



South Orange Parking Authority

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Mark C. Hartwyk, *Executive Director*

Gregory A. Busch, *Counsel*

Commissioners

Marc Bromfeld
William Agnellino
Dennis Borden
Robert Sandow
Eric Siskind

OPEN MINUTES

August 15, 2023

A regular meeting of the South Orange Parking Authority was held on Tuesday, August 15, 2023 via Zoom conference call. Meeting was called to order by Chairman Bromfeld at 7:02pm.

Next Meeting Date: Tuesday, September 19, 2023

Roll call was taken.

Present: Chairman Bromfeld, Commissioners Agnellino, Borden, Sandow and Siskind.

Also Present: Mark Hartwyk (ED) SOPA Counsel Greg Busch, Neva Rodriguez and Trustee Haskins.

Financials: All financial reports were forwarded to the Treasurer in advance of this meeting. The ED gave the cash position as of August 15, 2023 for the SOPA accounts \$303,345. and NJ Transit \$418,596.

Approval of Checks: A motion was made by Commissioner Borden and seconded by Commissioner Agnellino to approve three ACH payments and SOPA checks #2205-2220 totaling \$13,189.33 and NJ Transit checks #1140-1141 totaling \$1,485.75 all were in favor.

Resolution Adopting Open Minutes for July 18, 2023: A motion was made by Commissioner Sandow and seconded by Commissioner Borden to approve, all were in favor. Commissioner Agnellino abstained.

Legal: No legal issues to discuss.

Public Comment: No comments.

Open Session Update:

The ED gave the Board a brief update on the meter rate installations, stating the project will be completed by the end of the month. The interview progress for the PEO and office positions is still on going. A new PEO and Tech were hired and have begun their training. The 2022 Audit is almost at completion. The ED mentioned to the Board a few items he will be presenting to the Board in the coming months such as a review of the Guest pass policy, updating bank signature cards, and new vehicle purchases. The ED will re-visit the art painting of the meters in September when SHU and CHS begin their semesters.

A motion was made by Commissioner Agnellino and seconded by Commissioner Borden to go out of Open Session into Closed Session at 7:11pm, all were in favor.

A motion was made by Commissioner Agnellino and seconded by Commissioner Borden to go out of Closed Session and back into Open Session at 7:31pm, all were in favor.

*There being no further business to discuss, a motion to adjourn was made by Commissioner Agnellino seconded by Commissioner Sandow, all were in favor.
The meeting adjourned at 7:31pm.*



APPROVED