SOUTH ORANGE VILLAGE
Municipal Offices
76 South Orange Ave
Suite 302
South Orange
Essex County
New Jersey 07079

www.southorange.org
P 973.378.7715
F 973.763.0987

PLANNING BOARD
REGULAR MEETING - MINUTES

Monday, January 6, 2025 - 7:30 PM
Virtual Webex Meeting
To access information on how to use WebEx to join the meeting, please click on the following link: https://www.southorange.org/800/WebEx-FAQs

ORDER OF BUSINESS

1. **Call Meeting to Order**
   Chair Colton-Max called the meeting to order at approximately 7:30 pm:

2. **Roll Call**
   Jon Busch-Vogel
   Lillian Harris
   Cecil House
   David Kraiker - Absent
   Carolyn Morin
   Richard Spears, Alternate - Absent
   Hannah Zollman, Alternate
   Harold Colton-Max, Chair
   Michael Miller, Vice Chair
   Bill Haskins, Village Council Member
   Julie Doran, Village Administrator
   Sheena Collum, Village President

   William Sullivan, Board Attorney
   Greer Patras, Board Planner/Zoning Officer
   Eric Keller, Board Engineer
   Ojetti Davis, Board Secretary

3. **Meeting Notice Statement**
   Chair Colton-Max read the following statement:
   Pursuant to Section 5, Chapter 231, P.L. 1975, this is to state for the record that adequate notice of this meeting has been provided to the public by posting and maintaining the annual notice of regular meetings on the bulletin board in the Village's municipal offices located at 76 South Orange Avenue, by mailing the annual notice of regular meetings for 2025 to the South Orange-Maplewood News Record and the Star Ledger in November 2024 and by filing said notice in the Office of the Village Clerk.

4. **Reorganization**

A. Election of Officers – Chairman and Vice Chairman:

Mr. Miller nominated Mr. Colton-Max as Chair of the Board, seconded by Ms. Zollman. All members were in favor and none opposed.

Ms. Harris nominated Mr. Miller as Vice Chair of the Board, seconded by Mr. House. All members were in favor and none opposed.

B. Appointment of Professionals – Planner, Engineer, Attorney, and Secretary:

Mr. Miller moved to appoint Ms. Patras as Board Planner, seconded by Ms. Zollman. All members were in favor and none opposed.

Mr. Miller moved to appoint Topology as Board Consultant Planner, seconded by Ms. Zollman. All members were in favor and none opposed.

Chair Colton-Max moved to appoint Bowman Consultant Group as Board Consultant Engineer, seconded by Ms. Doran. All members in favor and none opposed.

Chair Colton-Max moved to appoint Scarinci Hollenbeck as Board Attorney, seconded by Mr. Miller. All members in favor and none opposed.

Chair Colton-Max moved to appoint Ms. Davis as Board Secretary, seconded by Mr. Miller. All members in favor and none opposed.

C. Swearing in of Planner and Engineer for the year 2025:
Mr. Sullivan administered the Oath of Office Mr. Keller of Bowman Consultant Group and Ms. Patras Village Planner for the year 2025.

5. Approval of Minutes

A. Regular meeting held on December 2, 2024:
Mr. Miller moved to approve the minutes of the meeting held on December 2nd, seconded by Mr. Busch-Vogel. All members were in favor and none opposed.

6. Approval of Resolution

A. **Case #300 - JESPY House, Inc.**
Block 2017 Lot 16, 17, 18 and 19
102-110 Prospect Street
Preliminary & Final Site Plan with C-Variance Relief - The applicant is proposing the construction of a 4-story building with JESPY administrative offices, client services and 31 residential units:

Ms. Harris moved to adopt the Resolution for Case #300, seconded by Mr. Miller.

<u>Roll Call Vote:</u>

Busch-Vogel	Yes
Harris	Yes
House	Yes
Miller	Yes
Morin	Yes
Colton-Max	Yes

Motion carried.

7. Discussion

A. Report from the Village Council Member regarding the Planning & Economic Development Committee:

Councilmember Haskins mentioned at the committee's last meeting they discussed goals and potential projects for the upcoming year. Greer stated the Committee will be working on cleaning up the Village Ordinances. Ms. Doran discussed some of the development projects that will be receiving TCOs. The lease for the community center at Storage Platform has been executed. The light fixtures on Third Street has been reported. Ms. Doran will look into the lights that are out around the train trestle and the Baird.

B. Planning Board Procedures Approval:
Mr. Sullivan gave an overview of the procedures and discussed some of the suggestions that were made.

Chair Colton-Max moved to adopt the Board's Rules and Procedures, seconded by Ms. Morin. All members were in favor and none opposed.

C. Affordable Housing Update:
Ms. Patras discussed the process, deadlines and the draft plan she

received on the Affordable Housing. The Village Council will be adopting a resolution at an upcoming Council meeting with the number that was assigned. Chair Colton-Max ask if Ms. Patras could circulate a layout and timeline of the various elements of the process prior to the next meeting.

8. Next Regular Meeting Date

A. Monday, February 3, 2025 at 7:30 PM

9. Adjournment

There being no further discussion, Mr. Miller moved to adjourn the meeting, seconded by Ms. Doran. All members were in favor and none opposed. Chair Colton-Max adjourned the meeting at approximately 8:40 pm.

Submitted by
Ojetti Davis, Secretary
Planning Board

***These minutes are a summary and the actual statements can be found on the video located on the Village's website at the following link: https://southorangetwpnj.portal.civicclerk.com/event/2964/media**