

South Essex Fire Department

COMMITTEE MEETING MEETING AGENDA

Tuesday October 10, 2023 – 3:00 PM
Maplewood Township Building, Main Conference Room,
574 Valley St., Maplewood Township, NJ 07040

ORDER OF BUSINESS

1. Call Meeting to Order

2. Roll Call

Committee Member Collum
Committee Member De Luca
Committee Member Lembrich
Alternate Committee Member Brown
Alternate Committee Member Dafis
Mr. Loehner, Chief Executive Officer

3. Meeting Notice Statement

In accordance with the Open Public Meeting Act of the State of New Jersey, adequate notice of this meeting has been provided to the official newspapers of the Village and Township, posted on the Village's website and filed in the Office of the Village Clerk. Official action may be taken.

4. Announcements

- A. Regular Meetings of the South Essex Fire Department Management Committee have been noticed on the 2nd Tuesdays at 3:00 p.m., at the Township of Maplewood Town Hall, 574 Valley St. Maplewood Township, NJ 07040, to consider essential and regular business items.

The last order of business to be conducted by the South Essex Fire Department's Management Committee at all regular meetings will be the consideration of a resolution permitting the South Essex Fire Department's Management Committee to convene into closed Executive Session for the purposes of discussing those matters exempted from public session as permitted by the Open Public Meetings Act, N.J.S.A. 10:4-12 et. seq.

5. Public Comment

Open to the Public for agenda items only. Each speaker shall have one turn and not to exceed 3 minutes. There will be another Public Comment at the conclusion of the meeting. Please identify yourself with your name and address and please remain courteous.

6. Resolutions on Consent Agenda

- | | |
|----------------|---|
| 2023-37 | FIRST RESPONDER JOINT INSURANCE FUND
RESOLUTION APPOINTING A RISK MANAGEMENT
CONSULTANT |
| 2023-38 | APPOINTMENT OF A FUND COMMISSIONER TO THE FIRST
RESPONDER JOINT INSURANCE FUND |
| 2023-39 | FIRST RESPONDER JOINT INSURANCE FUND
INDEMNITY AND TRUST AGREEMENT |
| 2023-40 | FIRST RESPONDER JOINT INSURANCE FUND
RESOLUTION TO JOIN |

7. Approval of Bills

Chief Executive Officer, Adam D. Loehner audited and presents the Bills List dated October 5, 2023 The Management Committee has been provided with a copy of the Bills List prior to the meeting for examination.

- | | |
|----------------|--|
| 2023-41 | RESOLUTION AUTHORIZING PAYMENT OF BILLS AND THE
ISSUANCE OF CHECKS FOR THE PERIOD THROUGH
October 5, 2023 IN THE TOTAL AMOUNT OF \$67,548.99 |
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8. Committee Member Updates

9. Chief Executive Officer

Quarterly Billing
PERC Grievance Filing – Local 25 and 240 Update

10. Chiefs Updates

11. Old Business

12. New Business

13. Public Comment

Each speaker shall have one turn and not to exceed 3 minutes. Please identify yourself with your name and address and please remain courteous.

14. Resolution to go Into Executive Session

2023-42 RESOLUTION AUTHORIZING AN EXECUTIVE SESSION AT THE OCTOBER 10, 2023, REGULAR MEETING OF THE SOUTH ESSEX FIRE DEPARTMENT COMMITTEE MEETING.

Matter/ (OPMA Exception)
Executive Session
• Personnel

15. Reconvene into Open Session – Roll Call

Committee Member Collum
Committee Member De Luca
Committee Member Lembrich
Alternate Committee Member Brown
Alternate Committee Member Dafis
Mr. Loehner, Chief Executive Officer

16. Adjournment

P.O. Type: All
Format: Detail without Line Item Notes
Range: 2-First to 3-Last
Rcvd Batch Id Range: First to Last
Vendors: All
Print Alpha, Revenue, & G/L Accounts: Y
Open: N Void: N Paid: N
Held: Y Aprv: N Rcvd: Y
Bid: Y State: Y Other: Y Exempt: Y
Include Non-Budgeted: Y

Department Page Break: No CAFR Page Break: No Subtotal Department: No Subtotal CAFR: No

