



FINANCE AND CAPITAL PROJECTS COMMITTEE MEETING MEETING MINUTES

Thursday, September 21, 2023 - 9:00 AM
Virtual Webex Meeting

Call to Order and Roll Call

Trustee Hartshorn Hilton
Trustee Brown
Trustee Greenberg- Absent
Julie Doran, Village Administrator
Peter Travers, Deputy Administrator
Ellen Malgieri, Tax Assessor
Irma Weir, Tax Collector-Absent
Chris Vattaglia, Village CFO
Greg Bock, Village Treasurer
Howard Levison, Water Administrator
Joycelyn White, Recording Secretary

Approval of Minutes

July 27, 2023

The meeting minutes were approved by all committee members present.

Public Comments

The Chair opens the meeting for public comment.

There were no public comments.

New Business

Open Space Trust Fund

In response to Trustee Hartshorn Hilton, Ms. Doran discussed the list of potential qualifying projects for the open space trust fund. Mr. Travers discussed the organization of field use and park improvements. The Administration is currently prioritizing this list and comprising capital budget proposals for next year and estimates. In response to Trustee Hartshorn Hilton, the Administration will be able to share this document during the budget workshop. The committee discussed increasing the open space tax and notification to the residents.



Old Business

Department Updates

- **Finance Department**
- **Water Department**
- **Tax Collector**
- **Tax Assessor/QPA**

Finance Department

Mr. Battaglia discussed the Best Practices Inventory, audit resolutions, Correction Action Plan. Trustee Harshorn Hilton commented to the department on how comprehensive the bills list format, stating it is easier to understand.

Water Department

Mr. Levison discussed the DEP application submission for the improvement to the Crest Drive water tank, AML change order, new water meter update, West End Road improvement.

Tax Collector

Due Mrs. Weir absence, there will be a report given at the next meeting. In response to Trustee Hartshorn Hilton, Ms. Doran stated that the pilot payments are monitored by Mr. Weir.

Tax Assesor/QPA

Ms. Magieri stated the reevaluation is moving along and currently in the process of reviewing the numbers. The Tax Collector expected the letters would go out to residents to meet with them, but it would have to wait until she received the commercial building numbers, but they are still on schedule. The committee discussed notification of the reevaluation in the gaslight and village website. Ms. Malgieri discussed the tree bid.

Public Comments

There were no public comments.

The Chair opens the meeting for public comment.

Next Meeting Date

October 26, 2023

Adjournment



The meeting was adjourned at 10:30 AM.

Respectfully submitted, Joycelyn White, Recording Secretary