



BOARD OF TRUSTEES REGULAR BOARD MEETING MINUTES

Monday, March 11, 2024 - 7:00 PM

Virtual Webex Meeting

To access information on how to use WebEx to join the meeting, please click on the following link: <https://www.southorange.org/800/WebEx-FAQs>

ORDER OF BUSINESS

1. Call Meeting to Order

President Collum called the meeting to order at approximately 6:15 pm:

2. Roll Call

Village President Collum
Trustee Brown
Trustee Greenberg - Absent
Trustee Haskins
Trustee Hartshorn Hilton
Trustee Jones
Trustee Lewis-Chang - Absent
Ms. Doran, Village Administrator
Mr. Rother, Village Counsel
Mr. Otis, Village Counsel
Ms. Davis, Village Clerk

3. Meeting Notice Statement

Village Clerk Davis read the following statement:

In accordance with the Open Public Meeting Act of the State of New Jersey, adequate notice of this meeting has been provided to the official newspapers of the Village, posted on the Village's website and filed in the Office of the Village Clerk indicating that this meeting is being held virtually via Cisco WebEx video conferencing. During a remote meeting, participants, including members of the public may be muted by the host. However, there will be an opportunity for them to participate and speak during the public portion of the meeting where participants will be unmuted at their request. Official action may be taken.

4. Resolution to go into Executive Session

2024-080 Resolution Authorizing an Executive Session at the March 11, 2024, Regular Meeting of the Board of Trustees



A. Matter/ (OPMA Exception)
Executive Session

- Water Utility (Attorney/Client Privilege Matter)
- Baird Project (Contract Negotiation & Attorney/Client Privilege Matter)
- General Redevelopment (Contract Negotiation & Attorney/Client Privilege Matter)
- Local Ordinance (Attorney/Client Privilege Matter)

Trustee Haskins moved to approve Resolution 2024-080, seconded by Trustee Jones. All members were in favor and none opposed.

5. **Reconvene into Open Session**

President Collum reconvened the meeting at approximately 7:05 pm:

ROLL CALL Village President Collum
Trustee Brown
Trustee Greenberg - Absent
Trustee Haskins
Trustee Hartshorn Hilton
Trustee Jones
Trustee Lewis-Chang - Absent
Ms. Doran, Village Administrator
Mr. Rother, Village Counsel - Absent
Mr. Otis, Village Counsel
Ms. Davis, Village Clerk

6. **Announcements**

President Collum read the following announcements:

A. **Water Department - Low Income Home Water Assistance Program**

The Department of Community Affairs has a Low Income Home Water Assistance Program (LIHWAP). This is a federally funded program designed to help low-income households reduce the balances they have on their residential water and wastewater bills. Eligibility and application details can be found on the news feed of our website, southorange.org, or by calling 1 800- 510-3102, Mon.- Sat. 8:00 am – 8:00 pm for further information.

B. **Tax Assistance for South Orange Residents**

AARP is back for another year to help South Orange residents with



their taxes. They will be located at the Skate House at the Duck Pond on Tuesdays and Thursdays through April 11th. Appointments are required by calling 973-762-0230.

C. **HOME IMPROVEMENT PROGRAM**

If you live in South Orange Village, own your home, and your total gross annual household income falls below a specified income limit for your household size, you may qualify to participate in a program which covers up to \$10,000 in home repairs. This program is funded through fees collected on development in South Orange. Visit the news flash section of southorange.org to learn more.

7. **Presentation**

- A. Seton Village Presentation by ErinRose Baldry, NPP Coordinator: Ms. Baldry summarized Year 2 of Seton Village NPP and highlighted the following:

- ArtBender
- Community Programming at 133 Fairview
- BLOOM, 133 Fairview & Carter Park
- Façade and Business Improvement Grants (BIG)
- Website, social media push and communication
- Irvington Avenue Street Maintenance & Improvements
- Seasonal Decoration & Lighting
- Year 2 Summary & Lessons

Year Three Implementation Plan Proposal (2024)

