

South Essex Fire Department

COMMITTEE MEETING MEETING AGENDA

Tuesday July 23, 2024 – 3:00 PM
Maplewood Township Building, Main Conference Room,
574 Valley St., Maplewood Township, NJ 07040

ORDER OF BUSINESS

1. Call Meeting to Order

2. Roll Call

Committee Member Collum
Committee Member De Luca
Committee Member Lembrich
Alternate Committee Member Lewis-Chang
Alternate Committee Member Adams
Mr. Loehner, Chief Executive Officer

3. Meeting Notice Statement

In accordance with the Open Public Meeting Act of the State of New Jersey, adequate notice of this meeting has been provided to the official newspapers of the Village and Township, posted on the Village's website and filed in the Office of the Village Clerk. Official action may be taken.

4. Announcements

- A. Regular Meetings of the South Essex Fire Department Management Committee have been noticed on the 4th Tuesdays at 3:00 p.m., at the Township of Maplewood Town Hall, 574 Valley St. Maplewood Township, NJ 07040, to consider essential and regular business items.

The last order of business to be conducted by the South Essex Fire Department's Management Committee at all regular meetings will be the consideration of a resolution permitting the South Essex Fire Department's Management Committee to convene into closed Executive Session for the purposes of discussing those matters exempted from public session as permitted by the Open Public Meetings Act, N.J.S.A. 10:4-12 et. seq.

5. Public Comment

Open to the Public for agenda items only. Each speaker shall have one turn and not to exceed 3 minutes. There will be another Public Comment at the conclusion of the meeting. Please identify yourself with your name and address and please remain courteous.

6. Approval of Minutes

Chief Executive Officer is requesting the Management Committee Members' approval of the minutes for the following meetings:

- June 25, 2024

7. Resolutions on Consent Agenda

2024-24 RESOLUTION APPROVING A \$10,000 STIPEND TO CHRISTOPHER ARIEMMA FOR THE DEPUTY CHIEF OF OPERATIONS POSITION.

8. Approval of Bills

Chief Executive Officer, Adam D. Loehner audited and presents the Bills List dated July 17, 2024 The Management Committee has been provided with a copy of the Bills List prior to the meeting for examination.

2024-25 RESOLUTION AUTHORIZING PAYMENT OF BILLS AND THE ISSUANCE OF CHECKS FOR THE PERIOD THROUGH JULY 17, 2024 IN THE TOTAL AMOUNT OF \$214,572.74

9. Committee Member Updates

10. Chief Executive Officer

11. Chiefs Updates

Schedule Meeting for Interviews

12. Old Business

Budget Meetings

13. New Business

14. Public Comment

Each speaker shall have one turn and not to exceed 3 minutes. Please identify yourself with your name and address and please remain courteous.

15. Resolution to go into Executive Session

2024-26 RESOLUTION AUTHORIZING AN EXECUTIVE SESSION AT THE JULY 23, 2024 REGULAR MEETING OF THE SOUTH ESSEX FIRE DEPARTMENT COMMITTEE MEETING.

Matter/ (OPMA Exception)
Executive Session
• Grievances / PERC

16. Reconvene into Open Session – Roll Call

Committee Member Collum
Committee Member De Luca
Committee Member Lembrich
Alternate Committee Member Lewis-Chang
Alternate Committee Member Adams
Mr. Loehner, Chief Executive Officer

17. Adjournment

SOUTH ESSEX FIRE DEPARTMENT

**RESOLUTION APPROVING A \$10,000 STIPEND TO CHRISTOPHER ARIEMMA FOR THE DEPUTY
CHIEF OF OPERATIONS POSITION.**

WHEREAS, the South Essex Fire Department (hereinafter "SEFD") has a need of a Chief of Operations; and

WHEREAS, Deputy Chief DeMartini has performed these duties for over two years and has performed these duties professionally and exceptionally though will be stepping down July 14th, 2024;

WHEREAS: The Chief has had discussions with Deputy Chief Ariemma and has recommended that the Management Committee move forward in promoting Deputy Chief Ariemma to the Chief of Operation Position beginning July 15, 2024;

NOW THEREFORE, BE IT RESOLVED by the SEFD Management Committee that the Chief Executive Officer is hereby authorized to pay a stipend of \$10,000 to Christopher Ariemma as Chief of Operations prorated beginning July 15, 2024 ; and

Committee Members	Motion	Second	Ayes	Nays	Abstain	Absent
Collum						
De Luca						
Lembrich						
Alternate Members						
Lewis-Chang						
Adams						

CERTIFICATION

I, Adam D. Loehner, Chief Executive Officer of the South Essex Fire Department, County of Essex, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the South Essex Fire Department at their regular meeting held on Tuesday, July 23, 2024.

