

BOARD OF TRUSTEES REGULAR MEETING MINUTES

Monday, July 24, 2023 - 7:00 PM

Virtual Webex Meeting

To access information on how to use WebEx to join the meeting, please click on the following link: <https://www.southorange.org/800/WebEx-FAQs>

ORDER OF BUSINESS

1. Call Meeting to Order

President Collum opened the meeting at approximately 6:15 pm:

2. Roll Call

Village President Collum
Trustee Brown
Trustee Greenberg
Trustee Haskins
Trustee Hartshorn Hilton
Trustee Jones
Trustee Lewis-Chang
Ms. Doran, Village Administrator
Mr. Rother, Village Counsel
Mr. Otis, Village Counsel - Absent
Ms. Davis, Village Clerk

3. Meeting Notice Statement

Village Clerk Davis read the following statement:

In accordance with the Open Public Meeting Act of the State of New Jersey, adequate notice of this meeting has been provided to the official newspapers of the Village, posted on the Village's website and filed in the Office of the Village Clerk indicating that this meeting is being held virtually via Cisco WebEx video conferencing. During a remote meeting, participants, including members of the public may be muted by the host. However, there will be an opportunity for them to participate and speak during the public portion of the meeting where participants will be unmuted at their request. Official action may be taken.

4. Resolution to go into Executive Session

2023-234 Resolution Authorizing an Executive Session at the July 24, 2023, Regular Meeting of the Board of Trustees

A. Matter/ (OPMA Exception)



Executive Session

- South Essex Fire Department (Attorney/Client Privilege Matter)
- General Redevelopment (Contract Negotiation & Attorney/Client Privilege Matters)
- Water Utility (Attorney/Client Privilege Matters)
- Joint Meeting of Essex & Union County (Attorney/Client Privilege Matters)

Trustee Jones moved to approve Resolution 2023-234, seconded by Trustee Hilton. All members were in favor and none opposed.

5. Reconvene into Open Session

ROLL CALL Village President Collum
Trustee Brown
Trustee Greenberg
Trustee Haskins
Trustee Hartshorn Hilton
Trustee Jones
Trustee Lewis-Chang
Ms. Doran, Village Administrator
Mr. Rother, Village Counsel
Mr. Otis, Village Counsel - Absent
Ms. Davis, Village Clerk

6. Announcements

President Collum read the following announcements:

A. **Water Department - Low Income Home Water Assistance Program**

The Department of Community Affairs has a Low Income Home Water Assistance Program (LIHWAP). This is a federally funded program designed to help low-income households reduce the balances they have on their residential water and wastewater bills. Eligibility and application details can be found on the news feed of our website, southorange.org, or by calling 1 800- 510-3102, Mon.- Sat. 8:00 am – 8:00 pm for further information.

B. **Schedule Your Water Meter Upgrade Today!**

To help ensure the accuracy of our water meters, we must periodically change them. There is no cost to residents to have this



work performed but the installation requires access to your basement or utility room. MeterTekUtility Services, Inc, our subcontractor, will perform this service. Appointments are necessary, so please schedule your appointment today by calling 800.717.0974 or by visiting SouthOrange.org to access the online appointment scheduler.

C. **Department of Recreation and Cultural Affairs**

The Department of Recreation and Cultural Affairs, in partnership with SOPAC, are excited for another year of South Orange Summer Nights! Come down to Flood's Hill every Wednesday in July at 7:30PM for great live music and food trucks! Our first concert this year will be on July 5th featuring Essex Funk, a dynamic R&B, funk, and soul cover band made up of long-time community members! For additional information about future performances, please visit the department's website.

D. **National Night Out!**

This year's National Night Out returns Tuesday, August 1st on Flood's Hill from 5 to 8pm. Hosted by the South Orange Police Department and produced by the Department of Recreation & Cultural Affairs, National Night Out is an annual community-building campaign that promotes police-community partnerships and neighborhood camaraderie, offering residents the chance to meet our local public safety officers and employees in a family-friendly environment. You'll enjoy a live DJ, inflatable rides, a Dunk-a-Cop Dunk Tank, face painters, free hamburgers & hot dogs, giveaways and more. The evening will end with a showing of the Super Mario Bros. movie at 8pm on the hill.

In additions, President Collum mentioned the Farmers Market is now open every Wednesday sponsored by South Orange Downtown, South Orange Police Department completed their Junior Academy and Seton Hall University President has stepped now and the new Interim President will be Katia Passerini.

