



BOARD OF TRUSTEES REGULAR MEETING MINUTES

Monday, September 11, 2023 - 7:00 PM

Virtual Webex Meeting

To access information on how to use WebEx to join the meeting, please click on the following link: <https://www.southorange.org/800/WebEx-FAQs>

ORDER OF BUSINESS

1. Call Meeting to Order

President Collum opened the meeting at approximately 6:15 pm:

2. Roll Call

Village President Collum
Trustee Brown
Trustee Greenberg
Trustee Haskins
Trustee Hartshorn Hilton
Trustee Jones
Trustee Lewis-Chang
Ms. Doran, Village Administrator
Mr. Rother, Village Counsel
Mr. Otis, Village Counsel
Ms. Davis, Village Clerk

3. Meeting Notice Statement

Village Clerk Davis read the following statement:

In accordance with the Open Public Meeting Act of the State of New Jersey, adequate notice of this meeting has been provided to the official newspapers of the Village, posted on the Village's website and filed in the Office of the Village Clerk indicating that this meeting is being held virtually via Cisco WebEx video conferencing. During a remote meeting, participants, including members of the public may be muted by the host. However, there will be an opportunity for them to participate and speak during the public portion of the meeting where participants will be unmuted at their request. Official action may be taken.

4. Resolution to go into Executive Session

2023-275 Resolution Authorizing an Executive Session at the September 11, 2023, Regular Meeting of the Board of Trustees

A. Matter/ (OPMA Exception)



Executive Session

- General Redevelopment (Contract Negotiation & Attorney/Client Privilege Matters)
- South Essex Fire Department (Attorney/Client Privilege Matter)
- Police Department (Personnel Matters/Contract Negotiation)
- River Greenway Project (Attorney/Client Privilege Matter)

Trustee Hilton moved to approve Resolution 2023-275, seconded by Trustee Greenberg. All members were in favor and none opposed.

5. **Reconvene into Open Session**

President Collum reconvened the meeting at approximately 7:00 pm:

ROLL CALL Village President Collum
Trustee Brown
Trustee Greenberg
Trustee Haskins
Trustee Hartshorn Hilton
Trustee Jones
Trustee Lewis-Chang
Ms. Doran, Village Administrator
Mr. Rother, Village Counsel - Absent
Mr. Otis, Village Counsel
Ms. Davis, Village Clerk

6. **Announcements**

President Collum read the following announcement:

A. **Schedule Your Water Meter Upgrade Today!**

To help ensure the accuracy of our water meters, we must periodically change them. There is no cost to residents to have this work performed but the installation requires access to your basement or utility room. MeterTekUtility Services, Inc, our subcontractor, will perform this service. Appointments are necessary, so please schedule your appointment today by calling 800.717.0974 or by visiting SouthOrange.org to access the online appointment scheduler.

On Wednesday, September 13th at 6:30 pm, there will be a meeting with Seton Hall University and the residents of Tuxedo Park & Seton Village to address the concerns involving the Seton Hall students.



Congratulations to our Health Officer Candice Davenport and Board of Health President Lewis-Chang on the successful 2023 Community Health Fair that occurred on September 9th.

Congratulations to Melissa Hodge Executive Director of South Orange Downtown on winning the Person of Excellence Award by Downtown New Jersey.

Village Offices will be closed at 12:30 pm on Friday, September 15th for the annual Employee Appreciation Day!

President Collum held a Moment of Silence in memory of those lives lost on September 11th.

7. Presentation

- A. South Orange Public Library presented by Andrew Berman of Andrew Berman Architect along with the following members of the firm: Alex McLean, Hong Bae Yang and Tammy Teng. Also present was Jill Faherty Director of South Orange Public Library. Mr. Berman gave a brief introduction of the proposed Library renovation and a high level overview of the project. The slide show presented described the following details for both the existing library and the Connett building: proposed site plan, photo renderings of the interior and exterior layouts, new stairs/ramp, elevator and interior photos of the Connett building as it currently exist. He mentioned their goal for the Connett building is to restore it to its original self. Ms. Faherty stated they have been working on this for several months with focusing on the community needs and trying to create a great workflow that will meet the needs of the Library staff.

In response to board questions, Mr. Berman discussed the total square footage of usable space, proposed budget and the awarded grant. Also, he discussed accessibility of the existing front entrance, new proposed entrance, energy conservation, landscaping, maintenance plan, utilities, and HVAC systems which will all be energy efficient.

