



BOARD OF TRUSTEES REGULAR BOARD MEETING MINUTES

Monday, January 8, 2024 - 7:00 PM

Virtual Webex Meeting

To access information on how to use WebEx to join the meeting, please click on the following link: <https://www.southorange.org/800/WebEx-FAQs>

ORDER OF BUSINESS

1. Call Meeting to Order

President Collum opened the meeting at approximately 6:15 pm:

2. Roll Call

Village President Collum
Trustee Brown
Trustee Greenberg
Trustee Haskins - Absent
Trustee Hartshorn Hilton
Trustee Jones
Trustee Lewis-Chang
Ms. Doran, Village Administrator
Mr. Rother, Village Counsel
Mr. Otis, Village Counsel
Ms. Davis, Village Clerk

3. Meeting Notice Statement

Village Clerk Davis read the following statement:

In accordance with the Open Public Meeting Act of the State of New Jersey, adequate notice of this meeting has been provided to the official newspapers of the Village, posted on the Village's website and filed in the Office of the Village Clerk indicating that this meeting is being held virtually via Cisco WebEx video conferencing. During a remote meeting, participants, including members of the public may be muted by the host. However, there will be an opportunity for them to participate and speak during the public portion of the meeting where participants will be unmuted at their request. Official action may be taken.

4. Resolution to go into Executive Session

2024-001 Resolution Authorizing an Executive Session at the January 8, 2024, Regular Meeting of the Board of Trustees



A. Matter/ (OPMA Exception)
Executive Session

- South Essex Fire Department (Personnel & Attorney/Client S Matter)
- General Redevelopment (Contract Negotiation & Attorney/Client Privilege Matters)
- Water Utility (Attorney/Client Privilege Matters)
- Demonstration Permits (Attorney/Client Privilege Matters)

Trustee Brown moved to approve Resolution 2024-001, seconded by Trustee Lewis-Chang. All members were in favor and none opposed.

5. **Reconvene into Open Session**

President Collum reconvened the meeting at approximately 7pm:

ROLL CALL Village President Collum
Trustee Brown
Trustee Greenberg
Trustee Haskins - Absent
Trustee Hartshorn Hilton
Trustee Jones
Trustee Lewis-Chang
Ms. Doran, Village Administrator
Mr. Rother, Village Counsel - Absent
Mr. Otis, Village Counsel
Ms. Davis, Village Clerk

6. **Announcements**

President Collum read the following announcements:

A. **Department of Recreation & Cultural Affairs**

Spring Baseball registration for players ages 5-15 is open to all South Orange and Maplewood residents. Registration closes January 31st. Register today!

Recreation Summer Day Camp registration opens on January 16th at 9am. Camp runs Monday-Friday from June 24th through August 9th and is available to South Orange residents ages 4-13. New for Summer 2024, families can choose from half and full-day options for their campers.



Please visit our website for more information and registration.

B. **Water Department - Low Income Home Water Assistance Program**

The Department of Community Affairs has a Low Income Home Water Assistance Program (LIHWAP). This is a federally funded program designed to help low-income households reduce the balances they have on their residential water and wastewater bills. Eligibility and application details can be found on the news feed of our website, southorange.org, or by calling 1 800- 510-3102, Mon.- Sat. 8:00 am – 8:00 pm for further information.

C. **NJ WINTER TERMINATION PROGRAM**

The NJ Department of Community Affairs has implemented a Winter Termination Program to prevent service discontinuation for eligible residential customers receiving residential electric, sewer and water service from a local authority, utility or cooperative from November 15th through March 15th. Service cannot be disconnected during this period to those residential customers who demonstrate that they meet the eligibility criteria, which is quite broad. Visit the news feed on southorange.org for more information on eligibility and application details.

7. **Public Comment**

Village President Collum opened the meeting for public comment: Holly Gauthier on behalf of SOMA Action requested that the Board of Trustees pass a resolution in support of Ranked-Choice voting. President Collum explained that last year this Board worked with SOMA Action while working on the South Orange Charter revisions which includes modifications that would enable this board to support ranked choice voting. The Charter currently is pending approval before the Legislature and Governor.

