

## **BOARD OF TRUSTEES REGULAR MEETING MINUTES**

Monday, June 12, 2023 - 7:00 PM

Virtual Webex Meeting

To access information on how to use WebEx to join the meeting, please click on the following link: <https://www.southorange.org/800/WebEx-FAQs>

### **ORDER OF BUSINESS**

**1. Call Meeting to Order**

President Collum called the meeting to order at approximately 6:15 pm:

**2. Roll Call**

Village President Collum  
Trustee Brown  
Trustee Greenberg  
Trustee Haskins  
Trustee Hartshorn Hilton  
Trustee Jones  
Trustee Lewis-Chang  
Ms. Doran, Village Administrator  
Mr. Rother, Village Counsel  
Mr. Otis, Village Counsel  
Ms. Davis, Village Clerk

**3. Meeting Notice Statement**

Clerk Davis read the following statement:

In accordance with the Open Public Meeting Act of the State of New Jersey, adequate notice of this meeting has been provided to the official newspapers of the Village, posted on the Village's website and filed in the Office of the Village Clerk indicating that this meeting is being held virtually via Cisco WebEx video conferencing. During a remote meeting, participants, including members of the public may be muted by the host. However, there will be an opportunity for them to participate and speak during the public portion of the meeting where participants will be unmuted at their request. Official action may be taken.

**4. Resolution to go into Executive Session**

2023-180 Resolution Authorizing an Executive Session at the June 12, 2023, Regular Meeting of the Board of Trustees



A. Matter/ (OPMA Exception)  
Executive Session

- General Redevelopment (Contract Negotiations)
- Village Charter (Attorney/Client Privilege Matter)
- Baird Construction (Contract Negotiation & Attorney/Client Privilege Matters)
- Water Utility (Contract Negotiation)

Trustee Hilton moved to approve Resolution 2023-180, seconded by Trustee Greenberg. All members were in favor and none opposed.

5. **Reconvene into Open Session**

President Collum reconvened the meeting at approximately 7pm:

**ROLL CALL** Village President Collum  
Trustee Brown  
Trustee Greenberg  
Trustee Haskins  
Trustee Hartshorn Hilton  
Trustee Jones  
Trustee Lewis-Chang  
Ms. Doran, Village Administrator  
Mr. Rother, Village Counsel  
Mr. Otis, Village Counsel  
Ms. Davis, Village Clerk

6. **Announcements**

President Collum read the following announcements:

A. **Water Department - Low Income Home Water Assistance Program**

The Department of Community Affairs has a Low Income Home Water Assistance Program (LIHWAP). This is a federally funded program designed to help low-income households reduce the balances they have on their residential water and wastewater bills. Eligibility and application details can be found on the news feed of our website, [southorange.org](http://southorange.org), or by calling 1 800- 510-3102, Mon.-Sat. 8:00 am – 8:00 pm for further information.

B. **Schedule Your Water Meter Upgrade Today!**

To help ensure the accuracy of our water meters, we must



periodically change them. There is no cost to residents to have this work performed but the installation requires access to your basement or utility room. MeterTekUtility Services, Inc, our subcontractor, will perform this service. Appointments are necessary, so please schedule your appointment today by calling 800.717.0974 or by visiting SouthOrange.org to access the online appointment scheduler.

C. **Juneteenth Celebration!**

South Orange and Maplewood are celebrating Juneteenth at Flood's Hill on Friday, June 16th, from 6 to 9 pm. Please join us and enjoy food trucks, fireworks and live music by the Lynnette Sheard Experience & MPACK Live

D. **ArtBender Celebration!**

ArtBender is a celebration of creativity and self-expression happening in South Orange on Father's Day, June 18th, 2023. It is also in the middle of Pride Month and near Juneteenth. We therefore have several reasons to celebrate the diversity of our community by creating art to recognize everybody who enriches our community. We are very excited to have several events for all to participate in and enjoy including painting, chalk street art, writing, family book readings, and community gardening projects. SoundBender includes musical performances throughout Seton Village and beyond. Be sure to start your day at 133 Fairview Ave and Carter Park, festivities kick off at 11am.