Adam D. Loehner, Chief Executive Officer

P.O. Type: All
Format: Detail without Line Item Notes
Range: 3-First
Rcvd Batch Id Range: First to Last
Vendors: All
Print Alpha, Revenue, & G/L Accounts: Y
to 4-ZZ-ZZ-ZZZZ-ZZZZ
Received Date Range: 06/20/24 to 07/17/24
Include Non-Budgeted: Y
Open: N Void: N Paid: Y
Held: Y Aprv: Y Rcvd: Y
Bid: Y State: Y Other: Y Exempt: Y
Subtotal CAFR: No

Department Page Break: No CAFR Page Break: No Subtotal Department: No
Subtotal CAFR: No

Account	Description	Item Description	Amount	Stat/Chk	Enc Date	First Rcvd	Chk/Void	Date	Invoice	PO Type
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4-01-20-1000-1100	PROFESSIONAL SERVICES									
24-00353	1 PRIME005 PRIMEPOINT LLC	JUNE 2024 PROCESSING SEED	428.70	P		559 06/26/24	07/16/24	07/17/24	621667	
24-00374	1 BATT005 BATTAGLIA ASSOCIATES LLC	FINANCIAL MGT SRVCS JUNE 2024	4,500.00	P		556 07/12/24	07/16/24	07/17/24	SOM-2024-06	
			4,928.70							

4-01-23-1172-000	EMPLOYEE GROUP BENEFITS									
24-00375	2 SHBP005 SHBP	EE HEALTH BENEFITS JULY 2024	146,604.51	P		36 07/10/24	07/10/24	07/10/24		

4-01-25-2652-1400	EDUCATIONAL COURSES / TRAINING									
24-00261	1 ALEX005 ALEXANDER J. SWEETIN	TUTITION RETIMBURSEMENT	125.00	P		554 05/02/24	07/16/24	07/17/24	21535Z	
24-00341	1 JACOB005 JACOB GRIBBON	HANDS ON TRAINING ONLY + EXHIB	1,021.00	P		557 06/17/24	07/16/24	07/17/24	37016	
			1,146.00							

4-01-25-2652-1501	APPARATUS / EQUIPMENT									
24-00330	1 WNGRA005 W.W. GRAINGER, INC	VALVE/ELECTRICAL KIT,RED,CLOTH	221.88	P		565 06/12/24	07/16/24	07/17/24	9829268391	
24-00330	2 WNGRA005 W.W. GRAINGER, INC	VALVE/ELECTRICAL KIT,RED,CLOTH	665.64	P		565 06/12/24	07/16/24	07/17/24	9838581461	
24-00330	3 WNGRA005 W.W. GRAINGER, INC	BLANK SHIPPING TAG,PAPER,CLR	170.36	P		565 06/12/24	07/16/24	07/17/24	9679516741	
24-00330	4 WNGRA005 W.W. GRAINGER, INC	CITRUS ADHESIVE REMOVER 1 GAL	112.00	P		565 06/12/24	07/16/24	07/17/24	9679516741	
24-00330	5 WNGRA005 W.W. GRAINGER, INC	ADHESIVE REMOVER TRIGGER SPRAY	23.36	P		565 06/12/24	07/16/24	07/17/24	9679516741	
24-00332	1 PPLAW005 P&P LAWNMOWERS INC	BAR & CHAIN OIL	7.56	P		558 06/12/24	07/16/24	07/17/24	164688	
			1,200.80							