Trustee Hilton encouraged everyone to join in the summer readings the are currently be held by the South Orange Library.

Trustee Jones discussed the ribbon cutting ceremonies for new Little Brain Lab and relocated South Orange Frame Shop.

7. **Board of Health**



A. Recess meeting of the Board of Trustees and convene as the Board of Health:

Trustee Lewis-Chang moved to recess the meeting of the Board of Trustees and convene as the Board of Health, seconded by Trustee Greenberg.

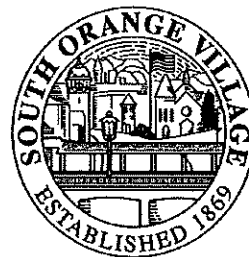
Roll Call:

Board Member Brown
Board Member Collum
Board Member Greenberg
Board Member Haskins
Board Member Hartshorn Hilton
Board Member Jones
Board President Lewis-Chang

Ms. Candice Davenport, Health Officer discussed the following:

- Save the date for South Orange Community Health Fair, Saturday Sept. 9th 11 am-2 pm Meadowlands Park by the Duck Pond
- National Night Out on Tuesday, August 1st on Flood's Hill from 5pm to 8pm hosted by the South Orange Police Department
- Nursing Report (communicable and infectious diseases): SO PL Health Screenings-8; Reportable Disease Investigated-4; COVID-19 cases investigated-2 and Outbreaks Investigated-1
- Environmental Health updates: Restaurant inspections 9 includes 2 re-inspections and 17 mobile food truck inspections; 1 Daycare inspection; 1 animal bites; 6 complaints and 4 NOVs
- Animal Control monthly update from Animal Control Solutions, for the month of June 2023: Total Calls-25; Bite-1; Cruelty/Neglect-1; Enforcement-1; Other-1; Stray-3; Stray animals Impounded-6 and wildlife-18
- Health Education: Harm reduction information
- Essex County Mobil Health Clinic location can be found at <https://essexcountynj.org/mobile-health-clinic/>
- Tickborne disease actively and prevention in New Jersey

Ms. Davenport mentioned the Social Worker's position is still open and Ms. Collum discussed cooling locations for the upcoming heat wave.



The full Board of Health presentation can be found on the Village website at: <https://southorange.org/167/Health-and-Animal-Control>

There being no further discussion, Ms. Collum moved to adjourn the meeting of the Board of Health, seconded by President Lewis-Chang. President Lewis-Chang adjourned the meeting at approximately 7:40 pm.

Reconvened as Board of Trustees and all members are still present

8. Public Comment

Village President opened the meeting for public comment:
There were no questions or comments from the public.

9. Approval of Minutes

A. The Village Clerk is requesting the Board's approval of the minutes for the following meeting:

- Special meeting held on June 30, 2023 (All Trustees are eligible to vote)
- Regular meeting held on July 10, 2023 (Trustee Hilton is ineligible to vote)

Trustee Greenberg moved to approve the minutes of the special meeting held on June 30th, seconded by Trustee Haskins.

Roll Call:

Trustee Brown	Yes
Trustee Greenberg	Yes
Trustee Haskins	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Lewis-Chang	Yes

Motion carried.

Trustee Lewis-Chang moved to approve the minutes of the regular meeting held on July 10th, seconded by Trustee Haskins.

Roll Call:

Trustee Brown	Yes
Trustee Greenberg	Yes
Trustee Haskins	Yes
Trustee Hilton	Abstained



Trustee Jones Yes
Trustee Lewis-Chang Yes
Motion carried.

10. Ordinances for First Reading

- A. 2023-10 AN ORDINANCE AUTHORIZING AND ENCOURAGING ELECTRIC VEHICLE SUPPLY/SERVICE EQUIPMENT & MAKE-READY PARKING SPACES

Trustee Haskins moved to adopt Ordinance 2023-10 for first reading/introduction, seconded by Trustee Lewis-Chang.

Roll Call:

Trustee Brown Yes
Trustee Greenberg Yes
Trustee Haskins Yes
Trustee Hilton Yes
Trustee Jones Yes
Trustee Lewis-Chang Yes
Motion carried.

Trustee Jones moved that the Public Hearing for Ordinance 2023-10 shall be at the Board of Trustees Meeting on Monday, August 14, 2023 beginning at 7:00 PM. On that date, the Board may take further action. The Village Clerk is directed to see that this Ordinance is published in the Official Newspaper and posted in an open place in the Municipal Offices. The motion was seconded by Trustee Brown. All members were in favor and none opposed.

