



HISTORIC PRESERVATION COMMISSION REGULAR MEETING MINUTES

Thursday, March 20, 2025 - 7:30 PM

Virtual Webex Meeting

To access information on how to use WebEx to join the meeting, please click on the following link: <https://www.southorange.org/800/WebEx-FAQs>

ORDER OF BUSINESS

Chair Levine called the meeting to order at approximately 7:30 pm:

1. Roll Call

Class A Commissioners

Karen Marlowe, Vice Chair
Anina Rossen

Class B Commissioners

Jacob Levine, Chair
Jason Martinek
Gretchen Schumann
David Wright - Absent

Alternates

Vacant (Class A)
Julie McCourt (Class B)

Summer Jones, Village Council Liaison - Absent
William Sullivan, Commission Counsel
Ogetti Davis, Recording Secretary

2. Meeting Notice Statement

Chair Levine read the following statement:

Adequate notice of this meeting had been provided to the press in accordance with the Open Public Meetings Act, N.J.S.A 10:4-6. In addition, notice of this meeting was posted in Village Hall and on the Village's website, and has been filed in the Office of the Village Clerk. Official action may be taken.

3. Approval of Minutes

A. Regular meeting held on February 20, 2025:



Ms. Marlowe moved to approve the minutes of the February 20th meeting, seconded by Mr. Martinek. All members were in favor and none opposed.

4. New Business

There was no new business.

5. Old Business

A. Library Update – There was no update.

6. Discussion/Follow Up/Action Items

A. Village Council Report – There was no report.

B. Local landmark designation and FAQ – Chair Levine mentioned the Montrose Park Historic District Association is planning a meeting either April 7th or April 8th to discuss the local landmark designation. He plans to discuss the new ordinance and attempt to get people on board with the designation. The location of the meeting has not been determined and also felt the commissioners do not need to attend. Ms. Marlowe said she would be available if needed.

In addition, Chair Levine discussed a call he received from a solar panel company inquiring about installing solar panels on an historical key contributing home in the Montrose Park District. They want to install the solar panels on the roof of the house and the garage. Chair Levine explained the roof of the house would not be approved but possibly the garage and although it faces the street, it is in the backyard pushed further away from the street. The board members discussed the possibilities and felt the applicant should come before this before to be heard for installing the panels on the garage but it is not a guarantee that the application would be approved.

Chair Levine gave the board an overview of a retreat that he attended hosted by the Maplewood Historic Commission. They invited Millburn and Montclair as well to share their experiences on starting a district. He shared with them this board's process and the newly amended ordinance.

7. Subcommittee Updates

There were no updates.



8. Public Comments

There were no questions or comments from the public.

9. Next Meeting Date

A. Thursday, April 24, 2025

10. Adjournment

There being no further discussion, Mr. Wright moved to adjourn the meeting, seconded by Ms. Schumann. All members were in favor and none opposed. Chair Levine adjourned the meeting at approximately 8 pm.

Respectfully Submitted by,
Ojetti Davis
Recording Secretary