

South Essex Fire Department

COMMITTEE MEETING MEETING AGENDA

Tuesday April 22, 2025 – 3:00 PM
Maplewood Township Building, Main Conference Room,
574 Valley St., Maplewood Township, NJ 07040

ORDER OF BUSINESS

1. Call Meeting to Order

2. Roll Call

Committee Member Collum
Committee Member De Luca
Committee Member Lembrich
Alternate Committee Member Lewis-Chang
Alternate Committee Member Adams
Mr. Loehner, Chief Executive Officer

3. Meeting Notice Statement

In accordance with the Open Public Meeting Act of the State of New Jersey, adequate notice of this meeting has been provided to the official newspapers of the Village and Township, posted on the Village's website and filed in the Office of the Village Clerk. Official action may be taken.

4. Announcements

- A. Regular Meetings of the South Essex Fire Department Management Committee have been noticed on the 4th Tuesdays at 3:00 p.m., at the Township of Maplewood Town Hall, 574 Valley St. Maplewood Township, NJ 07040, to consider essential and regular business items.

The last order of business to be conducted by the South Essex Fire Department's Management Committee at all regular meetings will be the consideration of a resolution permitting the South Essex Fire Department's Management Committee to convene into closed Executive Session for the purposes of discussing those matters exempted from public session as permitted by the Open Public Meetings Act, N.J.S.A. 10:4-12 et. seq.

5. Public Comment

Open to the Public for agenda items only. Each speaker shall have one turn and not to exceed 3 minutes. There will be another Public Comment at the conclusion of the meeting. Please identify yourself by name and indicate whether you are a resident of a member town. Kindly remain courteous.

6. Approval of Minutes

Chief Executive Officer is requesting the Management Committee Members' approval of the minutes for the following meetings:

- March 25, 2025

7. Resolutions on Consent Agenda

2025-19 RESOLUTION APPOINTING INTERIM DEPUTY CHIEF KEITH ADDIE TO THE POSITION OF PERMANENT DEPUTY FIRE CHIEF IN THE SOUTH ESSEX FIRE DEPARTMENT

8. Approval of Bills

Chief Executive Officer, Adam D. Loehner audited and presents the Bills List dated April 16, 2025 The Management Committee has been provided with a copy of the Bills List prior to the meeting for examination.

2025-20 RESOLUTION AUTHORIZING PAYMENT OF BILLS AND THE ISSUANCE OF CHECKS FOR THE PERIOD THROUGH APRIL 16, 2025 IN THE TOTAL AMOUNT OF \$3,070,550.70

9. Committee Member Updates

10. Chief Executive Officer

11. Chiefs Updates

12. Old Business

13. New Business

14. Public Comment

Each speaker shall have one turn and not to exceed 3 minutes. Please identify yourself by name and indicate whether you are a resident of a member town. Kindly remain courteous.

15. Resolution to go into Executive Session

2025-21 RESOLUTION AUTHORIZING AN EXECUTIVE SESSION AT THE MARCH 25, 2025 REGULAR MEETING OF THE SOUTH ESSEX FIRE DEPARTMENT COMMITTEE MEETING.

Matter/ (OPMA Exception)
Executive Session
• Personnel

16. Reconvene into Open Session – Roll Call

Committee Member Collum
Committee Member De Luca
Committee Member Lembrich
Alternate Committee Member Lewis-Chang³
Alternate Committee Member Adams
Mr. Loehner, Chief Executive Officer

17. Adjournment

SOUTH ESSEX FIRE DEPARTMENT

**RESOLUTION APPOINTING INTERIM DEPUTY CHIEF KEITH ADDIE TO THE POSITION OF
PERMANENT DEPUTY FIRE CHIEF IN THE SOUTH ESSEX FIRE DEPARTMENT**

WHEREAS, as the result of a retirement, a vacancy has existed in the position of Deputy Fire Chief in the South Essex Fire Department; and

WHEREAS, the New Jersey Department of Personnel (NJDOP) submitted a certified list with the names of eligible candidates for promotion to the position of Deputy Fire Chief in the South Essex Fire Department; and