E. **Pride Under Stars!**

The dance party is BACK in South Orange! North Jersey Pride, South Orange Downtown & South Orange Village proudly invite you to celebrate Pride Under the Stars in Spiotta Park (20-32 Village Plaza). Join us on Saturday, June 17th from 8PM-11PM featuring host Harmonica Sunbeam. This 21 + event will have dancing, a live DJ and a cash bar. Admission is free, but please consider donating to North Jersey Pride at the event.

Additional announcements:

Trustee Hilton announced the South Orange Public Library Summer Reading will kick off on June 29th. The theme is "All Together Now".

Trustee Jones mention the Community Relations Committee sent out 100 postcards to new residents that moved in after October 2022, for the new neighbors meet and greet on Wednesday, June 14th at 6pm at Neighbors Wine Shop.



President Collum added on June 15<sup>th</sup> there will be the Lavender Graduation at Columbia High School at 5:30pm and the South Orange Village Ceremony Swearing in of the New Members at the Orange Lawn Tennis Club at 7pm.

**7. Public Comment**

Village President opened the meeting for public comment:  
There were no questions or comments from the public.

**8. Approval of Minutes**

A. The Village Clerk is requesting the Board's approval of the minutes for the following meeting:

- Regular meeting held on May 22, 2023 ( Trustee Jones is ineligible to vote)

Trustee Greenberg moved to approve the minutes of May 22nd, seconded by Trustee Lewis-Chang.

**Roll Call:**

|                     |           |
|---------------------|-----------|
| Trustee Brown       | Yes       |
| Trustee Greenberg   | Yes       |
| Trustee Haskins     | Yes       |
| Trustee Hilton      | Yes       |
| Trustee Jones       | Abstained |
| Trustee Lewis-Chang | Yes       |

Motion carried.

**9. Ordinances for First Reading**

A. 2023-08 AN ORDINANCE AMENDING AND RESTATING SALARY RANGES FOR CERTAIN NON-UNION AND SUPERVISORY PERSONNEL

Trustee Hilton moved to adopt Ordinance 2023-08 for first reading/introduction, seconded by Trustee Jones.

**Roll Call:**

|                     |     |
|---------------------|-----|
| Trustee Brown       | Yes |
| Trustee Greenberg   | Yes |
| Trustee Haskins     | Yes |
| Trustee Hilton      | Yes |
| Trustee Jones       | Yes |
| Trustee Lewis-Chang | Yes |

Motion carried.



Trustee Jones moved that the Public Hearing for Ordinance 2023-08 shall be at the Board of Trustees Meeting on Monday, July 10, 2023 beginning at 7:00 PM. On that date, the Board may take further action. The Village Clerk is directed to see that this Ordinance is published in the Official Newspaper and posted in an open place in the Municipal Offices. The motion was seconded by Trustee Greenberg. All members were in favor and none opposed.

**10. Resolutions for Consent Agenda**

- A. 2023-181 RESOLUTION APPROVING THE HIRING OF PART-TIME EMPLOYEE IN THE DEPARTMENT OF INFORMATION TECHNOLOGY FOR THE TOWNSHIP OF SOUTH ORANGE VILLAGE
- B. 2023-182 RESOLUTION AUTHORIZING THE VILLAGE TAX ASSESSOR TO PETITION THE STATE OF NEW JERSEY, DIVISION OF TAXATION TO ALLOW LETTERS TO BE SENT TO THE RESIDENTS ADVISING THEM OF THEIR NEW ASSESSMENTS DETERMINED BY THE REVALUATION EARLIER THAN THE STATUTORY DATE OF NOVEMBER 10TH
- C. 2023-183 RESOLUTION AWARDED CONTRACT TO A. TAKTON CONCRETE CORPORATION FOR THE 2023 SIDEWALK REPLACEMENT PROGRAM
- D. 2023-184 RESOLUTION AUTHORIZING SALARY PAYMENT COMMENSURATE WITH THE ASSIGNMENT OF SERGEANT HERRON DUNSTON TO ACT AS LIEUTENANT OF THE SOUTH ORANGE POLICE DEPARTMENT
- E. 2023-185 RESOLUTION AUTHORIZING CHANGE ORDER #44 - FOR FRANKOSKI CONSTRUCTION COMPANY FOR ADDITIONAL LABOR, MATERIALS AND/OR EQUIPMENT TO PROVIDE A CLOSET FOR THE SPRINKLER RISER IN CORRIDOR 219E NOT TO EXCEED \$13,634.38 TO THE ORIGINAL CONTRACT AMOUNT
- F. 2023-186 RESOLUTION AUTHORIZING CHANGE ORDER #45 - FOR FRANKOSKI CONSTRUCTION COMPANY FOR ADDITIONAL LABOR, MATERIALS AND/OR EQUIPMENT TO PROVIDE A GENDER NEUTRAL BATHROOM IN THE PROJECT NOT TO EXCEED \$20,226.62 TO THE ORIGINAL CONTRACT AMOUNT
- G. 2023-187 RESOLUTION AUTHORIZING CHANGE ORDER #46 - FOR FRANKOSKI CONSTRUCTION COMPANY FOR INCREASE IN THE PROJECTS COST OF MATERIALS DUE TO COVID PANDEMIC AND REPRESENT THE TOTAL AGREED AMOUNT BETWEEN FRANKOSKI CONSTRUCTION AND THE VILLAGE OF SOUTH ORANGE NOT TO