Account	Description	Item Description	Amount	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	P0 Type
3-01-20-1000-1100	PROFESSIONAL SERVICES								
23-00198	3 ARMOG005 ARMOGAN STRATEGIC PARTNERS	MANAGEMENT SERVICES SEFD	9,000.00	R		05/30/23	09/29/23	2023-2	B
23-00387	1 BATT005 BATTAGLIA ASSOCIATES LLC	SEPT 2023 FIN. MGT SVCS SEFD	4,500.00	R		09/26/23	09/26/23	SOM-2023-09	
23-00409	1 PRIME005 PRIMEPOINT LLC	SEPT 2023 PR PROCESSING;SEXFD	422.70	R		10/04/23	10/04/23		
			13,922.70						
3-01-23-1172-000	EMPLOYEE GROUP BENEFITS								
23-00404	1 DELTA005 DELTA DENTAL OF NJ, INC.	DENTAL BENEFITS JUL - OCT '23	21,332.96	R		10/04/23	10/04/23	GROUP 10634	
3-01-25-2652-0150	SPECIAL FIRE EQUIPMENT								
23-00363	1 RET01 REISINGER OXYGEN SERVICE INC	C/O OXYGEN COMPRESSED	48.90	R		08/31/23	09/26/23	RO 9037	
23-00363	2 RET01 REISINGER OXYGEN SERVICE INC	M OXYGEN, COMPRESSED USP	10.59	R		08/31/23	09/26/23	RO 9037	
23-00363	3 RET01 REISINGER OXYGEN SERVICE INC	PICKUP OF CYLINDERS	15.00	R		08/31/23	09/26/23	RO 9037	
23-00363	4 RET01 REISINGER OXYGEN SERVICE INC	HAZMAT	3.50	R		08/31/23	09/26/23	RO 9037	
23-00363	5 RET01 REISINGER OXYGEN SERVICE INC	FUEL	2.90	R		08/31/23	09/26/23	RO9037	
23-00363	6 RET01 REISINGER OXYGEN SERVICE INC	DELIVERY 15.00 FLAT	15.00	R		08/31/23	09/26/23	RO 9037	
23-00373	1 AMBU02 AMBULANCE BILLING COMPANY, LLC	EMS BILLING AUG 1-31, 2023	3,489.24	R		09/11/23	09/26/23	1386	
			3,585.13						
3-01-25-2652-1000	OFFICE EXPENSE AND SUPPLIES								
23-00045	1 CANON01 CANON FINANCIAL SERVICES, INC	MONTHLY SERVICE CONTRACT 12/22	290.00	R		03/08/23	10/05/23	29693338	
23-00045	2 CANON01 CANON FINANCIAL SERVICES, INC	MONTHLY SERVICE CONTRACT 01/23	290.00	R		03/08/23	10/05/23	29850008	
23-00045	3 CANON01 CANON FINANCIAL SERVICES, INC	MONTHLY SERVICE CONTRACT 02/23	290.00	R		03/08/23	10/05/23	30008424	
23-00396	1 CANON01 CANON FINANCIAL SERVICES, INC	MONTHLY SERVICE SEPTEMBER 2023	293.24	R		09/29/23	10/05/23	31201995	
			1,163.24						
3-01-25-2652-1400	EDUCATIONAL COURSES / TRAINING								
23-00346	1 DIAM005 DIAMOND ROCK SPRING WATER	COOLER PURCHASE	100.00	R		08/31/23	09/26/23	221816	
23-00346	2 DIAM005 DIAMOND ROCK SPRING WATER	DELIVERY FEE	6.00	R		08/31/23	09/26/23	221816	
23-00346	3 DIAM005 DIAMOND ROCK SPRING WATER	5 GAL WATER	97.50	R		08/31/23	09/26/23	224551	
23-00346	4 DIAM005 DIAMOND ROCK SPRING WATER	DELIVERY FEE	6.00	R		08/31/23	09/26/23	224551	

