

BOARD OF TRUSTEES REGULAR MEETING MINUTES

Monday, May 8, 2023 - 7:00 PM

Virtual Webex Meeting

To access information on how to use WebEx to join the meeting, please click on the following link: <https://www.southorange.org/800/WebEx-FAQs>

ORDER OF BUSINESS

1. Call Meeting to Order

President Collum called the meeting to order at approximately 6:15 pm:

2. Roll Call

Village President Collum
Trustee Brown
Trustee Coallier - Absent
Trustee Haskins
Trustee Hartshorn Hilton
Trustee Jones
Trustee Schnall
Ms. Doran, Village Administrator
Mr. Rother, Village Counsel
Mr. Otis, Village Counsel
Ms. Davis, Village Clerk

3. Meeting Notice Statement

Village Clerk Davis read the following statement:

In accordance with the Open Public Meeting Act of the State of New Jersey, adequate notice of this meeting has been provided to the official newspapers of the Village, posted on the Village's website and filed in the Office of the Village Clerk indicating that this meeting is being held virtually via Cisco WebEx video conferencing. During a remote meeting, participants, including members of the public may be muted by the host. However, there will be an opportunity for them to participate and speak during the public portion of the meeting where participants will be unmuted at their request. Official action may be taken.

4. Resolution to go into Executive Session

2023-124 Resolution Authorizing an Executive Session at the May 8, 2023, Regular Meeting of the Board of Trustees



A. Matter/ (OPMA Exception)
Executive Session

- General Redevelopment (Attorney Client/Privilege Matters & Contract Negotiation)
- Various Public Safety Matters – Fire & Police (Attorney Client/Privilege Matters & Personnel)
- Reorganization Meeting (Attorney Client/Privilege Matter)
- Affordable Housing Trust Fund (Contract Negotiations)
- Recycling Contract (Contract Negotiations & Attorney Client/Privilege Matters)

Trustee Schnall moved to approve Resolution 2023-124, seconded by Trustee Jones. All members were in favor and none opposed.

5. **Reconvene into Open Session**

President Collum reconvened the meeting at approximately 7pm:

ROLL CALL Village President Collum
Trustee Brown
Trustee Coalier - Absent
Trustee Haskins
Trustee Hartshorn Hilton
Trustee Jones
Trustee Schnall
Ms. Doran, Village Administrator
Mr. Rother, Village Counsel - Absent
Mr. Otis, Village Counsel
Ms. Davis, Village Clerk

6. **Announcements**

President Collum read the following announcements:

A. **Water Department - Low Income Home Water Assistance Program**

The Department of Community Affairs has a Low Income Home Water Assistance Program (LIHWAP). This is a federally funded program designed to help low-income households reduce the balances they have on their residential water and wastewater bills. Eligibility and application details can be found on the news feed of our website, southorange.org, or by calling 1 800- 510-3102, Mon.-



Sat. 8:00 am – 8:00 pm for further information.

B. **Schedule Your Water Meter Upgrade Today!**

To help ensure the accuracy of our water meters, we must periodically change them. There is no cost to residents to have this work performed but the installation requires access to your basement or utility room. MeterTekUtility Services, Inc, our subcontractor, will perform this service. Appointments are necessary, so please schedule your appointment today by calling 800.717.0974 or by visiting SouthOrange.org to access the online appointment scheduler.

C. **2023 Municipal Election in the Township of South Orange Village**

The Municipal Election will take place on Tuesday, May 9, 2023 and polls will be open from 6:00 AM through 8:00 PM. Offices subject to election are the Village President and three (3) seats on the Village's Board of Trustees. If you are unsure of your voting district, please contact the Clerk's Office at (973) 378-7715 ext. 1.

For voters who have requested a Vote by Mail Ballot, the Safe and Secured Essex County Election Ballot Drop Boxes are located under the Gazebo across from the South Orange Fire Station (56 Sloan Street) and at Seton Hall University's Bethany Hall Building. For more information on the Election, please visit the website at southorange.org.

D. **Leaf Blower Regulations**

The use of gas-powered Leaf Blowers is prohibited from May 1st through September 30th.

The use of electric or battery operated leaf blowers is permitted during the following hours: Monday to Friday from 8:00 a.m. to 6:00 p.m. and Saturdays and Sundays from 10:00 a.m. to 4:00 p.m.

Any homeowner, property owner, homeowners association, managing agent or other such managing entity, landscaper, commercial entity and/or individual operator who violates, or allows any other to violate this law, will be subject to fines as follows:

- 1) First Offense \$500.00
- 2) Second Offense \$1,000.00
- 3) For a third or subsequent offense \$1,000.00, and the violator will be subject to prohibition to operate a Leaf Blower within the Village of South Orange. See southorange.org for more detailed information.

Additional Announcements:

President Collum gave a shout out to the Library for a great job on



the Jewelry Sale and to the Environmental Commission for a great turn out on River Day.

7. Public Comment

Village President opened the meeting for public comment:
There were no questions or comments from the public

8. Approval of Minutes

A. The Village Clerk is requesting the Board's approval of the minutes for the following meetings:

- Regular meeting held on April 24, 2023 (All Trustees are eligible to vote)

Trustee Schnall moved to approve the minutes of April 24, 2023, seconded by Trustee Hilton.

Roll Call Vote:

Trustee Brown	Yes
Trustee Coalier	Absent
Trustee Haskins	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Schnall	Yes

Motion carried.

9. Ordinance for Second Reading

A. 2023-06 AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF SOUTH ORANGE VILLAGE, SECTION 185-221 ADOPTING A REVISED "TOWNSHIP OF SOUTH ORANGE VILLAGE LAND DEVELOPMENT APPLICATION CHECKLIST"

PUBLIC HEARING: There were no questions or comments from the public.

