



HISTORIC PRESERVATION COMMISSION REGULAR MEETING MINUTES

Thursday, June 29, 2023 - 7:30 PM

Virtual Webex Meeting

To access information on how to use WebEx to join the meeting, please click on the following link: <https://www.southorange.org/800/WebEx-FAQs>

ORDER OF BUSINESS

Chair Levine called the meeting to order at approximately 7:30pm:

1. Roll Call

Class A Commissioners

Karen Marlowe, Vice Chair

Anina Rossen - Absent

Class B Commissioners

Jacob Levine, Chair

Amy Dahn

Gretchen Schumann - Absent

David Wright

Jason Martinek

Alternates

Vacant (Class A)

Julie McCourt(Class B) - Absent

Summer Jones, Trustee Liaison

William Sullivan, Commission Counsel

Ojetti Davis, Recording Secretary

2. Meeting Notice Statement

Chair Levine read the following announcement:

Adequate notice of this meeting had been provided to the press in accordance with the Open Public Meetings Act, N.J.S.A 10:4-6. In addition, notice of this meeting was posted in Village Hall and on the Village's website, and has been filed in the Office of the Village Clerk. Official action may be taken.

3. Approval of Minutes

A. Regular meetings held on April 20, 2023 and May 18, 2023:

Ms. Dahn moved to approved the minutes of April 20th and May 18th,



seconded by Ms. Marlowe. All members were in favor and none opposed.

4. New Business

There was no new business.

5. Old Business

- A. Baird Update – The construction project is still ongoing. The projected date for completion is early fall.
- B. Library Update – There was no update

6. Discussion/Follow Up/Action Items

- A. Trustee Report – Trustee Jones explained the Board of Trustees are in the process of petitioning to change the South Orange Charter. The changes will include changing the titles of the elected officials, moving the Municipal Election to November, stipends for the elected officials, change the name from Township of South Orange Village to South Orange Village and changing the pronouns to be more gender neutral.

Chair Levine asked updates on Village Hall and the AC units. Trustee Jones will follow up with Mr. Battaglia Village Engineer.

7. Subcommittee Updates

- A. Master Plan Implementation – There was no update.
- B. Ordinance Revision Discussion:
Mr. Sullivan and the board members went through all the changes he made to the ordinance in each of the following sections including re-position Section 2 Designation of Local landmarks, removing information, adding additional information and changing some of the Section Title names:
 - Section 2: Definitions
 - Section 3: Commission Membership Appointment (added point D – electing a chair and vice chair at the first regular meeting of each calendar year and point E – the commission my employ, contract for, and fix the compensation of expert and other staff and services as it shall deem necessary and obtain legal counsel from the municipal attorney
 - Section 6: Responsibilities of the Commission
 - Section 7: Designation of Local landmarks
 - Section 8: Exclusions from Requirement for Certificate of



Appropriateness

- Section 9: Certificate of Appropriateness
- Section 11: Non-Binding Advice on Development Applications
- Section 12: Standards for Review of Applications
- Section 15: Criteria for Review of Certificate of Appropriateness Applications

Mr. Sullivan will sent out a revised ordinance that will address all the comments made by the board for review.

C. Website Update – There was no update.

8. Public Comments

There were no questions or comments from the public.

9. Next Meeting Date

A. Thursday, July 20, 2023 at 7:30 pm

10. Adjournment

There being no further discussion, Ms. Dahn moved to adjourn the meeting, seconded by Ms. Marlowe. Chair Levine adjourned the meeting at approximately 9 pm.

Respectfully Submitted by,
Ojetti Davis
Recording Secretary