EXCEED \$170,549.49 TO THE ORIGINAL CONTRACT AMOUNT

- H. 2023-188 RESOLUTION AUTHORIZING THE HIRING OF PART-TIME SEASONAL EMPLOYEES IN THE DEPARTMENT OF RECREATION AND CULTURAL AFFAIRS FOR THE TOWNSHIP OF SOUTH ORANGE VILLAGE
- I. 2023-189 RESOLUTION AUTHORIZING ACCEPTANCE OF FINAL ADMINISTRATIVE ACTION OF THE CIVIL SERVICE COMMISSION IN THE MATTER OF MATTHEW DSURNEY
- J. 2023-190 RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION NJSA 40A:4-87
- K. 2023-191 RESOLUTION AUTHORIZING EXTENSION OF THE CONTRACT TO JAY SHAPIRO & ASSOCIATES, INC., LLC FOR CONSTRUCTION MANAGER SERVICES FOR THE IMPROVEMENTS TO THE BAIRD PROJECT IN AN AMOUNT NOT TO EXCEED \$87,000.00
- L. 2023-192 RESOLUTION AUTHORIZING AND RATIFYING THE HIRING OF PART-TIME CROSSING GUARD FOR THE SOUTH ORANGE POLICE DEPARTMENT

Trustee Lewis-Chang moved to adopt Resolutions 2023-181 through 2023-192, seconded by Trustee Greenberg.

**Roll Call:**

|                     |     |
|---------------------|-----|
| Trustee Brown       | Yes |
| Trustee Greenberg   | Yes |
| Trustee Haskins     | Yes |
| Trustee Hilton      | Yes |
| Trustee Jones       | Yes |
| Trustee Lewis-Chang | Yes |

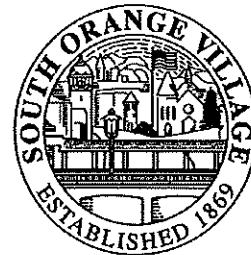
Motion carried.

**11. Alcohol Beverage Control Board**

- A. Trustee Jones moved to recessed the meeting of the Board of Trustees and convene as the Alcohol Beverage Control Board, seconded by Trustee Haskins. All members were in favor and none opposed.

**Voice Call:**

Board Member Brown  
Board Member Greenberg  
Board Member Haskins  
Board Member Hartshorn Hilton  
Board Member Jones



Board Member Lewis-Chang  
Board President Collum

2023-193 RESOLUTION APPROVING THE RENEWAL OF LIQUOR LICENSES  
FOR THE 2023-2024 LICENSE TERM

Trustee Jones moved to adopt Resolutions 2023-193, seconded by  
Trustee Haskins.

**Roll Call:**

|                     |     |
|---------------------|-----|
| Trustee Brown       | Yes |
| Trustee Greenberg   | Yes |
| Trustee Haskins     | Yes |
| Trustee Hilton      | Yes |
| Trustee Jones       | Yes |
| Trustee Lewis-Chang | Yes |

Motion carried.

There being no further discussion, Mr. Brown moved to adjourn the  
meeting of the Alcohol Beverage Control Board, seconded by Ms.  
Lewis-Chang. President Collum adjourned the meeting at  
approximately 7:35 pm.