- Façade Improvement and Business Innovation Grant Program
- Irvington Avenue Clean up and Sidewalk Maintenance
- Traffic Calming Measures
- Irvington Avenue Tree Well Rehabilitation
- Hola Fest
- Food Truck & Craft Beer Festival
- Spring Egg Hunt
- Vincent Monella Community Center Programming
- Bloom Seton Village
- Seasonal and Café Lighting
- Seton Hall University Partnerships
- Advertising, design, subscriptions & copying
- Irvington Avenue Street Improvements
- NPP Coordinator
- 2024 Draft Budget
- Proposed Traffic Calming
- Photos of 2023 Highlights



President Collum thanked Ms. Baldry and mentioned the BOT did receive the presentation in advance. The board thinks she's doing a great working with the State and other partners.

8. Public Comment

Village President opened the meeting for public comment: Julia Flath briefly commented and made suggestions on traffic calming and lighting. President Collum thanked Ms. Flath for her work with the Walk Bike Ride Committee and inform her that the County is working with Administration the County roads.

9. Approval of Minutes

A. The Village Clerk is requesting the Board's approval of the minutes for the following meeting:

- Regular meeting held on February 26, 2024 (Trustee Greenberg is ineligible to vote)

Trustee Hilton moved to approve the minutes of the regular meeting held on February 26th, seconded by Trustee Jones.

Roll Call Vote:

Trustee Brown	Yes
Trustee Greenberg	Absent
Trustee Haskins	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Lewis-Chang	Absent

Motion carried.

10. Ordinances for First Reading

A. 2024-06 AN ORDINANCE AMENDING AND RESTATING THE VILLAGE CODE, CHAPTER 143, "FEES," BY AMENDING SERVICE CHARGE ADDED FOR RETURNED CHECKS

Trustee Hilton moved adopt Ordinance #2024-06 for first reading/Introduction, seconded by Trustee Brown.

Roll Call Vote:

Trustee Brown	Yes
Trustee Greenberg	Absent
Trustee Haskins	Yes



Trustee Hilton Yes
Trustee Jones Yes
Trustee Lewis-Chang Absent
Motion carried.

- B. 2024-07 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

Trustee Hilton moved adopt Ordinance #2024-07 for first reading/Introduction, seconded by Trustee Jones.

Roll Call Vote:

Trustee Brown Yes
Trustee Greenberg Absent
Trustee Haskins Yes
Trustee Hilton Yes
Trustee Jones Yes
Trustee Lewis-Chang Absent
Motion carried.

- C. 2024-08 BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE TOWNSHIP OF SOUTH ORANGE VILLAGE, IN THE COUNTY OF ESSEX, NEW JERSEY, APPROPRIATING \$8,132,327 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$4,770,250 BONDS OR NOTES OF THE VILLAGE TO FINANCE PART OF THE COST THEREOF

Trustee Haskins moved adopt Ordinance #2024-08 for first reading/Introduction, seconded by Trustee Brown.

Roll Call Vote:

Trustee Brown Yes
Trustee Greenberg Absent
Trustee Haskins Yes
Trustee Hilton Yes
Trustee Jones Yes
Trustee Lewis-Chang Absent
Motion carried.

Trustee Jones moved that the Public Hearing for Ordinances #2024-06, #2024-07 and #2024-08 shall be at the Board of Trustees Meeting on Monday, April 8, 2024 beginning at 7:00 PM. On that date, the



Board may take further action. The Village Clerk is directed to see that these Ordinances are published in the Official Newspaper and posted in an open place in the Municipal Offices. The motion was seconded by Trustee Haskins. All members were in favor and none opposed.

11. Ordinance for Second Reading

- A. 2024-01 AN ORDINANCE OF THE TOWNSHIP OF SOUTH ORANGE VILLAGE, APPROVING AND ADOPTING A REVISED CHARTER, ADOPTED BY THE NEW JERSEY STATE LEGISLATURE

PUBLIC HEARING: There were no questions or comments from the public.

Trustee Jones moved approve Ordinance #2024-01 for second reading/final adoption, seconded by Trustee Haskins.

Roll Call Vote:

Trustee Brown	Yes
Trustee Greenberg	Absent
Trustee Haskins	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Lewis-Chang	Absent

Motion carried.