11. Ordinance for Second Reading

- A. 2023-09 AN ORDINANCE AUTHORIZING THE BOARD OF TRUSTEES TO FILE A PETITION WITH THE LEGISLATURE OF THE STATE OF NEW JERSEY FOR THE ADOPTION OF A SPECIAL LAW TO AUTHORIZE THE AMENDMENT OF THE SPECIAL CHARTER GOVERNING THE TOWNSHIP OF SOUTH ORANGE VILLAGE

PUBLIC HEARING: There were several members of the public all residents of South Orange, that made comments opposing the changes to the Special Charter as it pertained to stipends, made comparisons to other board in the Village not receiving



compensation and felt the Special Charter should not be amended and left as is. Former Village President Newman gave some input and asked if the Trustees would reconsider the approach on the proposed compensation made to the Village President and Trustees.

Trustee Jones appreciated all the comments made by the public and explained the role of the Elected Officials could not be compared to other Village committees or boards as they are very different and noted at the previously held open forum, there were a lot of people who were in favor of the stipend. She further explained that the Charter had not been changed in many years and really needs to be updated and changed. Trustee Lewis-Chang added that she understands the public concerns about what a stipend would look like but also trusts the resident voters are smart, committed and active enough to ask of their Trustees to be honest and accountable of what they agreed to do for the town. Trustee Haskins mentioned that we are at a time where we need to embrace for constant change and evolution and felt if the community keeps coming to check on this issue then maybe they would read the agenda and figure out that this is not the most interesting thing the Trustees are dealing with. He appreciated all the public's comments on this issue. Trustee Brown also appreciated the comments and hopes that it continues to attract the public to continue to speak on this and added that the Village President and Trustees do not serve to only be attracted to a stipend with all the behind the scene conversations and dedication of work for the better of the community. President Collum expressed her disappointment and disagreement in some of the public comments that were made. She gave examples of expenses that the board incurs, explained there are no intentions on when certain topics are brought to the board and caution against putting people on defenses as it relates to finance. She was glad that they are tabling the ordinance because some good feedback was received, wants the public to continue to participate and where there is an opportunity to make adjustments the board will do so.

In addition, there was a resident of South Orange for the past 45 years who wanted to discuss some elderly disabled issues with President Collum. President Collum stated she would reach out to him separately to discuss the issues at their earliest convenience.

Trustee Jones moved to table Ordinance 2023-09, seconded by



Trustee Lewis-Chang.

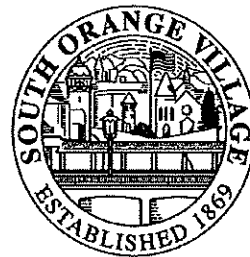
Roll Call:

Trustee Brown	Yes
Trustee Greenberg	Yes
Trustee Haskins	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Lewis-Chang	Yes

Motion carried.

12. Resolutions for Consent Agenda

- A. 2023-235 RESOLUTION AUTHORIZING THE PURCHASE OF ONE 2023 CATERPILLAR INC. MODEL 926M WHEEL LOADER FOR THE DEPARTMENT OF PUBLIC WORKS THRU FOLEY UNDER THE SOURCEWELL COOPERATIVE PRICING COUNCIL CONTRACT #032119-CAT IN THE AMOUNT NOT TO EXCEED \$205,779.00
- B. 2023-236 RESOLUTION AUTHORIZING CHANGE ORDER #52 - FOR FRANKOSKI CONSTRUCTION COMPANY FOR ADDITIONAL COSTS TO COVER ADDITIONAL LABOR, MATERIALS AND/OR EQUIPMENT TO PROVIDE ADDITIONAL FIRE ALARM DEVICES NOT INCLUDED IN ORIGINAL DOCUMENTS NOT TO EXCEED \$7,193.14 TO THE ORIGINAL CONTRACT AMOUNT
- C. 2023-237 RESOLUTION AUTHORIZING CHANGE ORDER #53 - FOR FRANKOSKI CONSTRUCTION COMPANY FOR ADDITIONAL COSTS TO COVER ADDITIONAL LABOR, MATERIALS AND/OR EQUIPMENT TO PROVIDE NEW CEILING ON FIRST FLOOR PORCH NOT TO EXCEED \$8,498.33 TO THE ORIGINAL CONTRACT AMOUNT
- D. 2023-238 RESOLUTION AUTHORIZING CHANGE ORDER #54 - FOR FRANKOSKI CONSTRUCTION COMPANY FOR ADDITIONAL COSTS TO COVER ADDITIONAL LABOR, MATERIALS AND/OR EQUIPMENT TO PROVIDE POWER TO 30 FAUCETS THAT REQUIRE ELECTRICAL CONNECTION TO OPERATE NOT TO EXCEED \$15,052.71 TO THE ORIGINAL CONTRACT AMOUNT
- E. 2023-239 RESOLUTION AUTHORIZING CHANGE ORDER #55 - FOR FRANKOSKI CONSTRUCTION COMPANY FOR ADDITIONAL COSTS TO COVER ADDITIONAL LABOR, MATERIALS AND/OR EQUIPMENT TO RELOCATE THE SPRINKLER MAIN NOT TO EXCEED \$6,384.52 TO THE ORIGINAL CONTRACT AMOUNT
- F. 2023-240 RESOLUTION AUTHORIZING CHANGE ORDER #56 - FOR FRANKOSKI CONSTRUCTION COMPANY FOR A DECREASE IN