4-01-25-2653-1000	EMT SUPPLIES									
24-00339	1 VERAL005 V.E. RALPH & SON, INC	EPTINEPHRINE AUTO INJECTOR	680.00	P		564 06/12/24	07/16/24	07/17/24	469918	
24-00345	1 REI01 REISINGER OXYGEN SERVICE INC	OXYOM	10.80	P		560 06/17/24	07/16/24	07/17/24	RT04240092	
24-00345	2 REI01 REISINGER OXYGEN SERVICE INC	OXYOM	10.80	P		560 06/17/24	07/16/24	07/17/24	RT00524099	
24-00345	3 REI01 REISINGER OXYGEN SERVICE INC	C/O D OXYGEN COMPRESSED	0.00	P		560 06/17/24	07/16/24	07/17/24	RO 13538	
24-00345	4 REI01 REISINGER OXYGEN SERVICE INC	M OXYGEN COMPRESSED USP	0.00	P		560 06/17/24	07/16/24	07/17/24	RO 13538	
24-00345	5 REI01 REISINGER OXYGEN SERVICE INC	C/O D OXYGEN COMPRESSED	48.90	P		560 06/17/24	07/16/24	07/17/24	RO 13576	
24-00345	6 REI01 REISINGER OXYGEN SERVICE INC	M OXYGEN, COMPRESSED USP	10.59	P		560 06/17/24	07/16/24	07/17/24	RO 13576	
24-00345	7 REI01 REISINGER OXYGEN SERVICE INC	PICKUP OF CYLINDERS	15.00	P		560 06/17/24	07/16/24	07/17/24	RO13576	

