



FINANCE AND CAPITAL PROJECTS COMMITTEE MEETING MEETING MINUTES

Thursday, June 27, 2024 - 10:00 AM

Hybrid: In-Person/ Virtual Webex Meeting

Call to Order and Roll Call

Councilwoman Hartshorn Hilton
Councilman Brown
Councilwoman Greenberg
Julie Doran, Village Administrator
Peter Travers, Deputy Administrator- Absent
Ellen Malgieri, Tax Assessor - Absent
Irma Weir, Tax Collector
Chris Battaglia, Village CFO
Greg Bock, Village Treasurer
Howard Levison, Water Administrator
Joycelyn White, Recording Secretary

Approval of Minutes

May 9, 2024

The May 9, 2024, meeting minutes were approved by all members present.

Public Comments

The Chair opens the meeting for public comments.

Alisa Aronson, Resident; asked about the Open Space Tax for next year.

In response to Ms. Aronson, Councilwoman Hartshorn Hilton stated that the committee will discuss this item during the old business.

New Business

Audit Review

Mr. Battaglia discussed the audit approval and next steps. The PDF decision of the Audit will be posted to the Village website. Discussion ensued regarding the comments given by the state and Mr. Battaglia detailed how the Village would respond. Councilwoman Hartshorn Hilton would like a copy of the list of



departments with purchase order errors. Lastly, Mr. Battaglia discussed the Corrective Action Plan and Group Affidavit.

Old Business

2024 Budget- Status Update

The committee discussed the recreation department café opening and liquor license fees.

Cannabis revenue and Procedure

The committee discussed the update on cannabis licensing and the status of the Planning Board cases.

Capital Budget Review

- **Open Space Trust Fund Projections**

Ms. Doran, Councilwoman Hartshorn Hilton and Councilperson Haskins had a meeting about the Open Space Trust Fund. In the meeting they discussed spending, planning and priorities for the fund. Ms. Doran stated that by Labor Day, there will be a more detailed presentation to the Finance and Capital Project Committee to share recommendations on how to use the Open Space Trust Fund.

Pilot Revenue

Ms. Weir stated that the pilot billing generated 3.5 million this year so far and discussed older pilot accounts.

Department Updates

- **Finance Department**
- **Water Department**
- **Tax Collector**
- **Tax Assesor/QPA**

Finance Dept.

The Finance Department has finished with all the big ticket items for the year and is currently maintaining day-to-day operations. Mr. Battaglia discussed the upcoming Best Practices in October and year-end reconciliations. In response to Councilwoman Hartshorn Hilton, Mr. Battaglia updated the committee on the ratings' agency. Mr. Battaglia will send the committee the full ratings report.

Water Department



Mr. Levison discussed the RFP responses and anticipates having a resolution awarding the RFP at the next Village Council meeting. In response to t Councilwoman Hartshorn Hilton, Mr. Levison detailed the deficiency in monies due report. The committee briefly discussed the possibility of a potential water utility sale and the next steps. Ms. Doran stated that all members of the Village Council received the report from the Water Utility Task Force.

Tax Collector

Ms. Weir discussed 3rd quarter billing and communication about the billing to residents. Ms. Weir stated that an informational insert was included in the Gaslight to combat any misunderstandings.

Tax Assesor/QPA

In the absence of the Tax Assessor, there was no report.

Next Meeting Date

July 25, 2024; 9am

Adjournment

The meeting was adjourned at 11:20AM.

Respectfully submitted, Joycelyn White, Recording Secretary