



BOARD OF TRUSTEES REGULAR BOARD MEETING

Monday, November 13, 2023 - 7:00 PM

Virtual Webex Meeting

To access information on how to use WebEx to join the meeting, please click on the following link: <https://www.southorange.org/800/WebEx-FAQs>

ORDER OF BUSINESS

1. Call Meeting to Order

2. Roll Call

Village President Collum
Trustee Brown
Trustee Greenberg
Trustee Haskins
Trustee Hartshorn Hilton
Trustee Jones
Trustee Lewis-Chang
Ms. Doran, Village Administrator
Mr. Rother, Village Counsel
Mr. Otis, Village Counsel
Ms. Davis, Village Clerk

3. Meeting Notice Statement

In accordance with the Open Public Meeting Act of the State of New Jersey, adequate notice of this meeting has been provided to the official newspapers of the Village, posted on the Village's website and filed in the Office of the Village Clerk indicating that this meeting is being held virtually via Cisco WebEx video conferencing. During a remote meeting, participants, including members of the public may be muted by the host. However, there will be an opportunity for them to participate and speak during the public portion of the meeting where participants will be unmuted at their request. Official action may be taken.

4. Resolution to go into Executive Session

2023-333 Resolution Authorizing an Executive Session at the November 13, 2023, Regular Meeting of the Board of Trustees

- A. Matter/ (OPMA Exception)
Executive Session



- Additional items for discussion may be introduced at the table

5. Reconvene into Open Session

ROLL CALL Village President Collum
Trustee Brown
Trustee Greenberg
Trustee Haskins
Trustee Hartshorn Hilton
Trustee Jones
Trustee Lewis-Chang
Ms. Doran, Village Administrator
Mr. Rother, Village Counsel
Mr. Otis, Village Counsel
Ms. Davis, Village Clerk

6. Announcements

A. Schedule Your Water Meter Upgrade Today!

To help ensure the accuracy of our water meters, we must periodically change them. There is no cost to residents to have this work performed but the installation requires access to your basement or utility room. MeterTekUtility Services, Inc, our subcontractor, will perform this service. Appointments are necessary, so please schedule your appointment today by calling 800.717.0974 or by visiting SouthOrange.org to access the online appointment scheduler.

B. Water Department - Low Income Home Water Assistance Program

The Department of Community Affairs has a Low Income Home Water Assistance Program (LIHWAP). This is a federally funded program designed to help low-income households reduce the balances they have on their residential water and wastewater bills. Eligibility and application details can be found on the news feed of our website, southorange.org, or by calling 1 800- 510-3102, Mon.- Sat. 8:00 am – 8:00 pm for further information.

C. Department of Recreation and Cultural Affairs

Love My Park! Saturday, Nov 28, 2023 5:30-7:00 pm, Flood's Hill
Celebrate Meadowland Park with music, dancing, a light-up art project and fireworks! (Meadowland Park Conservancy will also



have an anniversary reception for MPC members from 4:30-5:30pm at the Skate House).

D. **Department of Public Works:**

Leaf Season: Oct 23 – Dec 11, 2023

Leaf pickup season is here and to ensure safety and efficiency for everyone, the Department of Public Works reminds residents to adhere to these guidelines and review them with landscapers:

- **Leaf pickup runs from October 23 – December 11** only. Do not pile leaves in the *street before or after* these dates.
- **Pile leaves in the street, no wider than 4 feet**, for traffic safety, leaving a 6 – 12-inch gap between the curb and pile to allow storm water to pass to catch basins.
- **Do not block** fire hydrants or driveways, for everyone's safety.
- **Do not bag leaves** or place tree limbs, branches, or other yard waste at the curb (or in leaf piles) at this time. These can damage leaf processing equipment and will not be picked up during leaf season.
- **Follow the leaf map** for when your area will be picked up. The leaf map is a layer found under "Community Map" on the home page of southorange.org.
- **For County road** leaf pickup schedules, contact Essex County at (973) 239-3366.
- **Motorists:** allow extra travel time on streets and navigate leaf pile areas cautiously, for the protection of pedestrians and public workers.