8. **Approval of Minutes**

A. The Village Clerk is requesting the Board's approval of the minutes for the following meeting:

- Regular meeting held on December 11, 2023 (Trustee Brown is ineligible to vote)
- Regular meeting held on December 28, 2023 (Trustee Brown is ineligible to vote)

Trustee Jones moved to approve the minutes of the regular meetings held on December 11th and December 28th, seconded by Trustee



Greenberg.

Roll Call Vote:

Trustee Brown	Abstained
Trustee Greenberg	Yes
Trustee Haskins	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Lewis-Chang	Yes

Motion carried.

9. Resolutions for Consent Agenda

- A. 2024-002 RESOLUTION AUTHORIZING CHANGE ORDER #73 - FOR FRANKOSKI CONSTRUCTION COMPANY FOR ADDITIONAL COSTS TO COVER ADDITIONAL LABOR, MATERIALS AND/OR EQUIPMENT TO INSTALL EXTERIOR EMERGENCY LIGHTING AT DOORS 217, 217D AND 221 NOT TO EXCEED \$6,697.57 TO THE ORIGINAL CONTRACT AMOUNT
- B. 2024-003 RESOLUTION AUTHORIZING CHANGE ORDER #74 - FOR FRANKOSKI CONSTRUCTION COMPANY FOR ADDITIONAL COSTS TO COVER ADDITIONAL LABOR, MATERIALS AND/OR EQUIPMENT TO PROVIDE POWER TO THE SUMP PUMP INSTALLED IN THE BASEMENT NOT TO EXCEED \$2,968.92 TO THE ORIGINAL CONTRACT AMOUNT
- C. 2024-004 RESOLUTION AUTHORIZING CHANGE ORDER #75 - FOR FRANKOSKI CONSTRUCTION COMPANY FOR ADDITIONAL COSTS TO COVER ADDITIONAL LABOR, MATERIALS AND/OR EQUIPMENT TO PROVIDE RAILINGS AND GUARDRAILS AT THE TERRACES NOT TO EXCEED \$17,711.67 TO THE ORIGINAL CONTRACT AMOUNT
- D. 2024-005 RESOLUTION AUTHORIZING CHANGE ORDER #76 - FOR FRANKOSKI CONSTRUCTION COMPANY FOR ADDITIONAL COSTS TO COVER ADDITIONAL LABOR, MATERIALS AND/OR EQUIPMENT TO PROVIDE NECESSARY WORK TO ELEVATOR FOR DCA INSPECTION REQUIREMENTS NOT TO EXCEED \$22464.16 TO THE ORIGINAL CONTRACT AMOUNT
- E. 2024-006 RESOLUTION AUTHORIZING CHANGE ORDER #77 - TO DECREASE THE CONTRACT OF THE BAIRD COMMUNITY CENTER AS THE VILLAGE MADE DIRECT PAYMENTS TO SUB-CONTRACTOR STONE TEK IN THE AMOUNT OF \$15,991.52 TO THE ORIGINAL CONTRACT AMOUNT
- F. 2024-007 RESOLUTION AUTHORIZING CHANGE ORDER #78 - FOR FRANKOSKI CONSTRUCTION COMPANY FOR ADDITIONAL COSTS TO COVER ADDITIONAL LABOR, MATERIALS AND/OR EQUIPMENT TO