Trustee Hilton mentioned Mr. Berman and his team will be presenting at the upcoming meeting of the Historic Preservation Commission. President Collum suggested they meet with the Environmental Commission as well and requested to see a checklist for the lead certification.



8. Proclamation

- A. PROCLAIMING THE MONTH OF SEPTEMBER 2023 AS PROSTATE CANCER AWARENESS MONTH:

President Collum read the proclamation that proclaims the month of September to be Prostate Cancer Awareness month in the Township of South Orange Village.

9. Public Comment

Village President opened the meeting for public comment:

Ms. Leviton South Orange resident asked the board to review the NJ State Library rules as it pertains to the NJ State requirements on construction time and the contractor should be put under a time pressure. She also expressed concerns regarding the West End Road Construction time line. In response, President Collum appreciated the concerned and mentioned this is the preliminary stage and the Village Professional are aware of the NJ requirements as it relates to the project and will be overseeing all aspects. Also, with regards to the West End Road project she appreciates her patience the Village Engineer working really hard on the delays and have requested extensions for the project.

Mr. O'Leary South Orange resident and finance chair for the SO Library's Board of Trustees expressed the Library Board's concerns around construction time line and overall budget. President Collum thanked Mr. O'Leary for his comment and has no doubt that between the two teams working together will help to keep a responsible budget for the tax payers.

10. Approval of Minutes

- A. The Village Clerk is requesting the Board's approval of the minutes for the following meeting:

- Regular meeting held on August 14, 2023 (All Trustees are eligible to vote)

Trustee Hilton moved to approve the minutes of the regular meeting held on August 14th, seconded by Trustee Greenberg.

Roll Call:

Trustee Brown	Yes
Trustee Greenberg	Yes
Trustee Haskins	Yes
Trustee Hilton	Yes



Trustee Jones Yes
Trustee Lewis-Chang Yes
Motion carried.

11. Ordinances for First Reading

- A. 2023-13 AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF SOUTH ORANGE VILLAGE, SECTION 340-13 WITH RESPECT TO PARKING TIME LIMITED AT LOCATIONS ON CENTRE STREET SOUTH

Trustee Greenberg moved to adopt Ordinance 2023-13 for first reading/introduction, seconded by Trustee Lewis-Chang.

Roll Call:

Trustee Brown Yes
Trustee Greenberg Yes
Trustee Haskins Yes
Trustee Hilton Yes
Trustee Jones Yes
Trustee Lewis-Chang Yes
Motion carried.

Trustee Jones moved that the Public Hearing for Ordinance #2023-13 shall be at the Board of Trustees Meeting on Monday, October 9, 2023 beginning at 7:00 PM. On that date, the Board may take further action. The Village Clerk is directed to see that this Ordinance is published in the Official Newspaper and posted in an open place in the Municipal Offices. The motion was seconded by Trustee Haskins. All members were in favor and none opposed.

12. Ordinance for Second Reading

- A. 2023-11 AN ORDINANCE AUTHORIZING THE BOARD OF TRUSTEES TO FILE A PETITION WITH THE LEGISLATURE OF THE STATE OF NEW JERSEY FOR THE ADOPTION OF A SPECIAL LAW TO AUTHORIZE THE AMENDMENT OF THE SPECIAL CHARTER GOVERNING THE TOWNSHIP OF SOUTH ORANGE VILLAGE

PUBLIC HEARING: There were some members of the public that expressed being against adding stipends and changing the names for the Village President and the Village Trustees that are proposed in this amended Charter. Also, there were members of the public that expressed being in favor of all the proposed changes including the stipends.



Trustee Jones stated she is in support of the amended Charter as it is written and mentioned the board worked really hard on the changes and listened to the concerns of the residents. President Collum explained the changes to the names, election cost and the stipend.

Trustee Jones moved to adopt Ordinance 2023-11 for second reading/final adoption, seconded by Trustee Lewis-Chang.

Roll Call:

Trustee Brown	Yes
Trustee Greenberg	Yes
Trustee Haskins	Yes
Trustee Hilton	No
Trustee Jones	Yes
Trustee Lewis-Chang	Yes

Motion carried.

