

BOARD OF TRUSTEES REGULAR MEETING MINUTES

Monday, August 14, 2023 - 7:00 PM

Virtual Webex Meeting

To access information on how to use WebEx to join the meeting, please click on the following link: <https://www.southorange.org/800/WebEx-FAQs>

ORDER OF BUSINESS

1. Call Meeting to Order

President Collum called the meeting to order at approximately 6:15 pm:

2. Roll Call

Village President Collum
Trustee Brown
Trustee Greenberg
Trustee Haskins
Trustee Hartshorn Hilton
Trustee Jones
Trustee Lewis-Chang
Ms. Doran, Village Administrator
Mr. Rother, Village Counsel
Mr. Otis, Village Counsel
Ms. Davis, Village Clerk

3. Meeting Notice Statement

Village Clerk Davis read the following statement:

In accordance with the Open Public Meeting Act of the State of New Jersey, adequate notice of this meeting has been provided to the official newspapers of the Village, posted on the Village's website and filed in the Office of the Village Clerk indicating that this meeting is being held virtually via Cisco WebEx video conferencing. During a remote meeting, participants, including members of the public may be muted by the host. However, there will be an opportunity for them to participate and speak during the public portion of the meeting where participants will be unmuted at their request. Official action may be taken.

4. Resolution to go into Executive Session

2023-255 Resolution Authorizing an Executive Session at the August 14, 2023, Regular Meeting of the Board of Trustees

A. Matter/ (OPMA Exception)



Executive Session

- General Redevelopment (Contract Negotiation & Attorney/Client Privilege Matters)

Trustee Lewis-Chang moved to approve Resolution 2023-255, seconded by Trustee Brown. All members were in favor and none opposed.

5. **Reconvene into Open Session**

President Collum reconvene the meeting at approximately 7pm:

ROLL CALL Village President Collum
Trustee Brown
Trustee Greenberg
Trustee Haskins
Trustee Hartshorn Hilton
Trustee Jones
Trustee Lewis-Chang
Ms. Doran, Village Administrator
Mr. Rother, Village Counsel - Absent
Mr. Otis, Village Counsel
Ms. Davis, Village Clerk

6. **Announcements**

President Collum read the following announcements:

A. **Water Department - Low Income Home Water Assistance Program**

The Department of Community Affairs has a Low Income Home Water Assistance Program (LIHWAP). This is a federally funded program designed to help low-income households reduce the balances they have on their residential water and wastewater bills. Eligibility and application details can be found on the news feed of our website, southorange.org, or by calling 1 800- 510-3102, Mon.- Sat. 8:00 am – 8:00 pm for further information.

B. **Schedule Your Water Meter Upgrade Today!**

To help ensure the accuracy of our water meters, we must periodically change them. There is no cost to residents to have this work performed but the installation requires access to your basement or utility room. MeterTekUtility Services, Inc, our subcontractor, will perform this service. Appointments are necessary, so please schedule your appointment today by calling 800.717.0974 or by visiting SouthOrange.org to access the online appointment scheduler.



7. **Public Comment**

Village President opened the meeting for public comment:

A 16-year business owner of South Orange wanted to discuss the issue of quality of life and bring to this board's attention to the amount of homeless people in South Orange. There was a homeless person that came to his place of business demanding money. President Collum was sorry to hear about the attached and mentioned there are walking police patrols but will pass this along to the Chief of Police. She said the Village is still looking for a Social Worker with the hopes they could help provide the necessary prevention methods for these types of issues.

There were a couple of members of the public that thanked the Trustees for their support with ranked-choice voting. President Collum appreciated their comments.

Also, in response to a resident of South Orange discussing the issue with the recycling not being pickup at his building, President Collum stated she was upset and unaware that this was happening and this matter will be addressed. Trustee Haskins mentioned he was unaware of this situation as well and stated people should report non pickups directly to Basso, report a concern on the Village website or contact the Department of Public Works. Ms. Doran said she will follow up with Basso and DPW.

8. **Approval of Minutes**

A. The Village Clerk is requesting the Board's approval of the minutes for the following meeting:

- Special meeting held on July 19, 2023 (Trustee Brown is ineligible to vote)
- Regular meeting held on July 24, 2023 (Trustee Hilton is ineligible to vote)

Trustee Hilton moved to approve the minutes of the special meeting held on July 19th, seconded by Trustee Greenberg.

Roll Call:

Trustee Brown	Abstained
Trustee Greenberg	Yes
Trustee Haskins	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Lewis-Chang	Yes



Motion carried.

Trustee Lewis-Chang moved to approve the minutes of the regular meeting held on July 24th, seconded by Trustee Greenberg.