- B. 2024-02 AN ORDINANCE OF THE TOWNSHIP OF SOUTH ORANGE VILLAGE EXTINGUISHING A CERTAIN EASEMENT RECORDED IN THE ESSEX COUNTY REGISTER'S OFFICE ON MAY 12, 1904, IN DEED BOOK P37 AT PAGE 21

PUBLIC HEARING: There were no questions or comments from the public.

Trustee Haskins moved approve Ordinance #2024-02 for second reading/final adoption, seconded by Trustee Brown.

Roll Call Vote:

Trustee Brown	Yes
Trustee Greenberg	Absent
Trustee Haskins	Yes
Trustee Hilton	Yes



Trustee Jones Yes
Trustee Lewis-Chang Absent
Motion carried.

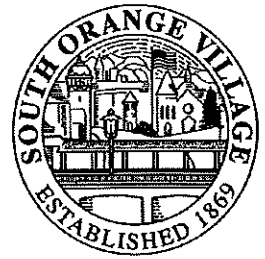
12. Resolutions for Consent Agenda

- A. 2024-081 RESOLUTION AUTHORIZING CHANGE ORDER #86 FOR FRANKOSKI CONSTRUCTION COMPANY FOR ADDITIONAL COSTS TO COVER ADDITIONAL LABOR, MATERIALS AND/OR EQUIPMENT TO PROVIDE AND INSTALL A 7-INCH-HIGH PLATFORM FOR EMPLOYEE USE IN THE MULTIPURPOSE ROOM NOT TO EXCEED \$18,410.31 TO THE ORIGINAL CONTRACT AMOUNT
- B. 2024-082 RESOLUTION AWARDED A CONTRACT TO GENSERVE LLC FOR A ONE-YEAR MAINTENANCE AGREEMENT FOR IN THE AMOUNT NOT TO EXCEED \$1,135.00
- C. 2024-083 RESOLUTION AUTHORIZING THE HIRING OF PART-TIME SEASONAL EMPLOYEES IN THE DEPARTMENT OF RECREATION AND CULTURAL AFFAIRS FOR THE TOWNSHIP OF SOUTH ORANGE VILLAGE
- D. 2024-084 RESOLUTION OF THE GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S
- E. 2024-085 RESOLUTION AUTHORIZING THE HIRING OF A POLICE OFFICER FOR THE SOUTH ORANGE POLICE DEPARTMENT
- F. 2024-086 RESOLUTION AUTHORIZING CREATION AND ADOPTION OF A SCHEDULE FOR REIMBURSEMENT OF PROFESSIONAL SERVICES RELATED TO LAND DEVELOPMENT APPLICATIONS AT THE PLANNING BOARD AND ZONING BOARD OF ADJUSTMENT, PURSUANT TO N.J.S.A. 40:55D-53.2
- G. 2024-087 RESOLUTION AUTHORIZING CHANGE ORDER #87 FOR FRANKOSKI CONSTRUCTION COMPANY FOR ADDITIONAL COSTS TO COVER ADDITIONAL LABOR, MATERIALS AND/OR EQUIPMENT TO PROVIDE AND INSTALL AN EXIT SIGN AT CORRIDOR 212B NOT TO EXCEED \$2,244.00 TO THE ORIGINAL CONTRACT AMOUNT

Additional Walk-on Resolutions:

2024-090 RESOLUTION AUTHORIZING SETTLEMENT OF CLAIMS MADE BY FRANKOSKI CONSTRUCTION COMPANY, INC. RELATED TO BAIRD COMMUNITY CENTER RENOVATION PROJECT

2024-091 RESOLUTION AUTHORIZING AGREEMENT WITH THE BOARD OF



EDUCATION OF THE SOUTH ORANGE AND MAPLEWOOD SCHOOL DISTRICT TO PROVIDE FACILITIES UPGRADES AND FIRST CHOICE USE OF CERTAIN ATHLETIC FIELDS

Trustee Hilton moved approve Resolutions 2024-081 through 2024-087 and walk on Resolutions 2024-090 and 2024-091, seconded by Trustee Haskins.