Account	Description		Item Description	Amount	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date	Invoice	PO Type
4-01-25-2653-1000	EMT SUPPLIES		Continued						
24-00345	8 REI01	REISINGER OXYGEN SERVICE INC	HAZMAT	3.50	P	560 06/17/24	07/16/24	07/17/24 RO	13576
24-00345	9 REI01	REISINGER OXYGEN SERVICE INC	FUEL	2.90	P	560 06/17/24	07/16/24	07/17/24 RO	13576
24-00345	10 REI01	REISINGER OXYGEN SERVICE INC	DELIVERY 15.00 FLAT	15.00	P	560 06/17/24	07/16/24	07/17/24 RO	13576
24-00358	1 VERAL005	V.E. RALPH & SON, INC	DISP CHILD BIRTH KIT(NJ MODEL)	104.75	P	564 07/09/24	07/17/24	07/17/24	470529
24-00358	2 VERAL005	V.E. RALPH & SON, INC	PADDED BOARD SPLINT 3"x15"	10.10	P	564 07/09/24	07/17/24	07/17/24	470529
24-00358	3 VERAL005	V.E. RALPH & SON, INC	PADDED BOARD SPLINT 3"x36"	13.50	P	564 07/09/24	07/17/24	07/17/24	470529
24-00358	4 VERAL005	V.E. RALPH & SON, INC	PADDED BOARD SPLINT 3"x54"	17.90	P	564 07/09/24	07/17/24	07/17/24	470529
24-00358	5 VERAL005	V.E. RALPH & SON, INC	CONVENIENCE BAG W/HAND PROTECT	299.00	P	564 07/09/24	07/17/24	07/17/24	470529
24-00358	6 VERAL005	V.E. RALPH & SON, INC	KC PURPLE NITRILE LG 9.5 PWDPR	154.50	P	564 07/09/24	07/17/24	07/17/24	470529
24-00358	7 VERAL005	V.E. RALPH & SON, INC	1200 CC SUCTION CANTISTER	49.50	P	564 07/09/24	07/17/24	07/17/24	470529
24-00358	8 VERAL005	V.E. RALPH & SON, INC	ACTSPLINT ROLLED 4.25"x 36"	34.75	P	564 07/09/24	07/17/24	07/17/24	470529
24-00358	9 VERAL005	V.E. RALPH & SON, INC	BULK TRIANGULAR/POLYBAG	23.85	P	564 07/09/24	07/17/24	07/17/24	470529
24-00358	10 VERAL005	V.E. RALPH & SON, INC	ADULT NASAL CANNULA	25.00	P	564 07/09/24	07/17/24	07/17/24	470529
24-00358	11 VERAL005	V.E. RALPH & SON, INC	C-A-T TOURNIQUET ORANGE GEN 7	89.97	P	564 07/09/24	07/17/24	07/17/24	470529
24-00358	12 VERAL005	V.E. RALPH & SON, INC	HYFIN VENTED CHEST SEAL TWIN PK	16.80	P	564 07/09/24	07/17/24	07/17/24	470529
24-00358	13 VERAL005	V.E. RALPH & SON, INC	STIFNECK SELECT COLLAR #1624	79.50	P	564 07/09/24	07/17/24	07/17/24	470529
24-00361	1 VERAL005	V.E. RALPH & SON, INC	EPINEPHRINE AUTO INJECTOR 0.15	680.00	P	564 07/09/24	07/17/24	07/17/24	470812
24-00361	2 VERAL005	V.E. RALPH & SON, INC	QUICKCLOT COMBAT 3x4 YDS GAUZE	170.00	P	564 07/09/24	07/17/24	07/17/24	470655
24-00361	3 VERAL005	V.E. RALPH & SON, INC	HYFIN COMPACT CHEST SEAL - TWIN	47.80	P	564 07/09/24	07/17/24	07/17/24	470655
24-00372	1 VERAL005	V.E. RALPH & SON, INC	BERMAN AIRWAY 100MM	1.52	P	564 07/09/24	07/17/24	07/17/24	471332
24-00372	2 VERAL005	V.E. RALPH & SON, INC	BERMAN AIRWAY 80MM	1.52	P	564 07/09/24	07/17/24	07/17/24	471332
24-00372	3 VERAL005	V.E. RALPH & SON, INC	ADTEMP 433 NON-CONTRACT	49.99	P	564 07/09/24	07/17/24	07/17/24	471332
24-00372	4 VERAL005	V.E. RALPH & SON, INC	ENERGIZER AA BATTERY - ALKALIN	46.25	P	564 07/09/24	07/17/24	07/17/24	471332
24-00372	5 VERAL005	V.E. RALPH & SON, INC	KC PURPLE NITRILE LG 9.5	77.25	P	564 07/09/24	07/17/24	07/17/24	471332
24-00372	6 VERAL005	V.E. RALPH & SON, INC	C-A-T TOURNIQUET BLACK GEN 7	149.95	P	564 07/09/24	07/17/24	07/17/24	471332
24-00372	7 VERAL005	V.E. RALPH & SON, INC	C-A-T TOURNIQUET ORANGE GEN 7	149.95	P	564 07/09/24	07/17/24	07/17/24	471332
24-00372	8 VERAL005	V.E. RALPH & SON, INC	4" EMERGENCY PRESSURE BANDAGE	42.80	P	564 07/09/24	07/17/24	07/17/24	471332
				3,133.64					
4-01-25-2653-1100	EMT BILLING								
24-00371	1 AMBU02	AMBULANCE BILLING COMPANY, LLC	EMS BILLING - 06/01-06/30/24	2,159.83	P	555 07/09/24	07/16/24	07/17/24	1643
4-01-31-2652-1200	WASTE MANAGEMENT								
24-00344	1 WASTE01	WASTE MANAGEMENT OF NJ, INC.	MONTHLY SERVICE 05/01-05/31/24	196.98	P	550 06/17/24	07/12/24	07/12/24	0759412-2433-1
24-00369	1 WASTE01	WASTE MANAGEMENT OF NJ, INC.	MONTHLY SERVICE 07/01-07/31/24	196.98	P	550 07/09/24	07/12/24	07/12/24	0765269-2433-7
				393.96					