Roll Call:

Trustee Brown	Yes
Trustee Greenberg	Yes
Trustee Haskins	Yes
Trustee Hilton	Abstained
Trustee Jones	Yes
Trustee Lewis-Chang	Yes

Motion carried.

9. Ordinances for First Reading

- A. 2023-11 AN ORDINANCE AUTHORIZING THE BOARD OF TRUSTEES TO FILE A PETITION WITH THE LEGISLATURE OF THE STATE OF NEW JERSEY FOR THE ADOPTION OF A SPECIAL LAW TO AUTHORIZE THE AMENDMENT OF THE SPECIAL CHARTER GOVERNING THE TOWNSHIP OF SOUTH ORANGE VILLAGE

Trustee Jones moved to adopt Ordinance 2023-11 for first reading/introduction, seconded by Trustee Lewis-Chang.

Roll Call:

Trustee Brown	Yes
Trustee Greenberg	Yes
Trustee Haskins	Yes
Trustee Hilton	No
Trustee Jones	Yes
Trustee Lewis-Chang	Yes

Motion carried.

- B. 2023-12 AN ORDINANCE OF THE TOWNSHIP OF SOUTH ORANGE VILLAGE AMENDING AND RESTATING TOWNSHIP OF SOUTH ORANGE VILLAGE CODE CHAPTER 254 – "RENTAL PROPERTY" WITH THE ADDITION OF SECTION 254-40 – "LEAD-BASED PAINT INSPECTION" AND AMENDING AND RESTATING CHAPTER 143-21 "RENTAL PROPERTY FEES" WITH THE ADDITION OF LEAD-BASED PAINT INSPECTION FEES

Trustee Greenberg moved to adopt Ordinance 2023-12 for first reading/introduction, seconded by Trustee Hilton.



Roll Call:

Trustee Brown Yes
Trustee Greenberg Yes
Trustee Haskins Yes
Trustee Hilton Yes
Trustee Jones Yes
Trustee Lewis-Chang Yes
Motion carried.

Trustee Jones moved that the Public Hearing for Ordinances 2023-11 and 2023-12 shall be at the Board of Trustees Meeting on Monday, September 11, 2023 beginning at 7:00 PM. On that date, the Board may take further action. The Village Clerk is directed to see that these Ordinances are published in the Official Newspaper and posted in an open place in the Municipal Offices. The motion was seconded by Trustee Lewis-Chang. All members were in favor and none opposed

10. Ordinance for Second Reading

- A. 2023-10 AN ORDINANCE AUTHORIZING AND ENCOURAGING ELECTRIC VEHICLE SUPPLY/SERVICE EQUIPMENT & MAKE-READY PARKING SPACES

PUBLIC HEARING: There were no questions or comments from the public.

Trustee Haskins moved to adopt Ordinance 2023-10 for second reading/final adoption, seconded by Trustee Greenberg.

Roll Call:

Trustee Brown Yes
Trustee Greenberg Yes
Trustee Haskins Yes
Trustee Hilton Yes
Trustee Jones Yes
Trustee Lewis-Chang Yes
Motion carried.

11. Resolutions for Consent Agenda

- A. 2023-256 RESOLUTION AUTHORIZING EXTENSION OF THE CONTRACT TO F. BASSO JR. RUBBISH REMOVAL, INC FOR THE COLLECTION AND REMOVAL OF RECYCLABLE MATERIALS FOR THE TOWNSHIP OF SOUTH



ORANGE VILLAGE FOR THE YEARS 2024 AND 2025 IN AN AMOUNT NOT TO EXCEED THREE HUNDRED THIRTY-THREE THOUSAND, THREE HUNDRED THIRTY-THREE DOLLARS (\$333,333.00) PER YEAR