Account P.O. Id Item Vendor	Description	Item Description	Amount	Stat/Chk	First Enc Date	RCvd Date	Chk/Void Date	Invoice	P0 Type
3-01-25-2652-1400	EDUCATIONAL COURSES / TRAINING	Continued							
23-00357 1 DIAM0005	DIAMOND ROCK SPRING WATER	160Z FLAT CAP	160.00	R	08/31/23	09/26/23		225514	
23-00357 2 DIAM0005	DIAMOND ROCK SPRING WATER	DELIVERY FEE	6.00	R	08/31/23	09/26/23		225514	
23-00365 1 COUNT010	COUNTY OF HUNTERDON	HCEST--VIRTUAL TRAINING	60.00	R	08/31/23	10/05/23		23000489	
23-00365 2 COUNT010	COUNTY OF HUNTERDON	HCESTC-VIRTUAL TRAINING	60.00	R	08/31/23	10/05/23		23000493	
23-00392 1 READY005	READYREFRESH	WATER SUPPLY 08/19-09/18/23	2.89	R	09/29/23	10/05/23		13T0433241981	
			498.39						
3-01-25-2652-1500	AUTO MAINTENANCE / EXPENSE								
23-00348 1 FIRE005	FIRE & SAFETY SERVICES, LTD	PARTS	7,073.17	R	08/31/23	09/26/23		S123-1667	
23-00348 2 FIRE005	FIRE & SAFETY SERVICES, LTD	LABOR	3,805.00	R	08/31/23	09/26/23		S123-1667	
23-00353 1 CAMP8010	CAMPBELL SUPPLY CO.	REPAIR ENG 8-3	983.18	R	08/31/23	09/26/23		R101013970:01	
			11,861.35						
3-01-25-2652-1501	APPARATUS / EQUIPMENT								
23-00323 1 HNJAU005	HMJ AUTOCARE INC D/B/A ZIEBART	RHINO SPRAYED ON LINER P/U	700.00	R	08/15/23	10/05/23		39277	
23-00379 1 FIRE005	FIRE & SAFETY SERVICES, LTD	REPAIR TOWER 31-AERIAL	1,089.34	R	09/22/23	10/05/23		S123-1818	
			1,789.34						
3-01-25-2652-2000	BUILDING REPAIR AND MAINT								
23-00068 1 SOUTH015	SOUTH AMBOY PLUMBING-MAPLEWOOD	TOTO TANK LEVER HANDLE CP	10.12	R	03/20/23	09/26/23		S1663639.001	
23-00068 2 SOUTH015	SOUTH AMBOY PLUMBING-MAPLEWOOD	BRASS TANK LEVER HANDLE	4.98	R	03/20/23	09/26/23		S1663639.001	
23-00068 3 SOUTH015	SOUTH AMBOY PLUMBING-MAPLEWOOD	FLUIDMASTER BALLCOCK	10.90	R	03/20/23	09/26/23		S1665230.001	
23-00124 1 SOUTH015	SOUTH AMBOY PLUMBING-MAPLEWOOD	SLOAN 1.6 GPF CLOSET	32.86	R	04/18/23	09/26/23		S1673081.001	
23-00124 2 SOUTH015	SOUTH AMBOY PLUMBING-MAPLEWOOD	VACUUM BREAKER KIT	4.02	R	04/18/23	09/26/23		S1673081.001	
23-00342 1 SPRUC005	SPRUCE INDUSTRIES	LA BAMBA LAVENDER NEUTRAL CLNR	71.82	R	08/18/23	09/26/23		S125453	
23-00347 1 SOUTH015	SOUTH AMBOY PLUMBING-MAPLEWOOD	KITCHEN 1-HOLE GOOSENECK W/	180.11	R	08/31/23	09/26/23		S1659910.001	
23-00347 2 SOUTH015	SOUTH AMBOY PLUMBING-MAPLEWOOD	GPF URINAL KIT A-37-A 1.5	106.68	R	08/31/23	09/26/23		S1659910.001	
23-00347 3 SOUTH015	SOUTH AMBOY PLUMBING-MAPLEWOOD	GPF URINAL KIT	122.23	R	08/31/23	09/26/23		S1659910.001	
			543.72						
3-01-31-2652-1200	WASTE MANAGEMENT								
23-00375 1 WASTE01	WASTE MANAGEMENT OF NJ, INC.	MONTHLY SERVICE 08/01-08/31/23	183.75	R	09/22/23	10/05/23		3466289-2433-1	
23-00397 1 WASTE01	WASTE MANAGEMENT OF NJ, INC.	MONTHLY SERVICE 10/01-10/31/23	183.75	R	09/29/23	10/05/23		3472227-2433-3	
			367.50						
3-01-31-2652-1201	CABLE VISION								
23-00391 1 COMCA005	COMCAST BUSINESS	MONTHLY SERVICE 09/15-10/14/23	301.21	R	09/29/23	10/05/23			

Account P.O. Id Item Vendor	Description	Item Description	Amount	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	PO Type
3-01-31-2652-1202	PSEG ELECTRIC/GAS								
23-00374 1 PSEG0005 PSEG		MONTHLY SERVICE 08/03-08/31/23	2,548.80	R		09/22/23	10/05/23	602808732561	
3-01-31-2652-1204	TELEPHONE								
23-00388 1 VERIZ005 VERIZON		MONTHLY SERVICE 09/11-10/10/23	114.65	R		09/29/23	10/05/23	091023	
			58,028.99						
			58,028.99						
		Fund Total:							
		Year Total:							
T-13-55-2000-440	FMBA LOCAL 25								
23-00408 1 SOUTH025 SOUTH ESSEX NJFMBA LOCAL 25		EE DUES SEPTEMBER 2023	6,580.00	R		10/04/23	10/04/23		
T-13-55-2000-450	FMBA LOCAL 240 SUPERIORS								
23-00407 1 SOUTH030 SOUTH ESSEX NJFMBA LOCAL 240		EE DUES SEPTEMBER 2023	2,940.00	R		10/04/23	10/04/23		
			9,520.00						
		Fund Total:							
		Year Total:							
Total Charged Lines: 45			Total List Amount:	67,548.99	Total Void Amount:	0.00			

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget HeId	Budget Total	Revenue Total	G/L Total	Total
	3-01	58,028.99	0.00	58,028.99	0.00	0.00	58,028.99
	T-13	9,520.00	0.00	9,520.00	0.00	0.00	9,520.00
Total of All Funds:		67,548.99	0.00	67,548.99	0.00	0.00	67,548.99