Roll Call Vote:

Trustee Brown	Yes
Trustee Greenberg	Absent
Trustee Haskins	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Lewis-Chang	Absent

Motion carried.

13. Resolution for Separate Action

A. 2024-088 RESOLUTION INTRODUCING THE 2024 MUNICIPAL BUDGET FOR THE TOWNSHIP OF SOUTH ORANGE VILLAGE

• BUDGET PRESENTATION:

Ms. Doran presented the following 2024 Municipal Budget:

- Budget Planning Objectives
- Village Priorities and Budget Implications
- F'24 Budget Realities
- Where Does Your Tax Dollars Go?
- F'24 Budget Overview
- Where do local revenues come from?
- How will your tax dollars be allocated?
- 2024 Capital Budget Highlights
- Financial Outlook: Revenue Sources – Closer Look
- 2024 Proposed Budget – Next Steps with public comments at



the March 25th and April 8th meetings of the BOT.

President Collum mentioned the 2024 Budget Presentation, State Form and the Departmental Presentation can be found on the Village website.

Trustee Hilton moved approve Resolution 2024-088 Introducing the Municipal Budget, seconded by Trustee Haskins.

Roll Call Vote:

Trustee Brown	Yes
Trustee Greenberg	Absent
Trustee Haskins	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Lewis-Chang	Absent

Motion carried.

14. Approval of Bills

- A. Trustee Hartshorn Hilton, Chair of the Finance and Capital Projects Committee presents the Bills List audited by the Village Treasurer dated March 11, 2024. The Board of Trustees has been provided with a copy of the Bills List prior to the meeting for examination.

2024-089 RESOLUTION AUTHORIZING PAYMENT OF BILLS AND THE ISSUANCE OF CHECKS FOR THE PERIOD THROUGH MARCH 11, 2024, IN THE TOTAL AMOUNT OF \$1,984,906.24

Trustee Hilton moved approve the Bills List Resolution 2024-089, seconded by Trustee Jones.

Roll Call Vote:

Trustee Brown	Yes
Trustee Greenberg	Absent
Trustee Haskins	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Lewis-Chang	Absent

Motion carried.

- 15. Village President Report** – There was no report.

- 16. Village Administrator Report** – There was no report.



17. **Village Counsel Report** – There was no report.

18. **Trustee Reports**

- A. Trustee Brown – There was no report.
- B. Trustee Greenberg – There was no report.
- C. Trustee Haskins – There was no report.
- D. Trustee Hartshorn Hilton – There was no report.
- E. Trustee Jones – There was no report.
- F. Trustee Lewis-Chang – There was no report.

19. **Public Comment**

Village President opened the meeting for public comment:

There were many members of the public that expressed concerns over the recent protest as it relates to the war between Gaza and Hamas. Also, expressing their support of a cease fire resolution and urging the Board of Trustees to pass this resolution. Additionally, there were some members of the public that were against a cease fire resolution and urging the Trustees not to approve such resolution as they felt this is not a matter of local business. President Collum thanked all the public members for comments and explained that this board has not received any request to consider a cease fire resolution as the public mentioned. In order for the board to consider any resolutions, it must be sent to the Village Clerk who will then forward it to the Trustees for consideration. Also, President Collum discussed the importance of submitting a Special Events Permit for public demonstration and explained the permit process. Safety is most important to the Village and this process will make the Police Department aware of the events to ensure the public's safety. If the policy is not followed, summons will be issued. President Collum stated that she would like for both groups to come together to discussed the issues peacefully as we are all neighbors.

20. **New Business**

There was no new business discussed.

21. **Adjournment**

There being no further discussion, President Collum adjourned the meeting at approximately 9:50 pm.

***These minutes are a summary and the actual statements can be found on the video located on the Village's website at the following link:**

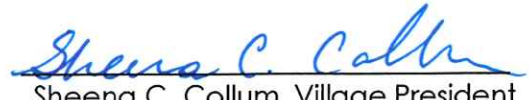


<https://southorangetwpnj.portal.civicclerk.com/event/2543/media>

ATTEST:

TOWNSHIP OF SOUTHORANGEVILLAGE


Ojetti E. Davis, Village Clerk


Sheena C. Collum, Village President