PROVIDE NECESSARY WORK TO COMPLY WITH CHANGES TO SITE PLAN NOT TO EXCEED \$38,475.62 TO THE ORIGINAL CONTRACT AMOUNT

- G. 2024-008 RESOLUTION APPROVING CHANGE ORDER #4 FOR ADDITIONAL SERVICES BY THE BIBER PARTNERSHIP TO PROVIDE CONSULTING SERVICES ASSOCIATED WITH THE PLANNING, DESIGN AND CONTRACT ADMINISTRATION OF THE RENOVATION, REPAIR AND IMPROVEMENT OF THE SOUTH ORANGE BAIRD COMMUNITY CENTER IN AN AMOUNT NOT TO EXCEED \$17,400.00
- H. 2024-009 RESOLUTION AUTHORIZING AND RATIFYING RENEWAL OF CONTRACT WITH CIVIC PLUS AT AN ANNUAL COST OF \$12,731.26 FOR 2024
- I. 2024-010 RESOLUTION AWARDING A PROFESSIONAL SERVICE CONTRACT TO PKF O'CONNOR DAVIES TO SERVE AS MUNICIPAL AUDITOR FOR THE YEAR 2024 NOT TO EXCEED \$50,000
- J. 2024-011 RESOLUTION TO CANCEL TAX OVERPAYMENTS AND SMALL BALANCES FROM CALENDAR YEAR 2022
- K. 2024-012 RESOLUTION ACCEPTING PROPOSAL OF, AND AWARDING CONTRACT TO HEUER & COMPANY FOR POOL IMPROVEMENTS TO THE PETER S. CONNOR POOL NECESSARY TO REMOVE AND REPLACE MAIN GUTTER AT MAIN AND INTERMEDIATE POOLS AND ALL NECESSARY ANCILLARY WORK IN AN AMOUNT NOT TO EXCEED \$1,274,750.00
- L. 2024-013 RESOLUTION APPOINTING BROWN AND BROWN INSURANCE AS THE RISK MANAGER FOR THE TOWNSHIP OF SOUTH ORANGE VILLAGE FOR THE CALENDAR YEAR 2024
- M. 2024-014 RESOLUTION AUTHORIZING AND RATIFYING RENEWAL OF MEMBERSHIP IN THE MORRIS COUNTY MUNICIPAL JOINT INSURANCE FUND
- N. 2024-015 RESOLUTION AUTHORIZING SETTLEMENT OF TEAMSTER LOCAL 125 UNFAIR PRACTICE CHARGE DOCKETED CO-2023-197
- O. 2024-016 RESOLUTION AUTHORIZING AND RATIFYING RENEWAL OF CONTRACT WITH GOVPILOT AT AN ANNUAL COST OF \$35,000.00 FOR 2024
- P. 2024-017 RESOLUTION RATIFYING EXTENSION OF HEALTH DEPARTMENT SERVICES PROVIDED BY THE TOWNSHIP OF MAPLEWOOD TO TOWNSHIP OF SOUTH ORANGE VILLAGE
- Q. 2024-018 RESOLUTION AUTHORIZING CHANGE ORDER #79 – FOR FRANKOSKI CONSTRUCTION COMPANY FOR ADDITIONAL COSTS TO COVER ADDITIONAL LABOR, MATERIALS AND/OR EQUIPMENT TO



PROVIDE REQUIRED CHANGES BY ELECTRICAL INSPECTOR FOR NEW PANIC HARDWARE NOT TO EXCEED \$2,415.44 TO THE ORIGINAL CONTRACT AMOUNT

- R. 2024-019 RESOLUTION GRANTING APPLICATION FOR CANNABIS BUSINESS LICENSE TO OPERATE AS A CLASS 5 CANNABIS RETAILER WITHIN THE TOWNSHIP OF SOUTH ORANGE VILLAGE TO CANNABOY TREEHOUSE, LLC
- S. 2024-020 RESOLUTION AUTHORIZING THE RENEWAL OF A PROFESSIONAL SERVICES CONTRACT TO THE JEWISH FAMILY SERVICE OF METROWEST NEW JERSEY FOR THE PROVISION OF A LICENSED SOCIAL WORKER SERVICES TO SOUTH ORANGE 65+ COMMUNITY IN AN AMOUNT NOT TO EXCEED TWENTY-TWO THOUSAND FIVE HUNDRED DOLLARS (\$22,500.00) COSTS TO BE SPLIT BETWEEN SOUTH ORANGE AND MAPLEWOOD
- T. 2024-021 RESOLUTION ACCEPTING PROPOSAL AND AWARDING A CONTRACT TO SAINT BARNABAS MANAGEMENT SERVICES, LLC FOR THE PROVISION AND ADMINISTRATION OF AN EMPLOYEE ASSISTANCE PROGRAM
- U. 2024-022 RESOLUTION OF THE TOWNSHIP OF SOUTH ORANGE VILLAGE, COUNTY OF ESSEX, STATE OF NEW JERSEY, DESIGNATING THE OFFICIAL NEWSPAPERS FOR THE PUBLICATION OF LEGAL NOTICES FOR THE TOWNSHIP OF SOUTH ORANGE VILLAGE
- V. 2024-023 RESOLUTION ADOPTING THE 2024 TEMPORARY BUDGET FOR THE TOWNSHIP OF SOUTH ORANGE VILLAGE

