

South Essex Fire Department

COMMITTEE MEETING

MEETING AGENDA

Tuesday, April 23rd – 3:02 PM

via ZOOM – Meeting ID: 705 681 1029

Passcode: 123456

ORDER OF BUSINESS

1. Call Meeting to Order

Committee Chair Collum called the meeting to order at 4:03PM.

2. Roll Call

Committee Chair Collum
Committee Member Lembrich
Committee Member De Luca
Alternate Committee Member Lewis – Chang
Maplewood Business Administrator Wherry
Twp of South Orange Doran
Mr. Loehner, Chief Executive Officer
SEFD Chief Alvarez
SEFD Deputy Chief De Martini
Dawn Ross, SEFD Department Administrator

3. Meeting Notice Statement

Chief Executive Officer Loehner read the following statement:

In accordance with the Open Public Meeting Act of the State of New Jersey, adequate notice of this meeting has been provided to the official newspapers of the Village and Township, posted on the Village's website and filed in the Office of the Village Clerk. Official action may be taken.

4. Announcements

The following announcement was read:

- A. Regular Meetings of the South Essex Fire Department Management Committee have been noticed on the 4th Tuesdays at 3:00p.m., at the Township of Maplewood Town Hall, 574 Valley St. Maplewood Township, NJ

07040 to consider essential and regular business items. (via ZOOM)

The last order of business to be conducted by the South Essex Fire Department's Management Committee, at all regular meetings, may be the consideration of a resolution permitting the South Essex Fire Department's Management Committee to convene into closed Executive Session for the purposes of discussing those matters exempted from public session as permitted by the Open Public Meetings Act, N.J.S.A. 10:4-12 et. seq.

5. Public Comment

Committee Chair DeLuca opened the meeting for public comment. No member of the public made comment.

6. Resolutions on Consent Agenda

2024-15 Resolution authorizing the extension of the shared service agreement between South Essex Fire Department and the Township of Maplewood for the services of Dawn Ross

7. Approval of Bills

Resolution 2024-16 Authorizing Payment of Bills and Issuance of Checks for the Period Through April 19, 2024 in the Total Amount of \$426,247.84.00 was introduced.

See Attached

Committee Members	Motion	Second	Ayes	Nays	Abstain	Absent
Collum		X				
De Luca	X					
Lembrich			X			
Alternate Members						
Lewis-Chang			X			
Adam						X

8. Committee Member Reports

Committee Member Collum presented the new website.

9. Chiefs Updates

Chief Alvarez

Updated the committee on the new hire – Probationary Fire Fighter Daniel Murphy will be going to EMT Classes on June 1, 2024.

The Chief will be scheduling Building Construction on collapse training for the month of June 2024.

Waiting on the announcement of the Captain's test.

Deputy Chief exam was taken on April 24, 2024 and the results will be announced soon.

There has been a change in the reporting of fire incidents, we do not send to State, we send everything to FEMA by the 5th of every month.

Committee member DeLuca training for EV vehicles and charging stations. CFO Loehner stated SEFD is looking for grants training on EV vehicles and Litamium batteries. Question was asked by Alternate Lewis-Chang if a community outreach program could be developed for the EV vehicles and batteries.

Committee member Collum asked about the recruitment process for the additional fire fighters. CFO Loehner explained that we are waiting for the updated Civil Service list.

Deputy Chief DeMartini

No fires in the month March 2024, there were 40 mutual responses all of which were EMT. There was a slight uptick in overtime due EMT classes and the vacancy of the fire fighter.

Lexipol is up running; however, we are looking tweek the policy procedures for SEFD to include pregnancies with the department All personal have to read and acknowledge. This will be done within 1 month.

See Attachment

Old Business

Patrick Wherry looking into our capital expense to include building repairs. CFO Loehner asked to schedule meeting to discuss capital budget.

Deputy Chief DeMartini and Committee members discussed the minimum with

10. Public Comment

No public comment

11. Resolution to go into Executive Session

Resolution 2024-16 Authorizing an Executive Session at the April 23, 2024, Regular Meeting of the South Essex Fire Department Committee Meeting.

Matter/ (OPMA Exception)

Executive Session

Grievances/PERC

Committee Members	Motion	Second	Ayes	Nays	Abstain	Absent
Collum	X		X			
De Luca		X	X			
Lembrich			X			
Alternate Members						
Lewis-Chang			X			
Adams						X

12. Reconvene into Open Session - Roll Call

Committee Members	Motion	Second	Ayes	Nays	Abstain	Absent
Collum			X			
De Luca		X	X			
Lembrich	X		X			
Alternate Members						
Lewis-Chang			X			
Adams						X

13. Adjournment

There being no further discussion, Committee Chair Collum adjourned the meeting and announced the next regular scheduled meeting is Tuesday, April 23, 2024 at 4:16 p.m.