- B. 2023-12 AN ORDINANCE OF THE TOWNSHIP OF SOUTH ORANGE VILLAGE AMENDING AND RESTATING TOWNSHIP OF SOUTH ORANGE VILLAGE CODE CHAPTER 254 – "RENTAL PROPERTY" WITH THE ADDITION OF SECTION 254-40 – "LEAD-BASED PAINT INSPECTION" AND AMENDING AND RESTATING CHAPTER 143-21 "RENTAL PROPERTY FEES" WITH THE ADDITION OF LEAD-BASED PAINT INSPECTION FEES

PUBLIC HEARING: There were no questions or comments from the public.

Trustee Jones moved to adopt Ordinance 2023-12 for second reading/final adoption, seconded by Trustee Haskins.

Roll Call:

Trustee Brown	Yes
Trustee Greenberg	Yes
Trustee Haskins	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Lewis-Chang	Yes

Motion carried.

13. Resolutions for Consent Agenda

- A. 2023-276 RESOLUTION AUTHORIZING THE AMENDMENT OF RESOLUTION #2023-235 TO AMEND THE OF ONE 2023 CATERPILLAR INC. MODEL 926M WHEEL LOADER FOR THE DEPARTMENT OF PUBLIC WORKS THRU



FOLEY UNDER THE SOURCEWELL COOPERATIVE PRICING COUNCIL
CONTRACT #032119-CAT IN THE AMOUNT TO REFLECT CORRECT PRICE
NOT TO EXCEED \$224,705.00 DUE TO ESCALATION COSTS

- B. 2023-277 RESOLUTION AUTHORIZING THE PURCHASE OF RAYCO RG74T-R STUMP CUTTER WITH RADIO REMOTE CONTROL FOR THE DEPARTMENT OF PUBLIC WORKS UNDER THE SOURCEWELL COOPERATIVE PRICING COUNCIL CONTRACT #03172-MBI, ID#17656(MORBARK) IN THE AMOUNT NOT TO EXCEED \$106,526.68 FROM BOBCAT OF CENTRAL JERSEY
- C. 2023-278 RESOLUTION AUTHORIZING THE PURCHASE OF TWO (2) VENTRAC TRACTORS, KN,4520N KUBOTA WG972 EFI FOR THE DEPARTMENT OF PUBLIC WORKS UNDER THE HUNTERDON COUNTY CO-OP CONTRACT #HCESC-CAT/SER-23-06 IN THE AMOUNT NOT TO EXCEED \$120,047.20 FROM STORR TRACTOR COMPANY
- D. 2023-279 RESOLUTION AUTHORIZING CHANGE ORDER #58 - FOR FRANKOSKI CONSTRUCTION COMPANY FOR ADDITIONAL COSTS TO COVER ADDITIONAL LABOR, MATERIALS AND/OR EQUIPMENT TO CLOSE THE GAP BETWEEN STAIR #8 AND THE HEAVY TIMBER FRAMING OF THE UPPER THIRD FLOOR NOT TO EXCEED \$10,707.10 TO THE ORIGINAL CONTRACT AMOUNT
- E. 2023-280 RESOLUTION AWARDED CONTRACT TO PIM CORPORATION FOR 2023 CCTV INSPECTION AND CLEANING OF STORM SEWER SYSTEMS
- F. 2023-281 RESOLUTION REQUESTING THE NEW JERSEY DEPARTMENT OF TRANSPORTATION TO GRANT AN EXTENSION OF TIME UNTIL NOVEMBER 15th, 2023 FOR THE AWARD OF THE CONSTRUCTION CONTRACT FOR WEST END ROAD RECONSTRUCTION PROJECT, PROJECT #2021-M-00476 FOR THE DEPARTMENT OF TRANSPORTATION BUREAU OF LOCAL AID
- G. 2023-282 RESOLUTION APPOINTING WALTER CLARKE AS CLEAN COMMUNITY COORDINATOR
- H. 2023-283 RESOLUTION AUTHORIZING EXTENSION OF CONNETT LIBRARY ASBESTOS REMOVAL PLAN, ON NON-FAIR AND OPEN BASIS, BY AND BETWEEN TOWNSHIP OF SOUTH ORANGE VILLAGE AND OMEGA ENVIRONMENTAL FOR SERVICES RELATED TO MONITORING OF NON-OCCUPIED SUB-CHAPTER 8 ASBESTOS REMOVAL IN AN AMOUNT OF \$36,140.00
- I. 2023-284 RESOLUTION AWARDED A CONTRACT TO APEX DEVELOPMENT, INC. FOR NON-OCCUPIED SUB-8 ASBESTOS