Account	Description	Item Description	Amount	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date	Invoice	PO Type
4-01-31-2652-1201	CABLE VISION							
24-00368	1 COMCA005 COMCAST BUSINESS	MONTHLY SERVICE 06/15-07/14/24	254.41	P	549 07/09/24	07/12/24	07/12/24 06152024	
24-00370	1 OPTIM005 OPTIMUM	MONTHLY SERVICE 06/23-07/22/24	91.24	P	548 07/09/24	07/12/24	07/12/24 06192024	
			345.65					
4-01-31-2652-1202	PSEG ELECTRIC/GAS							
24-00342	1 PSEG0005 PSE&G	MONTHLY SERVICE 05/03-06/03/24	2,205.64	P	552 06/17/24	07/12/24	07/12/24 601608849256	
24-00364	1 PSEG0005 PSE&G	MONTHLY SERVICE 05/18-06/18/24	1,358.37	P	552 07/09/24	07/12/24	07/12/24 605506648295	
24-00365	1 PSEG0005 PSE&G	MONTHLY SERVICE 05/18-06/20/24	718.58	P	552 07/09/24	07/12/24	07/12/24 601109006319	
			4,282.59					
4-01-31-2652-1203	NJ AMERICAN WATER							
24-00366	1 NEWJE010 NEW JERSEY AMERICAN WATER	MONTHLY SERVICE 05/20-06/18/24	112.84	P	551 07/09/24	07/12/24	07/12/24 606256530347	
24-00367	1 NEWJE010 NEW JERSEY AMERICAN WATER	MONTHLY SERVICE 05/18-06/18/24	104.51	P	551 07/09/24	07/12/24	07/12/24 606256530307	
			217.35					
4-01-31-2652-1204	TELEPHONE							
24-00359	1 VERIZ005 VERIZON	MONTHLY SERVICE 06/11-07/10/24	109.65	P	553 07/09/24	07/12/24	07/12/24 061024	
24-00360	1 VERIZ005 VERIZON	MONTHLY SERVICE 05/09-06/08/24	200.13	P	553 07/09/24	07/12/24	07/12/24 9966133351	
			309.78					
4-01-31-2652-1205	GASOLINE/DIESEL							
24-00346	1 TOWNS005 TOWNSHIP OF MAPLEWOOD	DPW FUEL - SEFD REG DIESEL	1,066.87	P	563 06/17/24	07/16/24	07/17/24 12400228	
24-00346	2 TOWNS005 TOWNSHIP OF MAPLEWOOD	DPW FUEL- SEFD UNLEADED REG	419.04	P	563 06/17/24	07/16/24	07/17/24 12400228	
			1,485.91					
		Fund Total:	166,208.72					
		Year Total:	166,208.72					
T-13-55-2000-310	457 PLAN							
24-00351	1 EMPOW005 EMPOWER RETIREMENT, LLC	EE CONTRIBUTIONS 06/14/24 PR	11,426.11	P	32 06/26/24	06/26/24	06/26/24	
24-00352	1 EMPOW005 EMPOWER RETIREMENT, LLC	EE CONTRIBUTIONS 06/28/24 PR	11,433.36	P	33 06/26/24	06/26/24	06/26/24	
24-00376	1 EMPOW005 EMPOWER RETIREMENT, LLC	EE CONTRIBUTIONS 07/15/2024 PR	11,447.91	P	37 07/12/24	07/12/24	07/12/24	
			34,307.38					
T-13-55-2000-320	AFLAC							
24-00356	1 AFLAC005 AFLAC	EE CONTRIBUTIONS JUNE 2024	1,249.50	P	34 07/03/24	07/03/24	07/03/24	

Account P.O. Id Item Vendor	Description	Item Description	Amount	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	PO Type
T-13-55-2000-350 24-00357 1 COLON005	COLONIAL LIFE COLONIAL LIFE	EE CONTRIBUTIONS JUNE 2024	2,587.14	P	35 07/03/24	07/03/24	07/03/24		
T-13-55-2000-440 24-00355 1 SOUTH025	FMBA LOCAL 25 SOUTH ESSEX NJFMBA LOCAL 25	EE DUES JUNE 2024	6,440.00	P	561 07/03/24	07/16/24	07/17/24		
T-13-55-2000-450 24-00354 1 SOUTH030	FMBA LOCAL 240 SUPERIORS SOUTH ESSEX NJFMBA LOCAL 240	EE DUES JUNE 2024	3,780.00	P	562 07/03/24	07/16/24	07/17/24		
Fund Total:			48,364.02						
Year Total:			48,364.02						
Total Charged Lines: 67		Total List Amount:	214,572.74	Total Void Amount:		0.00			

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	4-01	166,208.72	0.00	0.00	166,208.72
	T-13	48,364.02	0.00	0.00	48,364.02
Total of All Funds:		<u>214,572.74</u>	<u>0.00</u>	<u>0.00</u>	<u>214,572.74</u>