CONTRACT AS THE VILLAGE HAS MADE DIRECT PAYMENTS TO FC SUB CONTRACTOR STONE TEK IN AN AMOUNT OF \$22,572.55 REDUCING FRANKOSKI CONTRACT

- G. 2023-241 RESOLUTION AUTHORIZING THE ACCEPTANCE OF A GRANT FROM THE MORRIS COUNTY JOINT INSURANCE FUND FOR BASE ACCREDITATION SERVICES AND EXECUTION OF A GRANT AGREEMENT
- H. 2023-242 RESOLUTION AUTHORIZING THE AWARD OF CONTRACT BY NJEDGE COOPERATIVE TO MIND'S EYE TECHNOLOGIES FOR THE PURCHASE OF A VARIOUS CAMERAS AND INSTALLATION THROUGHOUT THE VILLAGE IN AMOUNT NOT TO EXCEED \$59,999.98
- I. 2023-243 RESOLUTION AUTHORIZING SALARY PAYMENT COMMENSURATE WITH THE ASSIGNMENT OF LIEUTENANT ADRIAN ACEVEDO TO ACT AS CAPTAIN OF THE SOUTH ORANGE POLICE DEPARTMENT
- J. 2023-244 RESOLUTION PROMOTING WILLIAM WEST TO THE POSITION OF PARKS MAINTENANCE STEP 1 IN THE DEPARTMENT OF PUBLIC WORKS
- K. 2023-245 RESOLUTION PROMOTING MICHAEL WEST TO THE POSITION OF PARKS MAINTENANCE STEP 1 IN THE DEPARTMENT OF PUBLIC WORKS
- L. 2023-246 RESOLUTION PROMOTING JACK ZICHELLI TO THE POSITION OF TRUCK DRIVER STEP 9 IN THE DEPARTMENT OF PUBLIC WORKS
- M. 2023-247 RESOLUTION PROMOTING DYLAN COSTA TO THE POSITION OF TREE SPECIALIST 2 (SENIOR CLIMBER) STEP 3 IN THE DEPARTMENT OF PUBLIC WORKS
- N. 2023-248 RESOLUTION PROMOTING MAURO PALERMO TO THE POSITION OF MECHANIC STEP 6 IN THE DEPARTMENT OF PUBLIC WORKS
- O. 2023-249 RESOLUTION APPROVING THE HIRING OF PART-TIME SEASONAL EMPLOYEES IN THE DEPARTMENT OF RECREATION AND CULTURAL AFFAIRS FOR THE TOWNSHIP OF SOUTH ORANGE VILLAGE
- P. 2023-250 RESOLUTION APPROVING THE HIRING OF A RECREATION LEADER IN THE DEPARTMENT OF RECREATION AND CULTURAL AFFAIRS FOR THE TOWNSHIP OF SOUTH ORANGE VILLAGE
- Q. 2023-251 RESOLUTION APPROVING THE HIRING OF PART-TIME SEASONAL EMPLOYEE IN THE DEPARTMENT OF PUBLIC WORKS FOR THE TOWNSHIP OF SOUTH ORANGE VILLAGE
- R. 2023-252 RESOLUTION APPROVING THE HIRING OF A RECYCLING PROGRAM AIDE IN THE DEPARTMENT OF PUBLIC WORKS FOR THE