- B. 2023-257 RESOLUTION AUTHORIZING A LEASE WITH THE SOUTH ESSEX FIRE DEPARTMENT FOR EQUIPMENT UTILIZED IN THE PROVISION OF FIRE SERVICES AS IT REGARDS THE REGIONAL SERVICE AGENCY AGREEMENT WITH MAPLEWOOD TOWNSHIP
- C. 2023-258 RESOLUTION AUTHORIZING A LEASE WITH THE SOUTH ESSEX FIRE DEPARTMENT FOR PREMISES UTILIZED IN THE PROVISION OF FIRE SERVICES AS IT REGARDS THE REGIONAL SERVICE AGENCY AGREEMENT WITH MAPLEWOOD TOWNSHIP
- D. 2023-259 RESOLUTION AUTHORIZING CHANGE ORDER #1 & FINAL FOR CCTV INSPECTION AND CLEANING OF THE UNIVERSITY CT & ELM CT SYSTEM REFLECTING A NET INCREASE OF \$42,457.50 TO THE ORIGINAL CONTRACT AMOUNT
- E. 2023-260 RESOLUTION TO AWARD CONTRACT FOR ENGINEERING, SURVEYING AND CONSTRUCTION INSPECTIONS SERVICES ASSOCIATED WITH PLANNING & DESIGN OF IMPROVEMENTS TO THE PETER S. CONNOR MEMORIAL POOL TO LAN ASSOCIATES IN AN AMOUNT OF \$64,850.00 FOR PHASE 2 OF PROPOSAL
- F. 2023-261 RESOLUTION AUTHORIZING THE AWARD OF CONTRACT BY NJEDGE COOPERATIVE TO MIND'S EYE TECHNOLOGIES FOR THE PURCHASE OF CAMERAS AND INSTALLATION FOR NEWSTEAD WATER SPHERE IN AMOUNT NOT TO EXCEED \$11,989.00
- G. 2023-262 RESOLUTION IN SUPPORT OF AN APPLICATION MADE BY BERGEN COUNTY UNITY WAY/MADELINE HOUSING PARTNERS, LLC FOR FUNDS FROM THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS, NATIONAL AFFORDABLE HOUSING TRUST FUND PROGRAM, FOR AN AMOUNT NOT TO EXCEED THE MAXIMUM AMOUNT ALLOWED IN ACCORDANCE WITH N.J.A.C 5:43-1.1 ET SEQ. FOR THE PURPOSE OF DEVELOPING APPROXIMATELY 2 UNITS OF AFFORDABLE SPECIAL NEEDS HOUSING AT 232 WAVERLY PLACE
- H. 2023-263 RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO VAN CLEEF ENGINEERING FOR ENGINEERING DESIGN AND CONSTRUCTION ADMINISTRATION SERVICES FOR KINGMAN ROAD IMPROVEMENTS IN AN AMOUNT OF \$39,300.00
- I. 2023-264 RESOLUTION AUTHORIZING CHANGE ORDER #1 FOR CONSTRUCTION SERVICES FOR THE IMPROVEMENTS TO MAYHEW COURT (TROPICAL STORM IDA REPAIRS CONTRACT #3) REFLECTING A



NET INCREASE OF \$31,057.06 TO THE ORIGINAL CONTRACT AMOUNT

- J. 2023-265 RESOLUTION AUTHORIZING CHANGE ORDER #2 - FOR METER TEK COMPANY FOR CURB BOX/CURB STOP REPAIRS FOR THE METER REPLACEMENT PROJECT IN AN INCREASE NOT TO EXCEED \$45,000 TO THE ORIGINAL CONTRACT AMOUNT
- K. 2023-266 RESOLUTION AUTHORIZATING THE APPLICATION FOR THE ENHANCING LOCAL PUBLIC HEALTH INFRASTRUCTURE LOCAL HEALTH DEPARTMENT GRANT AWARD THROUGH THE NEW JERSEY ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS (NJACCHO)
- L. 2023-267 RESOLUTION AUTHORIZING GRANT APPLICATION WITH THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR DEVELOPMENT OF A STORMWATER INFRASTRUCTURE MAP
- M. 2023-268 RESOLUTION AUTHORIZING THE HIRING OF PART-TIME SEASONAL EMPLOYEES IN THE DEPARTMENT OF RECREATION AND CULTURAL AFFAIRS FOR THE TOWNSHIP OF SOUTH ORANGE VILLAGE
- N. 2023-269 RESOLUTION AUTHORIZING CHANGE ORDER #57 - FOR FRANKOSKI CONSTRUCTION COMPANY for A DECREASE IN CONTRACT AS THE VILLAGE HAS MADE DIRECT PAYMENTS TO FC SUB CONTRACTOR STONE TEK IN AN AMOUNT OF \$12,669.32 REDUCING FRANKOSKI CONTRACT
- O. 2023-270 RESOLUTION HIRING PER DIEM TELECOMMUNICATIONS DISPATCHER IN THE SOUTH ORANGE DEPARTMENT OF PUBLIC SAFETY/POLICE FORCE
- P. 2023-271 RESOLUTION AUTHORIZING THE VILLAGE CLERK TO PUBLISH THE NOTICE OF INTENTION TO APPLY FOR THE PASSAGE OF A SPECIAL LOCAL LAW BY SUBMISSION OF A PETITION TO THE LEGISLATURE FOR AMENDMENT OF THE VILLAGE CHARTER
- Q. 2023-272 RESOLUTION ACCEPTING AND AUTHORIZING THE PROPOSAL AND AGREEMENT OF LEW ENVIRONMENTAL SERVICES LLC FOR PROFESSIONAL SERVICES FOR DUST WIPE SAMPLING OF RENTAL UNITS TO COMPLY WITH N.J.A.C. 5:28a
- R. 2023-273 RESOLUTION AUTHORIZING THE AMENDMENT OF RESOLUTION #2021-236 TO AMEND THE SPONSOR TO SO. ORANGE FAMILY AND SUPPORTIVE HOUSING LP IN PLACE OF BC UW/MADELINE HOUSING PARTNERS LLC, JESPY HOUSE INC. AND PENWAL AFFORDABLE HOUSING CORPORATION

Trustee Hilton moved to adopt Resolutions 2023-256 through 2023-273 with the exception of Resolution 2023-271 pulled for separate action,



seconded by Trustee Haskins.

