



## **BOARD OF TRUSTEES REGULAR BOARD MEETING**

Monday, January 22, 2024 - 7:00 PM

Virtual Webex Meeting

To access information on how to use WebEx to join the meeting, please click on the following link: <https://www.southorange.org/800/WebEx-FAQs>

### **ORDER OF BUSINESS**

**1. Call Meeting to Order**

**2. Roll Call**

Village President Collum  
Trustee Brown  
Trustee Greenberg  
Trustee Haskins  
Trustee Hartshorn Hilton  
Trustee Jones  
Trustee Lewis-Chang  
Ms. Doran, Village Administrator  
Mr. Rother, Village Counsel  
Mr. Otis, Village Counsel  
Ms. Davis, Village Clerk

**3. Meeting Notice Statement**

In accordance with the Open Public Meeting Act of the State of New Jersey, adequate notice of this meeting has been provided to the official newspapers of the Village, posted on the Village's website and filed in the Office of the Village Clerk indicating that this meeting is being held virtually via Cisco WebEx video conferencing. During a remote meeting, participants, including members of the public may be muted by the host. However, there will be an opportunity for them to participate and speak during the public portion of the meeting where participants will be unmuted at their request. Official action may be taken.

**4. Resolution to go into Executive Session**

2024-025 Resolution Authorizing an Executive Session at the January 22, 2024, Regular Meeting of the Board of Trustees

A. Matter/ (OPMA Exception)  
Executive Session



- Water Utility (Attorney/Client/Privilege Matter)
- Additional items for discussion may be introduced at the table

**5. Reconvene into Open Session**

**ROLL CALL**

Village President Collum  
Trustee Brown  
Trustee Greenberg  
Trustee Haskins  
Trustee Hartshorn Hilton  
Trustee Jones  
Trustee Lewis-Chang  
Ms. Doran, Village Administrator  
Mr. Rother, Village Counsel  
Mr. Otis, Village Counsel  
Ms. Davis, Village Clerk

**6. Announcements**

**A. Department of Recreation & Cultural Affairs**

Spring Baseball registration for players ages 5-15 is open to all South Orange and Maplewood residents. Registration closes January 31st. Register today!

Recreation Summer Day Camp registration opens on January 16th at 9am. Camp runs Monday-Friday from June 24th through August 9th and is available to South Orange residents ages 4-13. New for Summer 2024, families can choose from half and full-day options for their campers.

Please visit our website for more information and registration.

**B. Water Department - Low Income Home Water Assistance Program**

The Department of Community Affairs has a Low Income Home Water Assistance Program (LIHWAP). This is a federally funded program designed to help low-income households reduce the balances they have on their residential water and wastewater bills. Eligibility and application details can be found on the news feed of our website, [southorange.org](http://southorange.org), or by calling 1 800- 510-3102, Mon.-Sat. 8:00 am – 8:00 pm for further information.



C. **NJ WINTER TERMINATION PROGRAM**

The NJ Department of Community Affairs has implemented a Winter Termination Program to prevent service discontinuation for eligible residential customers receiving residential electric, sewer and water service from a local authority, utility or cooperative from November 15th through March 15th. Service cannot be disconnected during this period to those residential customers who demonstrate that they meet the eligibility criteria, which is quite broad. Visit the news feed on [southorange.org](http://southorange.org) for more information on eligibility and application details.

D. **Celebrating Black History Month in South Orange Village**

South Orange Village is proud to join the community in honoring Black History Month. This year's national theme is "African Americans and the Arts," and we are excited to finalize our events and activities for the month.

Mark your calendars for two exciting events happening during the first week of February:

South Orange Downtown and the Department of Recreation will host a mix and mingle event at the black-owned Papillon 25 on Thursday, February 1st from 7PM-9PM. This event will honor local black entrepreneurs and community leaders, and everyone is welcome to attend!

Join South Orange resident Stephanie Lee Muhammad and her Erasing South Orange Borders Run/Walk every Saturday in February, starting on February 3rd. Register through CivicRec and choose between an 8am run or a 1pm walk for a fun and historical experience. Don't miss it!

7. **Board of Health**

- A. Recess meeting of the Board of Trustees and convene as the Board of Health.

Voice Vote:

Roll Call:

Board Member Brown

Board Member Collum

Board Member Greenberg

Board Member Haskins



Board Member Hartshorn Hilton  
Board Member Jones  
Board President Lewis-Chang

Candice Davenport, Health Officer:

A. Nursing Report

- i. Communicable and Infectious Diseases
- ii. COVID update
- iii. FLU and RSV update

B. Animal Control Update

- i. Reminder: annual dog and cat licensing

C. Environmental Health Report

D. Social Services/Mental Health Report

- i. Family Connects NJ: FREE Universal Home Visiting for new moms and babies
- ii. Reveal2Heal: Courageous Conversations 8-week Workshop
- iii. Free Naloxone Availability and Free Narcan Virtual Training
- iv. Food distribution event
- v. January Observance: Cervical Cancer Awareness Month
- vi. CODE Blue county shelters and how to stay healthy in cold weather
- vii. Monthly reminders: Safe Prescription Drug Disposal, Make the Right Call emergency phone numbers and Medical Equipment Local Program

Adjourn as the Board of Health to reconvene as the Board of Trustees.