7. **Proclamations**

- A. Proclamation honoring Giants of Jazz - Kenny Barron

8. **Public Comment**

Village President opens meeting for public comment.

9. **Approval of Minutes**

- A. The Village Clerk is requesting the Board's approval of the minutes for the following meeting:

- Regular meeting held on October 23, 2023 (All Trustees eligible to vote)

Roll Call Vote:



10. Ordinances for First Reading

- A. 2023-16 BOND ORDINANCE PROVIDING FOR VARIOUS IMPROVEMENTS TO THE WATER UTILITY IN AND BY THE TOWNSHIP OF SOUTH ORANGE VILLAGE, IN THE COUNTY OF ESSEX, NEW JERSEY, APPROPRIATING \$1,000,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,000,000 BONDS OR NOTES OF THE VILLAGE TO FINANCE THE COST THEREOF

ROLL CALL VOTE:

- B. 2023-17 AN ORDINANCE AMENDING AND RESTATING THE VILLAGE CODE, CHAPTER 143, "FEES," BY AMENDING MEMBERSHIP AND VARIOUS FEES RELATING TO RECREATION PROGRAMS

ROLL CALL VOTE:

11. Ordinance for Second Reading

- A. 2023-14 AN ORDINANCE AMENDING THE VILLAGE CODE OF THE TOWNSHIP OF SOUTH ORANGE TO AMEND CHAPTER 375 ENTITLED SANITARY STANDARDS BY AMENDING ARTICLE 375-61 (L) REGARDING NUISANCES

PUBLIC HEARING:

ROLL CALL VOTE:

- B. 2023-15 AN ORDINANCE OF THE TOWNSHIP OF SOUTH ORANGE VILLAGE AMENDING AND RESTATING THE TOWNSHIP OF SOUTH ORANGE VILLAGE CODE CHAPTER 207 – NOISE IN ITS ENTIRETY AND AMENDING TOWNSHIP OF SOUTH ORANGE VILLAGE CODE CHAPTER 143 – FEES, SECTION 143-15 - NOISE

PUBLIC HEARING:

ROLL CALL VOTE:

12. Resolutions for Consent Agenda

- A. 2023-334 RESOLUTION REQUESTING THE NEW JERSEY DEPARTMENT OF TRANSPORTATION TO GRANT AN EXTENSION OF TIME UNTIL FEBRUARY 26, 2024 FOR THE AWARD OF THE CONSTRUCTION CONTRACT FOR WEST MONTROSE AVENUE ROADWAY PROJECT, PROJECT #2022-MA-00659 FOR THE DEPARTMENT OF TRANSPORTATION BUREAU OF LOCAL AID



