD Quarter payments for NJ Transit main station and Mountain Station included in this checks list.*)

Resolution Adopting Open Minutes for June 16, 2024: A motion was made by Commissioner Sandow and seconded by Commissioner Agnellino, all were in favor. Commissioner Siskind abstained.

Legal: No legal issues to discuss.

Public Comment: No public comment.

Open Session Updates:

The ED had sent over a detailed operations report outlining all of the current things taking place. This included the meeting regarding the Third Street Garage. The ED informed the Board of the new digital kiosk that was installed today on Sloan St in front Cait & Abby's. It looks great, it's the newest digital downtown update, through the efforts of the Beautification committee and the Downtown South Orange group. They will be removing the old kiosk tomorrow. There will be another phase of beautification on Sloan St including mulching. This will also address the strip where we removed all the trees and scrubs. Paula has returned to the office and is currently part time.

Commissioner Sandow wanted the Ed to elaborate on the issues involving the Third Street Garage. The ED summarized the issues he had included in the earlier email. We put together a meeting of representatives from the management company, (Buzzuto) the Pro Park Garage operator (Melbourne), the police department (Sgt. Lonero) as well as the Authority. Out of the meeting it was determined that we needed additional cameras, safe fence installed on the top of the wall, as well as new signage as to what is prohibited in the Third St Garage. It was a good proactive meeting. The signage has been ordered once the signs have been received they will be put in place.

PD has increased patrols in that location, every patrol car passes through the garage at least 2 times during their shifts, as well as SOPA officers patrolling and enforcing the location. Commissioner Sandow wanted to know if we were covered by insurance in case something happened. The ED stated that he believes we (SOPA) are covered under the insurance that is held by Pro-Park who is the third party operator on behalf of JP Morgan Chase/ Bozzuto management. Counsel stated that he has the contract and he will review the language and give an update at the next Board meeting.

Commissioner Siskind inquired as to who was monitoring the cameras? The ED stated the PD, the Parking Authority also has a feed to cameras. The software was installed when the cameras were installed. The ED stated there used to be a control center based in Connecticut that would monitor the cameras and would call the local police. However, the fee for that was very high and we no longer wanted to pay for that, so we requested access to the cameras for both SOPA and SOPD.

A motion was made by Commissioner Agnellino and seconded by Commissioner Sandow to go out of Open Session into Closed Session at 7:16pm, all were in favor.

A motion was made by Commissioner Sandow and seconded by Commissioner Agnellino to go out of Closed Session and back into Open Session at 7:16pm, all were in favor.

There being no further business to discuss, a motion to adjourn was made by Commissioner Agnellino seconded by Commissioner Sandow, all were in favor.

The meeting adjourned at 7:17pm.



APPROVED