



HISTORIC PRESERVATION COMMISSION REGULAR MEETING MINUTES

Thursday, May 16, 2024 - 7:30 PM
Baird Community Center
5 Mead Street, 2nd Floor Conference Room
South Orange, NJ 07079

ORDER OF BUSINESS

Chair Levine called the meeting to order at approximately 7:30 pm:

1. Roll Call

Class A Commissioners

Karen Marlowe, Vice Chair
Anina Rossen

Class B Commissioners

Jacob Levine, Chair
Amy Dahn
Gretchen Schumann - Absent
David Wright
Jason Martinek - Absent

Alternates

Vacant (Class A)
Julie McCourt (Class B) - Absent

Summer Jones, Village Council Liaison
William Sullivan, Commission Counsel
Ojetti Davis, Recording Secretary – Absent
Joycelyn White, Recording Secretary

2. Meeting Notice Statement

Chair Levine read the following statement:

Adequate notice of this meeting had been provided to the press in accordance with the Open Public Meetings Act, N.J.S.A 10:4-6. In addition, notice of this meeting was posted in Village Hall and on the Village's website, and has been filed in the Office of the Village Clerk. Official action may be taken.

3. Approval of Minutes

A. Regular meeting held on April 18, 2024:



Ms. Marlowe moved to approve the minutes of the meeting held on April 18th as amended, seconded by Ms. Rossen. All members were in favor and none opposed. Also, during the meeting it was mentioned that Ms. Dahn was absent for the April meeting, but it was clarified that she was in attendance.

4. New Business

There was no new business.

5. Old Business

- A. Baird Update – There was no update.
- B. Library Update – There was no update.

6. Discussion/Follow Up/Action Items

- A. Village Council Report – There was no report.

7. Subcommittee Updates

- A. Master Plan Implementation – There was no update.
- B. Ordinance Revision Discussion:
Chair Levine discussed a meeting held with Mr. Sullivan and Clyde Otis Village Attorney regarding the proposed HPC Ordinance revisions. He reviewed the presentation of the proposed changes and flow chart for the review and process. Also discussed designation of properties, notifications and violation fees. Chair Levine and Mr. Sullivan will have a follow up meeting on May 22nd, with the Village Planner, Village Administrator and Village Attorney. The ordinance will potentially be on the May 28th or June 10th Village Council agenda for introduction, then it must go before the Planning Board for Master Plan Consistency review and then return to the Village Council for final adoption.
- C. Website Update – There was no update.

8. Public Comments

Alyssa Aronson resident of South Orange asked if all the commissioners will be in attendance for the May 22nd meeting. Chair Levine explained it will be an administrative meeting only, not all commission members will be in attendance.

9. Next Meeting Date

- A. Thursday, June 20, 2024 at 7:30 pm



10. Adjournment

There being no further discussion, Ms. Marlowe moved to adjourn the meeting, seconded by Ms. Rossen. All members were in favor and none opposed. Chair Levine adjourned the meeting at approximately 8:30 pm.

Respectfully Submitted by,
Ojetti Davis
Recording Secretary