- B. 2023-335 RESOLUTION AUTHORIZING DISPOSAL OF VILLAGE VEHICLES AND EQUIPMENT NO LONGER NEEDED FOR PUBLIC USE
- C. 2023-336 RESOLUTION TO CANCEL WATER CAPITAL IMPROVEMENT AUTHORIZATION
- D. 2023-337 RESOLUTION AUTHORIZING THE HIRING OF PART-TIME CROSSING GUARDS FOR THE SOUTH ORANGE POLICE DEPARTMENT
- E. 2023-338 RESOLUTION AUTHORIZING CHANGE ORDER #69 - FOR FRANKOSKI CONSTRUCTION COMPANY FOR ADDITIONAL COSTS TO COVER ADDITIONAL LABOR, MATERIALS AND/OR EQUIPMENT TO INSTALL DURASTRONG ROOF TERRACE TILES AT 2ND FLOOR ENTRANCE TO ADDITION NOT TO EXCEED \$9,388.85 TO THE ORIGINAL CONTRACT AMOUNT
- F. 2023-339 RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION
NJSA 40A:4-87 - FOR CLICK IT OR TICKET
- G. 2023-340 RESOLUTION ACCEPTING AND AUTHORIZING THE PROPOSAL AND AGREEMENT OF BOWMAN CONSULTING GROUP, LTD. FOR PROFESSIONAL SERVICES FOR MASTER PLAN PARK DESIGN AT FOUNDERS PARK
- H. 2023-341 RESOLUTION AUTHORIZING THE ACCEPTANCE OF A FY 2025 GRANT FROM THE MUNICIPAL ALLIANCE GRANT SYSTEM TO PROVIDE SUBSTANCE ABUSE PREVENTION AND EDUCATION PROGRAMS
- I. 2023-342 RESOLUTION AUTHORIZING THE HIRING OF A FULL-TIME IT TECHNICIAN IN THE TOWNSHIP OF SOUTH ORANGE VILLAGE'S DEPARTMENTS OF INFORMATION TECHNOLOGY
- J. 2023-343 RESOLUTION ADOPTING THE TOWNSHIP OF SOUTH ORANGE 2024 MUNICIPAL HOLIDAY CALENDAR
- K. 2023-344 RESOLUTION AUTHORIZING THE 2024 ANNUAL MEETING SCHEDULE FOR THE BOARD OF TRUSTEES
- L. 2023-345 RESOLUTION NAMING WALK BIKE RIDE SOUTH ORANGE COMMITTEE MEMBERS FOR 2024 (AND UNTIL SUBSEQUENT APPOINTMENTS)
- M. 2023-346 RESOLUTION AUTHORIZING CHANGE ORDER #70 - FOR FRANKOSKI CONSTRUCTION COMPANY FOR ADDITIONAL COSTS TO COVER ADDITIONAL LABOR, MATERIALS AND/OR EQUIPMENT TO INSTALL REPLACEMENT FIXTURES FOR NONFUNCTIONAL EXISTING FIXTURES IN RESTROOMS NOT TO EXCEED \$6,129.59 TO THE ORIGINAL CONTRACT AMOUNT



- N. 2023-347 RESOLUTION AUTHORIZING CHANGE ORDER #71 - FOR FRANKOSKI CONSTRUCTION COMPANY FOR ADDITIONAL COSTS TO COVER ADDITIONAL LABOR, MATERIALS AND/OR EQUIPMENT TO PROVIDE PANIC HARDWARE IN THE ELECTRICAL ROOM NOT TO EXCEED \$2,611.79 TO THE ORIGINAL CONTRACT AMOUNT
- O. 2023-348 RESOLUTION AUTHORIZING THE PURCHASE OF A 2021 SUBARU FORESTER FOR THE DETECTIVE BUREAU OF THE SOUTH ORANGE POLICE DEPARTMENT FOR \$21,800.00
- P. 2023-349 RESOLUTION AUTHORIZING EXECUTION OF A SERVICE AGREEMENT WITH SOMA JUSTICE IN AN AMOUNT NOT TO EXCEED \$5,000.00 - **PLACEHOLDER**

ROLL CALL VOTE:

13. Approval of Bills

- A. Trustee Hartshorn Hilton, Chair of the Finance and Capital Projects Committee presents the Bills List audited by the Village Treasurer dated November 13, 2023. The Board of Trustees has been provided with a copy of the Bills List prior to the meeting for examination.

2023-350 RESOLUTION AUTHORIZING PAYMENT OF BILLS AND THE ISSUANCE OF CHECKS FOR THE PERIOD THROUGH NOVEMBER 13, 2023 IN THE TOTAL AMOUNT OF \$4,295,740.01

ROLL CALL VOTE:

14. Village President Report

15. Village Administrator Report

- 2023 Best Practices Inventory

16. Village Counsel Report

17. Trustee Reports

- A. Trustee Brown
- B. Trustee Greenberg
- C. Trustee Haskins
- D. **Trustee Hartshorn Hilton**
 - Library Update



- E. Trustee Jones
- F. Trustee Lewis-Chang

18. Public Comment

Village President opens meeting for public comment

19. New Business

20. Adjournment