



## **SOUTH ORANGE VILLAGE COUNCIL REGULAR BOARD MEETING**

Monday, October 27, 2025 - 7:00 PM

**(In-Person/Hybrid Meeting)**

South Orange Baird Community Center  
5 Mead Street - 3rd Floor Meeting Room

Executive Session - 6:15 PM

Virtual Zoom Meeting

To access information on how to use Zoom to join the meeting, please click on the following link: <https://southorange.org/800/Zoom-FAQs>

### **ORDER OF BUSINESS**

**1. Call Meeting to Order**

**2. Roll Call**

Mayor Collum  
Councilman Brown  
Councilmember Greenberg  
Councilmember Haskins  
Councilwoman Jones  
Councilmember Lewis-Chang  
Councilman Schnall  
Ms. Doran, Village Administrator  
Mr. Rother, Village Counsel  
Mr. Otis, Village Counsel  
Ms. Davis, Village Clerk

**3. Meeting Notice Statement**

In accordance with the Open Public Meeting Act of the State of New Jersey, adequate notice of this meeting has been provided to the official newspapers of the Village, posted on the Village's website and filed in the Office of the Village Clerk indicating that this meeting is being held in-person and through hybrid communication via Zoom video conferencing. During a remote meeting, participants, including members of the public may be muted by the host. However, there will be an opportunity for them to participate and speak during the public portion of the meeting where participants will be unmuted at their request. Official action may be taken.

**4. Resolution to go into Executive Session**

2025-256 Resolution Authorizing an Executive Session at the October 27, 2025, Regular Meeting of the South Orange Village Council



A. Matter/ (OPMA Exception)  
Executive Session

- Water Utility (Attorney/Client Privilege Matter)
- Additional items for discussion may be introduced at the table

Voice Vote

5. **Reconvene into Open Session**

**ROLL CALL**

Mayor Collum  
Councilman Brown  
Councilmember Greenberg  
Councilmember Haskins  
Councilwoman Jones  
Councilmember Lewis-Chang  
Councilman Schnall  
Ms. Doran, Village Administrator  
Mr. Rother, Village Counsel  
Mr. Otis, Village Counsel  
Ms. Davis, Village Clerk

6. **Announcements**

A. **South Orange Downtown Farmers Market**

The South Orange Downtown Farmers Market returns for its 34th season and runs every Wednesday through October 29th, rain or shine, in the Sloan Street Parking Lot (12 Sloan Street) — right in the heart of South Orange Downtown. New Hours for 2025: 1 PM – 6 PM

B. **Age Advantage Discount Card**

A free program for residents 62+ to enjoy special discounts at local shops, restaurants, and services in South Orange and Maplewood! Apply online and email [soma2towns@gmail.com](mailto:soma2towns@gmail.com) to arrange for card pickup. Visit

[SOMATwoTownsForAllAges.org](http://SOMATwoTownsForAllAges.org) for the latest list of participating businesses and offers.

C. **WATER SYSTEM SALE**

On October 7, 2025, South Orange Village and New Jersey American Water (NJAW) completed the sale of the water system. South Orange water customers are now being serviced by NJAW. Final meter readings for the South Orange Water Utility occurred on October 6 and customers should expect a final bill shortly. Customers



will have until November 20 to pay this final bill via the existing methods currently available (online portal, current online bill pay and/or checks) and instructions will appear on the final bill. Questions on final South Orange water bills can be directed to [sowaterinfo@southorange.org](mailto:sowaterinfo@southorange.org).

Customers will receive their next billing from New Jersey American Water and with this change, you'll now set up bill payments directly through New Jersey American Water or update your online banking system information accordingly. Customer account numbers and the payment address will be found on your new NJAW bill.

A welcome letter and welcome packet with details regarding your New Jersey American Water account was mailed last week. Extra welcome packets are available at Village Hall. Questions on this and any NJAW invoices or other service related issues should be directed to 800.272.1325.

This information and more can be found on [southorange.org](http://southorange.org).

D. **Open Space Trust Fund - Ballot Referendum**

For those seeking more information on the Open Space Trust Fund referendum, which appears appearing on the upcoming ballot, please visit [southorange.org](http://southorange.org) for a detailed information page and downloadable presentations and other background information.

E. **Office of the Village Clerk - 2025 General Election**

The General Election will be held on Tuesday, November 4, 2025. The polls will be open from 6am to 8pm. Please check your Sample Ballot to locate your polling location or visit the Election page on the Village's website. The Office of the Village Clerk will be open on Election Day from 5am-8pm. If you need assistance, please call (973) 378-7715 ext.1.