**Reconvened as Board of Trustees and all members are still present**

**12. Approval of Bills**

- A. Trustee Hartshorn Hilton, Chair of the Finance and Capital Projects  
Committee presents the Bills List audited by the Village Treasurer  
dated June 12, 2023. The Board of Trustees has been provided with a  
copy of the Bills List prior to the meeting for examination.

2023-194 RESOLUTION AUTHORIZING PAYMENT OF BILLS AND THE  
ISSUANCE OF CHECKS FOR THE PERIOD THROUGH JUNE 12, 2023 IN THE  
TOTAL AMOUNT OF \$4,850,377.25.

Trustee Hilton moved to adopt Resolutions 2023-194, seconded by  
Trustee Greenberg.

**Roll Call:**

|                   |     |
|-------------------|-----|
| Trustee Brown     | Yes |
| Trustee Greenberg | Yes |
| Trustee Haskins   | Yes |
| Trustee Hilton    | Yes |



Trustee Jones Yes  
Trustee Lewis-Chang Yes  
Motion carried.

**13. Village President Report**

President Collum gave an update on the Energy Tax Receipts. An amended budget resolution was introduced by Senator Linda Greenstein and Assemblyman Wayne Deangelo for the full restoration of energy tax receipts back to municipalities. She has spoken with Assemblywoman Mila Jasey and Assemblyman John McKeon and both stated they will sign on as co-sponsors. President Collum will continue to follow up with more information in the future.

**14. Village Administrator Report**

There was no report.

**15. Village Counsel Report**

There was no report.

**16. Trustee Reports**

- A. Trustee Brown mention the Recreation Department is on the way with all the upcoming summer events, camps and the pools.
- B. Trustee Greenberg mentioned she will be attending her first Planning & Economic Committee Meeting as the Chair on June 20th
- C. Trustee Haskins – There was no report
- D. Trustee Hartshorn Hilton – There was no report
- E. **Trustee Jones**

- Arts and Cultural Events Committee Update – This committee meets on the 4<sup>th</sup> Wednesday of the month at 6:30pm. Currently, seeking a Chair, secretary and 3 subcommittee chairs for the focus on the Gallery, cultural events in the community and arts in the community. Also, currently interviewing for a Director of Arts and Cultural Affairs. If interested, please submit a volunteer application on the South Orange website.

Trustee Brown thanked Trustee Jones for a great job on the Memorial Day ceremony. Trustee Jones thanked the Maplewood Glee Club, Mr. Ed Matthew Granddaughter for singing and the Boycotts' Troop 60 and Troop 99 all who did a





great job.

- F. Trustee Lewis-Chang mentioned the Health Fair will be held in September, save the date will be coming soon. She along with the Health Officer and the Police Chief are planning something special, more information to come.

**17. Public Comment**

Village President opened the meeting for public comment:  
There were no questions or comments from the public.

**18. New Business**

- A. South Orange Charter Update – Trustee Jones discussed the plans to move forward with the changes the Charter. There will be an introduction of the ordinance at an upcoming meeting and an in person public session for public comment. She mentioned some of the changes include moving the Municipal Election from May to November, changing the titles such as Trustee to Council, Village President to Mayor, Village Treasurer to Chief Financial Officer, and changing the he/she pronouns to more gender neutral. Trustee Jones requested a straw poll of the Trustees in support of the changes previous distributed. The plan is to introduce the ordinance for 1<sup>st</sup> reading on June 26<sup>th</sup>, an in person public comment on July 19<sup>th</sup> (location TBD) and 2<sup>nd</sup> reading/final adoption on July 24<sup>th</sup>. All Trustees and the Village President were in full support of the recommendations and moving forward with updating the Charter.

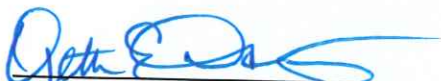
**19. Adjournment**

There being no further discussion, President Collum adjourned the meeting at approximately 7:50 pm.

**\*These minutes are a summary and the actual statements can be found on the video located on the Village's website at the following link:**  
**<https://southorangenetwpnj.portal.civicclerk.com/event/1935/media>**

ATTEST:

TOWNSHIP OF SOUTHORANGEVILLAGE

  
Ojetti E. Davis, Village Clerk

  
Sheena C. Collum, Village President