



HISTORIC PRESERVATION COMMISSION REGULAR MEETING MINUTES

Thursday, April 24, 2025 - 7:30 PM

Virtual Webex Meeting

To access information on how to use WebEx to join the meeting, please click on the following link: <https://www.southorange.org/800/WebEx-FAQs>

ORDER OF BUSINESS

Chair Levine called the meeting to order at approximately 7:30 pm:

1. Roll Call

Class A Commissioners

Karen Marlowe, Vice Chair

Anina Rossen - Absent

Class B Commissioners

Jacob Levine, Chair

Jason Martinek

Julie McCourt - Absent

Gretchen Schumann

David Wright - Absent

Alternates

Vacant (Class A)

Vacant (Class B)

Summer Jones, Village Council Liaison - Absent

William Sullivan, Commission Counsel

Ogetti Davis, Recording Secretary – Absent

Joycelyn White, Recording Secretary

2. Meeting Notice Statement

Chair Levine read the following statement:

Adequate notice of this meeting had been provided to the press in accordance with the Open Public Meetings Act, N.J.S.A 10:4-6. In addition, notice of this meeting was posted in Village Hall and on the Village's website, and has been filed in the Office of the Village Clerk. Official action may be taken.

3. Appointment



- A. Appointing Julie McCourt as a Regular Member

4. Approval of Minutes

- A. Regular meeting held on March 20, 2025:
Ms. Marlowe moved to approve the minutes of the March 20th meeting, seconded by Ms. Schumann. All members were in favor and none opposed.

5. New Business

There was no new business discussed.

6. Old Business

- A. Library Update – There was no update.
- B. Village Council Report – There was no report.

7. Discussion/Follow Up/Action Items

- A. Local landmark designation and FAQ:
Chair Levine reported on the Montrose Historic District Association meeting held on April 19th at the Baird. At the meeting, they discussed the designation letter, responsibility of the owners that want to be designated and owners' duty to disclose to buyer the possibility of going before this board for particular renovations.

Also, the commissioners discussed adding the disclosure information to the designation letter and adding a clear FAQ to the letter.

Mr. Sullivan will look into the realtor duty to disclose status of the designations and he will draft a new letter with the comments discussed at this meeting.

8. Subcommittee Updates

There were no updates.

9. Public Comments

There were no questions or comments for the public.

10. Next Meeting Date

- A. Thursday, May 15, 2025

11. Adjournment



There being no further discussion, Chair Levine moved to adjourn the meeting, seconded by Mr. Martinek. All members were in favor and none opposed. Chair Levine adjourned the meeting at approximately 7:50 pm.

Respectfully Submitted by,
Ojetti Davis
Recording Secretary