In-Person Early Voting starts October 25th to November 2nd. All registered voters have the option to vote in person at any of the Early Voting locations for the November 5th General Election. For more Election information, including the locations for Early Voting and the Secure Ballot Drop Box, please visit our Election page on the Village website at: [www.southorange.org](http://www.southorange.org).

7. **Board of Health**

- A. Recess meeting of the South Orange Village Council and convene as the Board of Health.



Voice Vote:

Roll Call:

Board Member Brown  
Board Member Collum  
Board Member Greenberg  
Board Member Haskins  
Board Member Jones  
Board Member Schnall  
Board President Lewis-Chang

Candice Davenport, Health Officer:

Health Officer updates:

- Communicable and Infectious Diseases Update
- Environmental Health Update
- Animal Control updates

Adjourn as the Board of Health to reconvene as the South Orange Village Council.

Voice Vote:

Roll Call:

Mayor Collum  
Councilman Brown  
Councilmember Greenberg  
Councilmember Haskins  
Councilwoman Jones  
Councilmember Lewis-Chang  
Councilman Schnall  
Ms. Doran, Village Administrator  
Mr. Rother, Village Attorney  
Mr. Otis, Village Attorney  
Ms. Davis, Village Clerk

## **8. Proclamations**

- A. Proclamation in support of Medicare For All
- B. Proclamation Recognizing National Cybersecurity Awareness Month 2025

## **9. Public Comment**

Village Mayor opens meeting for public comment.



## **10. Approval of Minutes**

- A. The Village Clerk is requesting the Council members' approval of the minutes for the following meeting:
- Regular meeting held on October 13, 2025 (All Councilmembers are eligible to vote)

Roll Call Vote:

## **11. Resolutions for Consent Agenda**

- A. 2025-257 RESOLUTION ADOPTING AND UPDATING THE SOUTH ORANGE VILLAGE PERSONNEL POLICY AND PROCEDURE MANUAL/EMPLOYEE HANDBOOK
- B. 2025-258 RESOLUTION APPROVING THE HIRING OF PART-TIME, SEASONAL EMPLOYEES IN THE DEPARTMENT OF PUBLIC WORKS FOR SOUTH ORANGE VILLAGE
- C. 2025-259 RESOLUTION AUTHORIZING APPLICATION TO THE COMPLETE STREETS TECHNICAL ASSISTANCE PROGRAM
- D. 2025-260 RESOLUTION AUTHORIZING SOUTH ORANGE VILLAGE TO CONTRACT WITH INTERSOFT TECHNOLOGIES INTERNATIONAL, LLC FOR PROPRIETARY COMPUTER SOFTWARE SERVICES RELATED TO TAX DEPARTMENT IN AN INITIAL AMOUNT NOT TO EXCEED \$7,500.00
- E. 2025-261 RESOLUTION AMENDING RESOLUTION 2025-124 CHANGE ORDER #2 FOR HEUER AND COMPANY FOR INSTALLATION NEW ELECTRICAL CONDUIT FOR IMPROVEMENTS TO THE PETER S. CONOR POOL REFLECTING A NET INCREASE OF \$16,405.00 TO THE ORIGINAL CONTRACT AMOUNT TO REFLECT ACTUAL CHANGE ORDER AMOUNT TO \$13,325.00
- F. 2025-262 RESOLUTION AUTHORIZING CHANGE ORDER #3 FOR HEUER AND COMPANY FOR CREDIT DUE TO DAMAGE TO UMBRELLA SHADE REFLECTING A NET DECREASE OF \$1,351.44 TO THE ORIGINAL CONTRACT AMOUNT
- G. 2025-263 RESOLUTION AWARDED CONTRACT TO MIDWEST CONSTRUCTION INC. FOR THE CHURCH STREET AND WEST THIRD STREET IMPROVEMENTS

ROLL CALL VOTE:

## **12. Approval of Bills**



- A. Councilman Schnall, Chair of the Finance and Capital Projects Committee, presents the Bills List audited by the Village Treasurer, dated October 27, 2025. The Village Council members were provided with a copy of the Bills List prior to the meeting for examination.

2025-264 RESOLUTION AUTHORIZING PAYMENT OF BILLS AND THE  
ISSUANCE OF CHECKS FOR THE PERIOD THROUGH OCTOBER 27, 2025,  
IN THE TOTAL AMOUNT OF \$7,484,518.09  
ROLL CALL VOTE:

**13. Village Mayor Report**

**14. Village Administrator Report**

- 2025 DCA Best Practices Survey

**15. Village Attorney Report**

**16. Council Members Reports**

- A. Councilman Brown  
B. Councilmember Greenberg  
C. Councilmember Haskins  
D. Councilwoman Jones  
E. Councilmember Lewis-Chang  
F. Councilman Schnall

**17. Public Comment**

Village Mayor opens meeting for public comment

**18. New Business**

**19. Adjournment**