ABATEMENT PROJECT CONNETT LIBRARY IN AN AMOUNT NOT TO EXCEED \$114,800.00

- J. 2023-285 RESOLUTION AUTHORIZING THE AWARD OF CONTRACT BY ESCNJ COOPERATIVE TO PARTAC PEAT CORPORATION FOR THE PURCHASE OF TURF BLANKETS IN AN AMOUNT NOT TO EXCEED \$15,174.40
- K. 2023-086 RESOLUTION AUTHORIZING THE PURCHASE OF WASTE RECEPTACLES FOR THE BAIRD THRU GLOBAL EQUIPMENT COMPANY UNDER OMNIA PARTNERS CO-OP CONTRACT #R211402 IN THE AMOUNT NOT TO EXCEED \$14,226.79
- L. 2023-287 RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION NJSA 40A:4-87 - NEIGHBORHOOD PRESERVATION GRANT
- M. 2023-288 RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION NJSA 40A:4-87 - ENHANCING LOCAL PUBLIC HEALTH INFRASTRUCTURE GRANT
- N. 2023-289 RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION NJSA 40A:4-87 - MUNICIPAL ALLIANCE ON ALCOHOLISM AND DRUG ABUSE GRANT
- O. 2023-290 RESOLUTION AUTHORIZING THE HIRING OF KENNETH SCHMERTZ AS FIRE PREVENTION SPECIALIST TO FILL EXISTING VACANCY IN THE FIRE PREVENTION BUREAU, BUILDING & CODE ENFORCEMENT DEPARTMENT
- P. 2023-291 RESOLUTION AUTHORIZING THE PERMANENT APPOINTMENT OF CAPTAIN STEPHEN DOLINAC TO DEPUTY CHIEF OF THE SOUTH ORANGE POLICE DEPARTMENT
- Q. 2023-292 RESOLUTION AUTHORIZING THE HIRING OF PART-TIME SEASONAL EMPLOYEES IN THE DEPARTMENT OF RECREATION AND CULTURAL AFFAIRS FOR THE TOWNSHIP OF SOUTH ORANGE VILLAGE
- R. 2023-293 RESOLUTION AUTHORIZING CHANGE ORDER #59 - FOR FRANKOSKI CONSTRUCTION COMPANY FOR ADDITIONAL COSTS TO COVER ADDITIONAL LABOR, MATERIALS AND/OR EQUIPMENT TO REFINISH ORIGINAL TIMBER WORK IN COMMUNITY ROOM NOT TO EXCEED \$17,436.77 TO THE ORIGINAL CONTRACT AMOUNT
- S. 2023-294 RESOLUTION AUTHORIZING CHANGE ORDER #60 - FOR FRANKOSKI CONSTRUCTION COMPANY FOR ADDITIONAL COSTS TO COVER ADDITIONAL LABOR, MATERIALS AND/OR EQUIPMENT TO PROVIDE A CONTINUOUS CEILING IN THE PREP KITCHEN TO CONCEAL DUCTWORK NOT TO EXCEED \$6,829.09 TO THE ORIGINAL CONTRACT



AMOUNT

- T. 2023-295 RESOLUTION AUTHORIZING CHANGE ORDER #61 - FOR FRANKOSKI CONSTRUCTION COMPANY FOR ADDITIONAL COSTS TO COVER ADDITIONAL LABOR, MATERIALS AND/OR EQUIPMENT TO PROVIDE ELECTRICAL POWER TO A WATER FOUNTAIN NOT SHOWN ON BID DOCUMENTS NOT TO EXCEED \$3,408.79 TO THE ORIGINAL CONTRACT AMOUNT
- U. 2023-296 RESOLUTION AUTHORIZING CHANGE ORDER #62 - FOR FRANKOSKI CONSTRUCTION COMPANY FOR ADDITIONAL COSTS TO COVER ADDITIONAL LABOR, MATERIALS AND/OR EQUIPMENT TO REFURBISH THE EXISTING MAIN STAIRCASE NOT TO EXCEED \$18,092.25 TO THE ORIGINAL CONTRACT AMOUNT
- V. 2023-297 RESOLUTION AUTHORIZING CHANGE ORDER #63 - FOR FRANKOSKI CONSTRUCTION COMPANY FOR ADDITIONAL COSTS TO COVER ADDITIONAL LABOR, MATERIALS AND/OR EQUIPMENT TO REFURBISH THE EXISTING FIREPLACES ON THE 2ND AND 3RD FLOORS NOT TO EXCEED \$17,287.55 TO THE ORIGINAL CONTRACT AMOUNT
- W. 2023-298 RESOLUTION AUTHORIZING CHANGE ORDER #1 - FOR PRAYCO INC. FOR ADDITIONAL COSTS TO COVER ADDITIONAL LABOR, MATERIALS AND/OR EQUIPMENT TO WORK ON WINDOWS OF CONNETT BUILDING NOT TO EXCEED \$5,626.00 TO THE ORIGINAL CONTRACT AMOUNT
- X. 2023-299 RESOLUTION AUTHORIZING THE HIRING OF A CODE ENFORCEMENT INSPECTOR TRAINEE IN THE TOWNSHIP OF SOUTH ORANGE VILLAGE'S DEPARTMENT OF BUILDING AND CODE ENFORCEMENT