WHEREAS, Interim Deputy Chief Keith Addie is currently ranked #1 on the NJDOP's certified list and has advised the Management Committee that he would accept the position, if appointed; and

WHEREAS, the Fire Chief, Chief Executive Officer and Management Committee interviewed and have recommended that Keith Addie be appointed to the permanent position of Deputy Fire Chief in the South Essex Fire Department; and,

THEREFORE, BE IT RESOLVED by the South Essex Fire Department Management Committee that Interim Deputy Chief Keith Addie is hereby appointed to the permanent position of Deputy Fire Chief in the South Essex Fire Department effective April 1, 2025; and

BE IT FURTHER RESOLVED that the salary for said position shall be in accordance with the applicable collective bargaining agreement and corresponding salary of the South Essex Fire Department.

Committee Members	Motion	Second	Ayes	Nays	Abstain	Absent
Collum						
De Luca						
Lembrich						
Alternate Members						
Lewis-Chang						

Adams						
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CERTIFICATION

I, Adam D. Loehner, Chief Executive Officer of the South Essex Fire Department, County of Essex, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the South Essex Fire Department at their regular meeting held on April 22, 2025.

Adam D. Loehner, Chief Executive Officer

[illegible]

Budget Account		Description		Item Description		Amount		Stat	Chk	First Enc Date	Rcvd Date	Chk/Void Date	PO Type
P.O. Id	Item	Vendor Id	Vendor Name										
5-01-31-2652-1204	1	VERIZ005	TELEPHONE		MONTHLY SERVICE 03/11-04/10/25	\$104.65		P	847	03/26/25	04/15/25	04/16/25	031025
25-00180			VERIZON										
5-01-36-4750-000			POLICE & FIRE RETIREMENT SYSTEM										
25-00192	1	POLIC005	POLICE & FIRE RETIREMENT SYS.		ER ANNUAL PENSION APPROP.	\$2,754,502.00		P	83	04/16/25	04/16/25	04/16/25	
					Fund Total:	\$3,004,231.03							
					Year Total:	\$3,004,231.03							
T-13-55-2000-310			457 PLAN										
25-00186	1	EMPOW005	EMPOWER RETIREMENT, LLC		EE CONTRIBUTIONS 03/28/25 PR	\$10,208.63		P	79	04/01/25	04/01/25	04/01/25	
25-00187	1	EMPOW005	EMPOWER RETIREMENT, LLC		EE CONTRIBUTIONS 04/15/25 PR	\$41,044.80		P	80	04/16/25	04/16/25	04/16/25	
						\$51,253.43							
T-13-55-2000-320			AFLAC										
25-00188	1	AFLAC005	AFLAC		EE CONTRIBUITIONS MARCH 2025	\$1,430.46		P	81	04/16/25	04/16/25	04/16/25	
T-13-55-2000-350			COLONIAL LIFE										
25-00189	1	COLON005	COLONIAL LIFE		EE CONTRIBUTIONS MARCH 2025	\$2,935.78		P	82	04/16/25	04/16/25	04/16/25	
T-13-55-2000-440			FMBA LOCAL 25										
25-00191	1	SOUTH025	SOUTH ESSEX NJFMBA LOCAL 25		EE DUES MARCH 2025	\$6,020.00		P	858	04/16/25	04/16/25	04/16/25	
T-13-55-2000-450			FMBA LOCAL 240 SUPERIORS										
25-00190	1	SOUTH030	SOUTH ESSEX NJFMBA LOCAL 240		EE DUES MARCH 2025	\$3,960.00		P	859	04/16/25	04/16/25	04/16/25	
					Fund Total:	\$65,599.67							
					Year Total:	\$65,599.67							
Total Charged Lines:				35	Total List Amount:	\$3,070,550.70	Total Void Amount:	\$0.00					

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	4-01	\$720.00	\$0.00	\$0.00	\$720.00
	5-01	\$3,004,231.03	\$0.00	\$0.00	\$3,004,231.03
	T-13	\$65,599.67	\$0.00	\$0.00	\$65,599.67
Total Of All Funds:		<u>\$3,070,550.70</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$3,070,550.70</u>