

South Essex Fire Department

COMMITTEE MEETING

MEETING AGENDA

Tuesday, May 28, 2024 – 3:02 PM

Maplewood Township Building, Main Conference Room,
574 Valley St., Maplewood Township, NJ 07040

ORDER OF BUSINESS

1. Call Meeting to Order

Committee Chair Collum called the meeting to order

2. Roll Call

Committee Chair Collum
Committee Member Lembrich
Committee Member De Luca
Alternate Committee Member Lewis – Chang
Maplewood Business Administrator Wherry
Twp of South Orange Business Administrator Doran
Mr. Loehner, Chief Executive Officer
SEFD Chief Alvarez
SEFD Deputy Chief De Martini
Dawn Ross, SEFD Department Administrator
Alyssa Bronson public
Anthony Fortunato Fire Fighter SEFD Union President Local 25
Christopher Ariemma Deputy Chief SEFD Vice President Local 240
Jennifer Nurse for Medical Essential Diagnostics

3. Meeting Notice Statement

Chief Executive Officer Loehner read the following statement:

In accordance with the Open Public Meeting Act of the State of New Jersey, adequate notice of this meeting has been provided to the official newspapers of the Village and Township, posted on the Village's website and filed in the Office of the Village Clerk. Official action may be taken.

4. Announcements

The following announcement was read:

- A. Regular Meetings of the South Essex Fire Department Management Committee have been noticed on the 4th Tuesdays at 3:00p.m., at the Township of Maplewood Town Hall, 574 Valley St. Maplewood Township, NJ 07040 to consider essential and regular business items.

The last order of business to be conducted by the South Essex Fire Department's Management Committee, at all regular meetings, may be the consideration of a resolution permitting the South Essex Fire Department's Management Committee to convene into closed Executive Session for the purposes of discussing those matters exempted from public session as permitted by the Open Public Meetings Act, N.J.S.A. 10:4-12 et. seq.

5. Public Comment

Committee Chair DeLuca opened the meeting for public comment.

Jennifer from Medical Essential Diagnostics gave a brief summary of the benefits of using their services. It was discussed to possibility of having a representative coming to the fire house and doing a mobile clinic. The committee agreed that is would perfect and thought it might do well for the community as well; however, the mobile clinic can only see 15 people per day.

FF Fortunato and DC Ariemma introduced themselves to the committee, each gave a brief description of themselves and the career with SEFD. Both are looking forward to working with committee for the continued success of the South Essex Fire Department.

6. Resolutions on Consent Agenda

2024-18 Resolution authorizing the approval of the 2024 budget of the South Essex Fire Department.

The committee had some questions regarding the budget and needed more time discuss certain recommendations and line items. The committee will be meeting prior to June 25th meeting.

7. Approval of Bills

Resolution 2024-19 Authorizing Payment of Bills and Issuance of Checks for the Period Through May 24, 2024 in the Total Amount of \$353,263.27 was introduced.

See Attached

Committee Members	Motion	Second	Ayes	Nays	Abstain	Absent
Collum		X				
De Luca	X					
Lembrich			X			
Alternate Members						
Lewis-Chang			X			
Adam						X

8. Committee Member Reports

Committee Member Collum change the launch date for the SEFD website from June 1, 2024 to July 1, 2024.

9. Chiefs Updates

Chief Alvarez

Updated the committee on the new hire – Probationary Fire Fighter Daniel Murphy will be going to EMT Classes on June 1, 2024. A new list of candidates has been sent to the Chief and Mr. Loehner from Civil Services, from this list we may be able to hire 2 fire fighters, and be ready for the EMS Academy July 1, - August 14th, 2024.

EV training will be coming to SEFD Headquarters, each tour will be required to do the training. The committee was asking if the information from the EV training can be given to the public; however, the Chief responded the information will be given to the public as soon as it is made available. The committee is concerned with buildings that have EV stations and want the fire department to make sure of they comply.

The Chief has meet with the new union officers.

Chief announced Deputy Chief DeMartini will be stepping from the position of Executive Officer as July 15th and Deputy Chief Ariemma will be stepping up into

the position of Deputy Chief Executive Officer.

Deputy Chief DeMartini

Discussed the reasons for the increase of overtime, mainly due to a few members being out on long term illness and increase of the FLMA.

See Attachment

Old Business

CFO Loehner discussed Leap Grant. The 250,000.00 grant has been approved for SEFD and the payment is on the way.

Delta Dental has been renewed for 1 more year. Delta Dental also commend us for using their services.

Business Administrator Julie Doran needs an update regarding Crest Drive. The building does belong to South Orange Village and the Fire Department has equipment stored there, the Chief will meet with her at a later date to discuss continue occupancy.

10. Public Comment

No public comment

11. Resolution to go into Executive Session

Resolution 2024-20 Authorizing an Executive Session at the May 28, 2024, Regular Meeting of the South Essex Fire Department Committee Meeting.

Matter/ (OPMA Exception)

Executive Session

Grievances/PERC

Committee Members	Motion	Second	Ayes	Nays	Abstain	Absent
Collum	X		X			
De Luca		X	X			
Lembrich			X			
Alternate Members						
Lewis-Chang			X			
Adams						X

12. Reconvene into Open Session - Roll Call

Committee Members	Motion	Second	Ayes	Nays	Abstain	Absent
Collum			X			
De Luca		X	X			
Lembrich	X		X			
Alternate Members						
Lewis-Chang			X			
Adams						X

13. Adjournment

There being no further discussion, Committee Chair Collum adjourned the meeting and announced the next regular scheduled meeting is Tuesday, May 28, 2024 at 4:35 p.m.