Trustee Hilton moved to adopt Resolutions 2023-276 through for 2023-299, seconded by Trustee Haskins.

Roll Call:

Trustee Brown	Yes
Trustee Greenberg	Yes
Trustee Haskins	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Lewis-Chang	Yes

Motion carried.

14. Approval of Bills

- A. Trustee Hartshorn Hilton, Chair of the Finance and Capital Projects



Committee presents the Bills List audited by the Village Treasurer dated September 11, 2023. The Board of Trustees has been provided with a copy of the Bills List prior to the meeting for examination.

2023-300 RESOLUTION AUTHORIZING PAYMENT OF BILLS AND THE ISSUANCE OF CHECKS FOR THE PERIOD THROUGH SEPTEMBER 11, 2023 IN THE TOTAL AMOUNT OF \$9,708,651.86

Trustee Hilton moved to adopt Resolution 2023-300, seconded by Trustee Greenberg.

Roll Call:

Trustee Brown	Yes
Trustee Greenberg	Yes
Trustee Haskins	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Lewis-Chang	Yes

Motion carried.

15. Village President Report

President Collum mentioned this coming Thursday, she will be participating a housing forum presented by the Community Coalition on Race and the discussion will be on affordable housing.

16. Village Administrator Report – There was no report.

17. Village Counsel Report – There was no report.

18. Trustee Reports

- A. Trustee Brown – There was no report.
- B. Trustee Greenberg – There was no report.
- C. Trustee Haskins – There was no report.
- D. Trustee Hartshorn Hilton mentioned regarding the resolution passed tonight for the asbestos abatement and monitoring, there will be some activity around the Connett building and hopefully this project will be completed quickly. She thanked the Village Clerk, Deputy Administrator and Library Staff on their hard work for getting this done. Also, the Library staff is getting ready to move into 298 Walton Avenue once the Baird Center is complete and the Recreation staff moves out.



- E. Trustee Jones announced the Library Pop Up Jewelry Sale on September 21st from 2pm – 6pm. Also, the 13th Annual Stop N Kill will be held in West Orange on Sunday, September 24th presented by the family of Nikhil Badlani who was 11 years old at the time he was killed on our street. The SOMA Board of Education will be holding a special meeting Monday, September 18th at 6:30 pm with a presentation on the equity and audit report.
- F. Trustee Lewis-Chang acknowledge Candice Davenport Health Officer on her hard work for the Health Fair and the Trustees that were able to attend and gave a shout out to the Community Garden who participated as well. She mentioned September is Suicide Prevention and Awareness Month and thanked all the residents who participated in the walk for mental health.

19. Public Comment

Village President opened the meeting for public comment:
Ms. Zacker thanked the BOT for passing the Charter and supports the proposed Library renovations.

Mr. Goldberg expressed that he felt the board treaded the public rudely and wanted to know when will the virtual meetings end. President Collum reiterated the changes in the Charter and explained due to the technical issues the board experienced, the meeting will resume in person when the Baird construction is complete.

Ms. Leviton expressed concerns on losing the municipal funding for the road construction work on West End Road. President Collum understood her frustration and stating she will look into expediting the project.

20. New Business – There was no new business.

21. Adjournment

There being no further discussion, President Collum adjourned the meeting at approximately 9:30 pm.

***These minutes are a summary and the actual statements can be found on the video located on the Village's website at the following link:**

<https://southorangenetwpnj.portal.civicclerk.com/event/2338/media>

ATTEST:


Ofetti E. Davis, Village Clerk

TOWNSHIP OF SOUTHORANGEVILLAGE


Sheena C. Collum, Village President