



South Orange Parking Authority

298 Walton Ave, South Orange, NJ 07079
973-378-7715 – Ext. 2037 mhartwyk@southorange.org

Mark C. Hartwyk, *Executive Director*

Gregory A. Busch, *Counsel*

Commissioners

Marc Bromfeld
William Agnellino
Dennis Borden
Robert Sandow
Eric Siskind

OPEN MINUTES

February 15, 2022

A regular meeting of the South Orange Parking Authority was held on Tuesday, February 15, 2022 via Zoom conference call. Meeting was called to order by Chairman Bromfeld at 5:01pm.

Next Meeting Date: Tuesday, March 15, 2022.

A roll call was taken.

Present: Chairman Bromfeld, Commissioners' Agnellino, Borden, Sandow and Siskind.

Also Present: Mark Hartwyk (ED), SOPA Counsel Greg Busch, Neva Rodriguez and Trustee Haskin.

Financials: No financials reports were forwarded to the Treasurer or Board members in advance to this meeting, due to ongoing updates with the accountant. The office will forward them as soon as they are completed. The ED gave the cash position as of February 15, 2022 for the SOPA accounts \$243,013. and NJ Transit \$482,647.

Approval of Checks: A motion was made by Commissioner Borden and seconded by Commissioner Agnellino to approve three ACH payments and SOPA checks #2002-2010 totaling \$11,282.67 and NJ Transit check 1108 in the amount of \$1,100.00 all were in favor.

Resolution Adopting Open Minutes for January 18, 2022: A motion was made by Commissioner Sandow and seconded by Commissioner Agnellino to approve, all were in favor.

Legal: No legal issues to discuss.

Public Comment: Trustee Haskin inquired about the status of the ask for funding the Jitney service to the Trustee Board. The ED just restated what was discussed at last month meeting. Instead of asking for assistance with the Jitney funding, the ED and Board feel the more acceptable approach to the Village

and for the Authority would be to reinstate an inner local service agreement predicated on grant funding that both the Village and the Authority could benefit from to fund the Jitney Service expenses.

Resolution Adopting 2022 Budget 2022: A motion was made by Commissioner Agnellino and seconded by Commissioner Borden to approve, all were in favor.

Resolution Approval the Terms and Agreements for 2022 Professionals: A motion was made by Commissioner Borden to approve the terms of the agreements for the 3 below listed 2022 Professionals and seconded by Commissioner Sandow, all were in favor.

1. LVH Accountants
2. PKF Auditors
3. Greg Busch Counsel

The ED asked the Board members for their availability to come into the office for signatures for the Budget to be submitted.

The ED advised the Board about the new ordinance #2021-25 that was adopted by the Village. This new ordinance has parking components for future "Use Permit Application." Which will require all employee of new business's in town to have obtained parking privileges from the Authority. The ED will forward a copy of the new ordinance to the full Board for their review.

A motion was made by Commissioner Agnellino and seconded by Commissioner Borden to go out of Open Session into Closed Session at 5:18pm, all were in favor.

A motion was made by Commissioner Agnellino and seconded by Commissioner Borden to go out of Closed Session and back into Open Session at 5:22pm, all were in favor.

Resolution Approving to Enter into and Sign an Application with Energy Solutions for a NJDEP/PSE&G Charging Station Rebate Program: Tabled and carried to next month meeting.

The ED and Board members had a discussion about the Jitney ridership being low. Due to the low ridership, the Ed wanted to make adjustments to certain runs. Both Chairman Bromfeld and Commissioner Sandow felt that no changes should be made at this time. They stated that more commuters will be going back in March. Commissioner Borden wanted to know what the cost savings would be if we made adjustments to the service? The ED would have to review that information and report back to the Board. The ED stated that he is fine with holding off on making adjustments for now. However, he will continue to monitor the ridership numbers because he feels that certain adjustments would be beneficial to both commuters and the Authority. The ED and Board will revisit this matter at next month's meeting.

*There being no further business to discuss, a motion to adjourn was made by Commissioner Agnellino seconded by Commissioner Borden, all were in favor.
The meeting adjourned at 5:41pm.*