Trustee Hilton moved to approve the adoption of Resolutions 2024-002 through Resolution 2024-023 with the exception of Resolution 2024-019 pulled for separate action, seconded by Trustee Lewis-Chang.

Roll Call Vote:

Trustee Brown	Yes
Trustee Greenberg	Yes
Trustee Haskins	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Lewis-Chang	Yes

Motion carried.

Resolution for Separate Action:

Trustee Jones moved to adopt Resolution 2024-019, seconded by



Trustee Brown.

Roll Call Vote:

Trustee Brown	Yes
Trustee Greenberg	Yes
Trustee Haskins	Yes
Trustee Hilton	No
Trustee Jones	Yes
Trustee Lewis-Chang	Yes

Motion carried.

10. Village President Appointment

President Collum made the following appointments to the South Orange Historic Preservation Commission:

- A. 2024-VP01 VILLAGE PRESIDENT'S RE-APPOINTMENT OF JASON MARTINEK AS A CLASS B REGULAR MEMBER TO THE SOUTH ORANGE HISTORIC PRESERVATION COMMISSION

11. Village President Report

President Collum discussed the following:

- Affordable Housing bill before the Assembly & Senate in which no action was taken. If passed, this bill will change the system and impact towns.
- Liquor License Reform Bill moving forward; this will be good for breweries' and shopping malls.
- Board of School Estimate next meeting will be discussing an addition levy for a long range facility plan; meeting date tbd.
- The Village Administrator, Parking Authority and the SOPD are working to provide some information regarding box car service as an alternate method to the community.
- Briefly discussed the Joint Meeting bill will increase about permit this year which will affect the budget.

12. Village Administrator Report

Ms. Doran thanked the community for supporting the Co-Lab space over the holidays. Meridia 4th & Valley received a TCO for the residential units and Storage Platforms is planning to have their TCO in April. The Baird Center is facing some challenges with the elevator but hopes to have a TCO soon. The Department Budget presentations are scheduled for Saturday, January 20th and in February, the Finance Committee will discuss the overall budget before it is introduced to the Board of Trustees.

13. Village Counsel Report – There was no report.



14. Trustee Reports

- A. Trustee Brown – There was no report.
- B. **Trustee Greenberg**
 - Church Street Redevelopment Plan – There may be some proposed amendments to the plan; a presentation will be scheduled at a future meeting.
- C. Trustee Haskins – There was no report.
- D. Trustee Hartshorn Hilton
- E. Trustee Jones discussed the Arts and Cultural Affairs Committee has a call out for art entries for the Pierro Gallery at the Baird opening in Spring 2024. Also, the Black History Month event planning has started, more information to come soon.
- F. Trustee Lewis-Chang mentioned a survey for banning gas leaf blowers will be coming soon.

15. Public Comment

Village President Collum opened the meeting for public comment:
There were no questions or comments from the public.

16. New Business – There was no new business.

17. Adjournment

There being no further discussion, President Collum adjourned the meeting at approximately 8:00 pm.

***These minutes are a summary and the actual statements can be found on the video located on the Village's website at the following link:**
<https://southorangenjwpnj.portal.civicclerk.com/event/2562/media>

ATTEST:

TOWNSHIP OF SOUTHORANGEVILLAGE


Ojetti E. Davis, Village Clerk


Sheena C. Collum, Village President