



South Orange Parking Authority

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Mark C. Hartwyk, *Executive Director*

Gregory A. Busch, *Counsel*

Commissioners

Marc Bromfeld
William Agnellino
Dennis Borden
Robert Sandow
Eric Siskind

OPEN MINUTES

December 19, 2023

A regular meeting of the South Orange Parking Authority was held on Tuesday, December 19, 2023 via Zoom conference call. Meeting was called to order by Chairman Bromfeld at 7:02pm.

Next Meeting Date: Tuesday, January 16, 2024

Roll call was taken.

Present: Chairman Bromfeld, Commissioners Agnellino, Sandow and Siskind.

Also Present: Mark Hartwyk (ED), SOPA Counsel Greg Busch, Neva Rodriguez and Trustee Haskins.

Absent: Commissioner Borden.

Financials: All financial reports were forwarded to the Treasurer in advance of this meeting. The ED gave the cash position as of December 19, 2023 for the SOPA accounts \$230,265 and NJ Transit \$423,483.

Approval of Checks: A motion was made by Commissioner Siskind and seconded by Commissioner Agnellino to approve three ACH payments and SOPA 2023 checks #2256-2265 totaling \$8,381.50 and SOPA 2024 check #2266 totaling \$315.00 and NJ Transit 2023 checks #1151-1152 totaling \$2,425.75 and NJ Transit 2024 checks #1153-1154 totaling \$50,800.00 all were in favor.

Resolution Adopting Open Minutes for November 21, 2023: The November minutes were carried to next month.

Legal: No legal issues to discuss.

Public Comment: No public comment.

Resolution Adopting a 2024 Temporary Budget: A motion was made by Commissioner Agnellino and seconded by Commissioner Siskind all were in favor.

Resolution Approving a Late Submission of the 2024 Budget: A motion was made by Commissioner Agnellino and seconded by Commissioner Siskind all were in favor.

Resolution Adopting 2024 Hourly Employee Raises Effective January 1, 2024: A motion was made by Commissioner Agnellino and seconded by Commissioner Sandow all were in favor. (See attached exhibit A – Employee Salary Chart)

Resolution Adopting 2024 Salary Employee Raises Effective January 1, 2024: A motion was made by Commissioner Agnellino and seconded by Commissioner Sandow all were in favor. (See attached exhibit A – Employee Salary Chart)

Resolution Approving a Promotional Title for Neva Rodriguez from Office Manager to Assistant Director Effective January 1, 2024: A motion was made by Commissioner Agnellino and seconded by Commissioner Sandow all were in favor.

A motion was made by Commissioner Agnellino and seconded by Commissioner Sandow to go out of Open Session into Closed Session at 7:32pm, all were in favor.

A motion was made by Commissioner Sandow and seconded by Commissioner Agnellino to go out of Closed Session and back into Open Session at 7:34pm, all were in favor.

*There being no further business to discuss, a motion to adjourn was made by Commissioner Agnellino seconded by Commissioner Sandow, all were in favor.
The meeting adjourned at 7:38pm.*