Roll Call:

Trustee Brown	Yes
Trustee Greenberg	Yes
Trustee Haskins	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Lewis-Chang	Yes

Motion carried.

Trustee Jones moved to adopt Resolution 2023-271, seconded by Trustee Greenberg.

Roll Call:

Trustee Brown	Yes
Trustee Greenberg	Yes
Trustee Haskins	Yes
Trustee Hilton	No
Trustee Jones	Yes
Trustee Lewis-Chang	Yes

Motion carried.

12. **Approval of Bills**

- A. Trustee Hartshorn Hilton, Chair of the Finance and Capital Projects Committee presents the Bills List audited by the Village Treasurer dated August 14, 2023. The Board of Trustees has been provided with a copy of the Bills List prior to the meeting for examination.

2023-274 RESOLUTION AUTHORIZING PAYMENT OF BILLS AND THE ISSUANCE OF CHECKS FOR THE PERIOD THROUGH AUGUST 14, 2023 IN THE TOTAL AMOUNT OF \$3,516,054.20

Trustee Hilton moved to adopt Resolution 2023-274, seconded by Trustee Lewis-Chang.

Roll Call:

Trustee Brown	Yes
Trustee Greenberg	Yes
Trustee Haskins	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Lewis-Chang	Yes

Motion carried.



13. Village President Report

President Collum discussed the following:

- Remembering Sheila Oliver and sending condolences to her family. A tremendous loss for the State of New Jersey
- Remembering Ed Lloyd husband of former Village Trustee Janine Bauer; sending condolences to the family and friends.

Former Health Officer John Festa is bring back the Veteran's Dinner on November 29th at 5pm in the SOPAC Loft.

- State Health Benefits Plan Updates – The Commission has adopted the 2024 rates that will be a 7.4 increase for local government employer groups.
- Sensory Activation Vehicle – Thanked Ms. Doran and Ms. Davis for working the Sensory Activation Vehicle now being used at some events. Ms. Doran is working on an application process for the vehicle to be used at events such as block parties, school events and Maplewood Events.
- South Essex Fire Department – carried to next meeting
- Joint Meeting of Essex and Union Counties Update – In a subcommittee meetings for new members, they discussed what constitute dwelling units as it relates to water and sewer rates.
- Redevelopment Updates:
 - Fourth and Valley – They will be looking to get a TCO by the end of this year or early next year; returning to the Planning Board to amend the application for some façade changes and actively looking for tenants on the ground floor.
 - 164-168 Valley Street – There is a new developer looking into this project and is very close to making a proposal to move forward.
 - South Orange and Church Street – Carried to the next meeting.

President Collum also excited to add that long time husband and wife residents of South Orange looking to open a Tattoo shop in South Orange and still seeking co-retailers for the South Orange Co-Lab located at the new space of Vose & Taylor.

14. Village Administrator Report – There was no report.



15. **Village Counsel Report** – There was no report.

16. **Trustee Reports**

- A. Trustee Brown – There was no report.
- B. Trustee Greenberg – There was no report.
- C. Trustee Haskins – There was no report.
- D. Trustee Hartshorn Hilton gave an update on the Baird Center. Construction is still on going and hoping to be done in the fall. Also provided an update on the Library. Currently in the preliminary planning stages. The summer reading program has been amazing, September is Library Card Month and the fall jewelry sale happening on Thursday, September 21st.
- E. Trustee Jones discussed the planning of Community Day scheduled for October and acknowledging the Walk Bike Ride Committee who will be receiving an award on September 27th.
- F. Trustee Lewis-Chang – There was no report.

17. **Public Comment**

Village President opened the meeting for public comment:
There were no questions or comments from the public.

18. **New Business**

There was no new business.

19. **Adjournment**

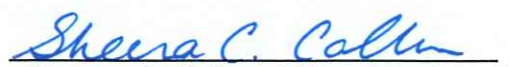
There being no further discussion, President Collum adjourned the meeting at approximately 9:30 pm.

***These minutes are a summary and the actual statements can be found on the video located on the Village's website at the following link:**
<https://southorangenj.portal.civicclerk.com/event/2334/media>

ATTEST:

TOWNSHIP OF SOUTHORANGEVILLAGE


Ojetti E. Davis, Village Clerk


Sheena C. Collum, Village President