



HISTORIC PRESERVATION COMMISSION REGULAR MEETING MINUTES

Thursday, October 17, 2024 - 7:30 PM

Virtual Webex Meeting

To access information on how to use WebEx to join the meeting, please click on the following link: <https://www.southorange.org/800/WebEx-FAQs>

ORDER OF BUSINESS

Acting Chair Marlowe called the meeting to order at approximately 7:30 pm:

1. Roll Call

Class A Commissioners

Karen Marlowe, Vice Chair

Anina Rossen - Absent

Class B Commissioners

Jacob Levine, Chair

Amy Dahn

Gretchen Schumann

David Wright - Absent

Jason Martinek

Alternates

Vacant (Class A)

Julie McCourt (Class B)

Summer Jones, Village Council Liaison - Absent

William Sullivan, Commission Counsel

Ojetti Davis, Recording Secretary – Absent

Joycelyn White, Assistant Recording Secretary

2. Meeting Notice Statement

Acting Chair Marlowe read the following statement:

Adequate notice of this meeting had been provided to the press in accordance with the Open Public Meetings Act, N.J.S.A 10:4-6. In addition, notice of this meeting was posted in Village Hall and on the Village's website, and has been filed in the Office of the Village Clerk. Official action may be taken.

3. Approval of Minutes

A. Regular meeting held on September 19, 2024:



Ms. Dahn moved to approve the minutes of the meeting held on September 19th, seconded by Ms. Schumann. All members were in favor and none opposed.

4. New Business

A. **HPC-2024-02: Charles & Tamela Ford**

Block: 1009 Lot: 22

43 Fielding Court

Non-Binding Advice: The applicant is seeking to construct a new 196 SF covered front porch, foyer and a front walkway with stairs.

Julie Cecere of the firm Julie Anne Cecere Architect on behalf of the applicant was sworn and recognized by the board as an expert in architect. Ms. Cecere presented and described the proposed project's site plan to construct a new front porch, vestibule and walkway with stairs. The plan is to install a drywell in the front yard and incorporate details of the original house. Also discussed was design materials.

In response to board question, Ms. Cecere discussed location of front entrance, reason for not extending the porch, porch lighting and materials for the façade.

Ms. Dahn moved to authorize Mr. Sullivan to prepare a letter of recommendation to the Zoning Board of Adjustment to include the comments of the Commissioners, seconded by Ms. Schumann. All members were in favor and none opposed.

5. Old Business

A. Library Update – There was no report.

6. Discussion/Follow Up/Action Items

A. Village Council Report – There was no report.

B. Draft Letter regarding self-nomination for local landmark designation and FAQ:

Mr. Sullivan discussed recirculating the draft letter with list of properties included, resident's form and the FAQ for the board's review. Mr. Sullivan asked the board to send any comments they may have in a separate email.

7. Subcommittee Updates



8. Public Comments

There were no questions or comments from the public.

9. Next Meeting Date

A. Thursday, November 21, 2024 at 7:30 pm

10. Adjournment

There being no further discussion, Ms. Dahn moved to adjourn the meeting, seconded by Ms. McCourt. All members were in favor and none opposed. Acting Chair Marlowe adjourned the meeting at approximately 8:05 pm.

Respectfully Submitted by,
Ojetti Davis
Recording Secretary