



FINANCE AND CAPITAL PROJECTS COMMITTEE MEETING MEETING MINUTES

Thursday, October 26, 2023 - 9:30 AM

Hybrid Meeting: In-person/WebexVirtual meeting

Call to Order and Roll Call

Trustee Hartshorn Hilton

Trustee Brown

Trustee Greenberg - **Absent**

Julie Doran, Village Administrator

Peter Traver, Deputy Administrator

Ellen Malgieri, Tax Assesor

Irma Weir, Tax Collector

Chris Battaglia, Village CFO

Greg Bock, Village Treasurer

Howard Levison Water Administrator

Joycelyn White, Recording Secretary

Approval of Minutes

September 21, 2023

The meeting minutes were approved by all committee members present.

Public Comments

The Chair opens the meeting for public comments.

There were no public comments.

New Business

Recreation Fee Proposal

Deputy Director of Recreation, Matt Gray shared and discussed the recreation fee proposal including staffing cost, insurance, programming and maintenance. Mr. Travers discussed how the department processes fees. The committee recommended to move forward with this proposal and introduce it to the full Board of Trustees.

Public Comment

Ed Moore, S.O. Resident asked if the proposal would be shared with the public.



Trustee Hilton stated that it would be published publicly when introduced to the BOT.

Old Business

Capital Expenditures

- **Baird Community Center**
- **River Greenway**
- **Library**

- Baird Community Center

Mr. Travers detailed the general construction cost with change orders. Mr. Travers added that some of the change orders were changes of scope, such as asbestos and audio. From a professional services standpoint, the department extended the contracting manager and architect. It has been stated from the inception of this project that it would be a 15 million dollar project and Mr. Travers stated that the project is moving closer to that projected budget. In response to Trustee Hilton, Mr. Travers hopes in 2024 they will be able to use the existing capital to complete this project. Mr. Battaglia discussed the amount of debt service in the 2024 budget as it relates to the baird.

- River Greenway

Due to technical difficulties, a report will be given at the next FAC meeting.

- Library

Mr. Travers stated that the budget for this project is 16 million dollars, which 13.2 million dollars of that is from grants and the village contribution for construction of the library. Mr. Travers discussed phase 1 of the project.

Department Updates

- **Finance Department**
- **Water Department**
- **Tax Collector**
- **Tax Assesor/QPA**



Finance Dept.

Mr. Battaglia discussed the year-end closing, best practices inventory and process. In response to Trustee Hilton, Mr. Battaglia stated the best practices would be on for the November BOT meeting.

Water Dept.

Mr. Levison discussed working with the Finance department on a capital request. In response to Trustee Hilton, the request will be before the BOT at the next meeting.

Tax Collector

Mrs. Weir discussed in-lieu of payments, tax collection revenue, tax sales, Property Tax freeze deadline on October 31, 2023.

Tax Assessor/QPA

Ms. Malgieri discussed revaluation letters, preliminary numbers and residents' opportunity to discuss assessments.

Public Comments

The Chair opens the meeting for public comments.

There were no public comments.

Next Meeting Date

November 23, 2023 (TBD)

Adjournment

The meeting was adjourned at 10:30AM.

Respectfully submitted, Joycelyn White, Recording Secretary