Voice Vote:

Roll Call:  
Village President Collum  
Trustee Brown  
Trustee Greenberg  
Trustee Haskins  
Trustee Hartshorn Hilton



Trustee Jones  
Trustee Lewis-Chang  
Ms. Doran, Village Administrator  
Mr. Rother, Village Counsel  
Mr. Otis, Village Counsel  
Ms. Davis, Village Clerk

**8. Presentations**

- A. Green Acres - Cameron Recreation Area Improvements
- B. South Orange Historic Preservation Commission - Ordinance Revisions

**9. Public Comment**

Village President opens meeting for public comment.

**10. Approval of Minutes**

- A. The Village Clerk is requesting the Board's approval of the minutes for the following meeting:
  - Regular meeting held on January 8, 2024 (Trustee Haskins is ineligible to vote)

Roll Call Vote:

**11. Resolutions for Consent Agenda**

- A. 2024-026 RESOLUTION TO APPOINT GRACIA ROBERT MONTILUS TO THE POSITION OF MUNICIPAL PROSECUTOR IN THE TOWNSHIP OF SOUTH ORANGE VILLAGE
- B. 2024-027 RESOLUTION AUTHORIZING CHANGE ORDER #1 - FOR APEX DEVELOPMENT INC. FOR REMOVAL OF 100 SQUARE FEET OF ACM AIR CELL INSULATION AND DEMOLITION OF PLASTER TO ACCESS ACM PIPES AND REMOVAL OF 175 LINEAR FEET OF ACM TSI FOR THE CONNETT LIBRARY BUILDING IN A NOT TO EXCEED \$13,600 INCREASE TO THE ORIGINAL CONTRACT AMOUNT
- C. 2024-028 RESOLUTION APPROVING THE SUBMISSION OF A GRANT APPLICATION FOR THE GREEN ACRES PROGRAM WITH THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION
- D. 2024-029 RESOLUTION AUTHORIZING THE HIRING OF PART-TIME SEASONAL EMPLOYEES IN THE DEPARTMENT OF RECREATION AND CULTURAL AFFAIRS FOR THE TOWNSHIP OF SOUTH ORANGE VILLAGE



- E. 2024-030 RESOLUTION PROMOTING AND APPOINTING JASON RAMBALLY AS A SERGEANT IN THE SOUTH ORANGE DEPARTMENT OF PUBLIC SAFETY/POLICE FORCE
- F. 2024-031 RESOLUTION PROMOTING AND APPOINTING JOSE ALBINO AS A SERGEANT IN THE SOUTH ORANGE DEPARTMENT OF PUBLIC SAFETY/POLICE FORCE
- G. 2024-032 RESOLUTION AWARDDING A CONTRACT TO ENVIROCON LLC FOR HVAC REPAIR AND MAINTENANCE SERVICES FOR THE 2024 CALENDAR YEAR
- H. 2024-033 RESOLUTION AWARDDING THE 2024 ELECTRICAL SERVICE CONTRACT TO SONNY ELECTRIC INC.
- I. 2024-034 RESOLUTION AUTHORIZING A RENEWAL OF CONTRACT WITH US SPORTS INSTITUTE FOR MULTISPORT AND TENNIS INSTRUCTIONS BEGINNING MARCH 2024 THROUGH FEBRUARY 2025 FOR THE DEPARTMENT OF RECREATION AND CULTURAL AFFAIRS
- J. 2024-035 RESOLUTION AUTHORIZING A CONTRACT WITH THE GYM MAPLEWOOD FOR BASEBALL AND SOFTBALL INSTRUCTION AND CAMPS BEGINNING MARCH 2024 - MARCH 2025 FOR THE DEPARTMENT OF RECREATION AND CULTURAL AFFAIRS
- K. 2024-036 RESOLUTION AUTHORIZING RECREATION DEPARTMENT PROGRAMS TO BE CONDUCTED IN PARTNERSHIP WITH COUGAR SOCCER
- L. 2024-037 RESOLUTION AUTHORIZING THE HIRING OF A DIRECTOR OF PLANNING AND ZONING FOR THE TOWNSHIP SOUTH ORANGE VILLAGE

ROLL CALL VOTE:

## **12. Village President Appointment**

- A. 2024-VP02 VILLAGE PRESIDENT'S APPOINTMENT OF HANNAH ZOLLMAN AS A CLASS IV ALTERNATE MEMBER TO THE SOUTH ORANGE PLANNING BOARD

## **13. Approval of Bills**

- A. Trustee Hartshorn Hilton, Chair of the Finance and Capital Projects Committee presents the Bills List audited by the Village Treasurer dated January 22, 2024. The Board of Trustees has been provided with a copy of the Bills List prior to the meeting for examination.



2024-038 RESOLUTION AUTHORIZING PAYMENT OF BILLS AND THE  
ISSUANCE OF CHECKS FOR THE PERIOD THROUGH JANUARY 22, 2024,  
IN THE TOTAL AMOUNT OF \$5,697,780.14  
ROLL CALL VOTE:

**14. Village President Report**

**15. Village Administrator Report**

**16. Village Counsel Report**

**17. Trustee Reports**

- A. Trustee Brown
- B. Trustee Greenberg
- C. Trustee Haskins
- D. Trustee Hartshorn Hilton
- E. **Trustee Jones**

- Community Relations Committee Photography Contest
- Arts and Cultural Events - Call for Artists for the Pierro Gallery

- F. Trustee Lewis-Chang

**18. Public Comment**

Village President opens meeting for public comment

**19. New Business**

**20. Adjournment**