



BOARD OF TRUSTEES REGULAR BOARD MEETING

Monday, November 27, 2023 - 7:00 PM

Virtual Webex Meeting

To access information on how to use WebEx to join the meeting, please click on the following link: <https://www.southorange.org/800/WebEx-FAQs>

ORDER OF BUSINESS

1. Call Meeting to Order

2. Roll Call

Village President Collum
Trustee Brown
Trustee Greenberg
Trustee Haskins
Trustee Hartshorn Hilton
Trustee Jones
Trustee Lewis-Chang
Ms. Doran, Village Administrator
Mr. Rother, Village Counsel
Mr. Otis, Village Counsel
Ms. Davis, Village Clerk

3. Meeting Notice Statement

In accordance with the Open Public Meeting Act of the State of New Jersey, adequate notice of this meeting has been provided to the official newspapers of the Village, posted on the Village's website and filed in the Office of the Village Clerk indicating that this meeting is being held virtually via Cisco WebEx video conferencing. During a remote meeting, participants, including members of the public may be muted by the host. However, there will be an opportunity for them to participate and speak during the public portion of the meeting where participants will be unmuted at their request. Official action may be taken.

4. Resolution to go into Executive Session

2023-351 Resolution Authorizing an Executive Session at the November 27, 2023, Regular Meeting of the Board of Trustees

- A. Matter/ (OPMA Exception)
Executive Session



- Water Utility (Attorney/Client Privilege Matter)
- Additional items for discussion may be introduced at the table

5. Reconvene into Open Session

ROLL CALL

Village President Collum
Trustee Brown
Trustee Greenberg
Trustee Haskins
Trustee Hartshorn Hilton
Trustee Jones
Trustee Lewis-Chang
Ms. Doran, Village Administrator
Mr. Rother, Village Counsel
Mr. Otis, Village Counsel
Ms. Davis, Village Clerk

6. Announcements

A. Schedule Your Water Meter Upgrade Today!

To help ensure the accuracy of our water meters, we must periodically change them. There is no cost to residents to have this work performed but the installation requires access to your basement or utility room. MeterTekUtility Services, Inc, our subcontractor, will perform this service. Appointments are necessary, so please schedule your appointment today by calling 800.717.0974 or by visiting SouthOrange.org to access the online appointment scheduler.

B. Water Department - Low Income Home Water Assistance Program

The Department of Community Affairs has a Low Income Home Water Assistance Program (LIHWAP). This is a federally funded program designed to help low-income households reduce the balances they have on their residential water and wastewater bills. Eligibility and application details can be found on the news feed of our website, southorange.org, or by calling 1 800- 510-3102, Mon.-Sat. 8:00 am – 8:00 pm for further information.

C. NJ WINTER TERMINATION PROGRAM

The NJ Department of Community Affairs has implemented a Winter Termination Program to prevent service discontinuation for eligible



residential customers receiving residential electric, sewer and water service from a local authority, utility, or rural electric cooperative from November 15th through March 15th.

Service cannot be disconnected during this period to those residential customers who demonstrate that they meet the eligibility criteria, which is quite broad. Visit the news feed on southorange.org for more information on eligibility and application details.

7. Board of Health

- A. Recess meeting of the Board of Trustees and convene as the Board of Health.

Voice Vote:

Roll Call:

Board Member Brown
Board Member Collum
Board Member Greenberg
Board Member Haskins
Board Member Hartshorn Hilton
Board Member Jones
Board President Lewis-Chang

Candice Davenport, Health Officer:

- Social Services/ Mental Health Resources
- Nursing/ Infectious Diseases Update
- Environmental Health monthly report
- Animal Control monthly report

Adjourn as the Board of Health to reconvene as the Board of Trustees.

Voice Vote:

Roll Call:

Village President Collum
Trustee Brown
Trustee Greenberg
Trustee Haskins
Trustee Hartshorn Hilton



Trustee Jones
Trustee Lewis-Chang
Ms. Doran, Village Administrator
Mr. Rother, Village Counsel
Mr. Otis, Village Counsel
Ms. Davis, Village Clerk

8. Public Comment

Village President opens meeting for public comment.

9. Approval of Minutes

A. The Village Clerk is requesting the Board's approval of the minutes for the following meeting:

- Regular meeting held on November 13, 2023 (Trustee Greenberg is ineligible to vote)

Roll Call Vote:

10. Resolutions for Consent Agenda

- A. 2023-352 RESOLUTION AUTHORIZING CHANGE ORDER #72 - FOR FRANKOSKI CONSTRUCTION COMPANY FOR ADDITIONAL COSTS TO COVER ADDITIONAL LABOR, MATERIALS AND/OR EQUIPMENT TO INSTALL EXIT SIGNS AND EMERGENCY LIGHTING INCLUDING WIRING NOT TO EXCEED \$25,131.13 TO THE ORIGINAL CONTRACT AMOUNT
- B. 2023-353 RESOLUTION AUTHORIZING THE PURCHASE OF SHELVEING FOR THE BAIRD THRU GLOBAL EQUIPMENT COMPANY UNDER OMNIA PARTNERS CO-OP CONTRACT #R211402 IN THE AMOUNT NOT TO EXCEED \$12,712.35
- C. 2023-354 RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO VAN CLEEF ENGINEERING FOR ENGINEERING DESIGN AND CONSTRUCTION ADMINISTRATION SERVICES FOR LENOX AVENUE IMPROVEMENTS IN AN AMOUNT OF \$79,600.00
- D. 2023-355 RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO VAN CLEEF ENGINEERING FOR ENGINEERING DESIGN AND CONSTRUCTION ADMINISTRATION SERVICES FOR VOSE AVENUE IMPROVEMENTS PHASE 1 IN AN AMOUNT OF \$73,100.00
- E. 2023-356 RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO VAN CLEEF ENGINEERING FOR ENGINEERING



DESIGN AND CONSTRUCTION ADMINISTRATION SERVICES FOR DUCK
POND REHABILITATION IN AN AMOUNT OF \$36,500.00

- F. 2023-357 RESOLUTION AUTHORIZING THE HIRING OF A POLICE
OFFICER FOR THE SOUTH ORANGE POLICE DEPARTMENT

ROLL CALL VOTE:

11. Approval of Bills

- A. Trustee Hartshorn Hilton, Chair of the Finance and Capital Projects
Committee presents the Bills List audited by the Village Treasurer
dated November 27, 2023. The Board of Trustees has been provided
with a copy of the Bills List prior to the meeting for examination.

2023-358 RESOLUTION AUTHORIZING PAYMENT OF BILLS AND THE
ISSUANCE OF CHECKS FOR THE PERIOD THROUGH NOVEMBER 27,
2023 IN THE TOTAL AMOUNT OF \$6,468,454.60

ROLL CALL VOTE:

12. Village President Report

13. Village Administrator Report

14. Village Counsel Report

15. Trustee Reports

- A. Trustee Brown
B. Trustee Greenberg
C. Trustee Haskins
D. Trustee Hartshorn Hilton
E. Trustee Jones
F. Trustee Lewis-Chang

16. Public Comment

Village President opens meeting for public comment

17. New Business

18. Adjournment