TOWNSHIP OF SOUTH ORANGE VILLAGE

- S. 2023-253 RESOLUTION TO AWARD CONTRACT FOR ENGINEERING, SURVEYING AND CONSTRUCTION INSPECTIONS SERVICES ASSOCIATED WITH PLANNING & DESIGN OF IMPROVEMENTS TO THE PETER S. CONNOR MEMORIAL POOL TO LAN ASSOCIATES IN AN AMOUNT OF \$45,621 FOR PHASE 1 OF PROPOSAL

Trustee Hilton moved to adopt Resolutions 2023-235 through 2023-253, seconded by Trustee Haskins.

Roll Call:

Trustee Brown	Yes
Trustee Greenberg	Yes
Trustee Haskins	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Lewis-Chang	Yes

Motion carried.

13. Village President's Appointments

President Collum made the following appointment to the south Orange Environmental Commission:

- A. 2023-VP10 VILLAGE PRESIDENT'S APPOINTMENT OF KATHLEEN GRANT AS THE ALTERNATE #1 MEMBER TO THE SOUTH ORANGE ENVIRONMENTAL COMMISSION
- B. 2023-VP11 VILLAGE PRESIDENT'S APPOINTMENT OF ANDREW STONE AS THE ALTERNATE #2 MEMBER TO THE SOUTH ORANGE ENVIRONMENTAL COMMISSION

14. Approval of Bills

- A. Trustee Hartshorn Hilton, Chair of the Finance and Capital Projects Committee presents the Bills List audited by the Village Treasurer dated July 24, 2023. The Board of Trustees has been provided with a copy of the Bills List prior to the meeting for examination.

2023-254 RESOLUTION AUTHORIZING PAYMENT OF BILLS AND THE ISSUANCE OF CHECKS FOR THE PERIOD THROUGH JULY 24, 2023 IN THE TOTAL AMOUNT OF \$7,866,900.67

Trustee Hilton moved to approve Resolution 2023-254, seconded by Brown.



Roll Call:

Trustee Brown Yes
Trustee Greenberg Yes
Trustee Haskins Yes
Trustee Hilton Yes
Trustee Jones Yes
Trustee Lewis-Chang Yes
Motion carried.

15. Village President Report

President Collum discussed the following:

- State Health Benefits plan and the impact of the increases; looking to have a more reasonable percentage in the next budget cycle
- The Sensory Activation Vehicle Trailer will be making its debut this Wednesday at the summer night concert. The trailer could be used at Village events such as block parties and school district events. Still working on the policy and procedures but it will be led by volunteers as there is no staff and the trailer dropped off by the Police Department.
- There are some redevelopment projects coming up which are in preliminary discussion phases such as mixed use developments and working with some utility companies.
- Congratulated South Orange Downtown on receiving another grant
- South Orange Co Retailing Space sponsor is now excepting application for the community space. Ms. Doran will soon be posting the vendor application on the Village website.

16. Village Administrator Report

Ms. Doran congratulated South Orange Downtown on receiving a \$20K Grant for improvements to the information Kiosk with hopes to making it digital. Also reminded the residents that Village Hall is open until 7pm on Mondays.

17. Village Counsel Report – There was no report.

18. Trustee Reports

- A. Trustee Brown asked all residents to come out and support all of the Recreation upcoming events.
- B. Trustee Greenberg – There was no report.
- C. Trustee Haskins – There was no report.
- D. Trustee Hartshorn Hilton – There was no report.



- E. Trustee Jones – The next Adult Swim Night at the South Orange Pool will be August 11th, 5pm to 8pm. Also congratulated the JESPY House on receiving a donation of \$13.25 million dollars from Toby and Leon Cooperman.
- F. Trustee Lewis-Chang mentioned the Health Fair is scheduled for September 9th with this year's focus on mental health.

19. Public Comment

Village President opened the meeting for public comment:
There were no questions or comments from the public.

20. New Business – There was no new business.

21. Adjournment

There being no further discussion, President Collum adjourned the meeting at approximately 9:25 pm.

***These minutes are a summary and the actual statements can be found on the video located on the Village's website at the following link:**
<https://southorangenetwpnj.portal.civicclerk.com/event/2332/media>

ATTEST:

TOWNSHIP OF SOUTHORANGEVILLAGE


Ojerri E. Davis, Village Clerk


Sheena C. Collum, Village President