Trustee Schnall moved to adopt Ordinance 2023-06 for second reading/final adoption, seconded by Trustee Jones.

Roll Call Vote:

Trustee Brown	Yes
Trustee Coalier	Absent
Trustee Haskins	Yes
Trustee Hilton	Yes



Trustee Jones Yes
Trustee Schnall Yes
Motion carried.

10. Resolutions for Consent Agenda

- A. 2023-125 RESOLUTION AUTHORIZING THE CANCELLATION OF TAX AND SEWER CHARGES ASSOCIATED WITH BLOCK 2111 LOT 11, 232 WAVERLY PLACE
- B. 2023-126 RESOLUTION APPOINTING REPRESENTATIVES TO THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FOR THE PROGRAM YEAR 2023
- C. 2023-127 RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO GZA GEOENVIRONMENTAL, INC. SOILS & FOUNDATION INVESTIGATION FOR BLOCK 1005 LOTS 2,3,4 AKA LIBRARY COMPLEX IN AN AMOUNT OF \$13,000.00
- D. 2023-128 RESOLUTION APPOINTING FIREFIGHTER ALEC DESOCIO TO THE POSITION OF FIRE CAPTAIN IN THE DEPARTMENT OF PUBLIC SAFETY/FIRE FORCE OF THE TOWNSHIP OF SOUTH ORANGE VILLAGE
- E. 2023-129 RESOLUTION APPROVING THE HIRING OF PART-TIME, SEASONAL EMPLOYEE IN THE DEPARTMENT OF RECREATION AND CULTURAL AFFAIRS FOR THE TOWNSHIP OF SOUTH ORANGE VILLAGE
- F. 2023-130 RESOLUTION TO APPOINT JULIE DORAN, VILLAGE ADMINISTRATOR TO THE MORRIS COUNTY JOIN INSURANCE FUND COMMISSIONER AND LAUREN MALUCHNIK, EXECUTIVE ASSISTANT, AS THE ALTERNATE COMMISSIONER
- G. 2023-131 RESOLUTION APPOINTING FIREFIGHTER DAVID KLUGEL TO THE POSITION OF DEPUTY FIRE CHIEF IN THE DEPARTMENT OF PUBLIC SAFETY/FIRE FORCE OF THE TOWNSHIP OF SOUTH ORANGE VILLAGE
- H. 2023-132 RESOLUTION AUTHORIZING DIRECT PAYMENT BY THE TOWNSHIP OF SOUTH ORANGE VILLAGE OF CHECKS TO VENDORS AND SUBCONTRACTORS ON THE BAIRD COMMUNITY CENTER RENOVATION PROJECT
- I. 2023-133 RESOLUTION AUTHORIZING CHANGE ORDER #40 - FOR FRANKOSKI CONSTRUCTION COMPANY FOR ADDITIONAL LABOR, MATERIALS AND/OR EQUIPMENT TO PROVIDE AND INSTALL ELECTRICAL POWER TO SPRINKLER COMPRESSOR PUMPS IN FOUR SEPARATE COMPARTMENTS NOT TO EXCEED \$18,748.01 TO THE ORIGINAL CONTRACT AMOUNT
- J. 2023-134 RESOLUTION AUTHORIZING CHANGE ORDER #41 - FOR



FRANKOSKI CONSTRUCTION COMPANY FOR ADDITIONAL LABOR, MATERIALS AND/OR EQUIPMENT TO PROVIDE AND INSTALL THE FORWARD FLOW TEST HEADER FOR THE BACKFLOW PREVENTER IN THE HOT BOX NOT TO EXCEED \$7,416.42 TO THE ORIGINAL CONTRACT AMOUNT

- K. 2023-135 RESOLUTION AUTHORIZING CHANGE ORDER #42 - FOR FRANKOSKI CONSTRUCTION COMPANY FOR ADDITIONAL LABOR, MATERIALS AND/OR EQUIPMENT TO PROVIDE AND INSTALL WATERPROOFING AND FOUNDATION DRAIN AT 50 LF OF EXISTING FOUNDATION NOT TO EXCEED \$38,484.60 TO THE ORIGINAL CONTRACT AMOUNT
- L. 2023-136 RESOLUTION AUTHORIZING CHANGE ORDER #43 - FOR FRANKOSKI CONSTRUCTION COMPANY FOR ADDITIONAL LABOR, MATERIALS AND/OR EQUIPMENT TO PROVIDE AND INSTALL FLOOR LEVELING COMPOUND IN PREP ROOM 217C NOT TO EXCEED \$2,742.12 TO THE ORIGINAL CONTRACT AMOUNT

Trustee Schnall moved to adopt Resolutions 2023-125 through 2023-136, seconded by Trustee Hilton.

Roll Call Vote:

Trustee Brown	Yes
Trustee Coallier	Absent
Trustee Haskins	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Schnall	Yes

Motion carried.

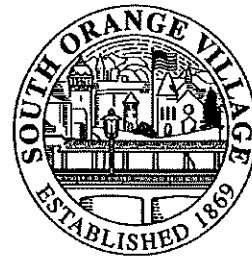
11. Resolution for Separate Action

- A. MEMORIALIZATION OF CORRECTION TO RESOLUTION 2023-119 APPOINTING PETER TRAVERS AS DEPUTY VILLAGE ADMINISTRATION AND SETTING SALARY AT \$120,000 ANNUALLY

Trustee Schnall moved to approve the Memorialization of Correction for Resolution 2023-119, seconded by Trustee Hilton.

Roll Call Vote:

Trustee Brown	Yes
Trustee Coallier	Absent
Trustee Haskins	Yes
Trustee Hilton	Yes
Trustee Jones	Yes



Trustee Schnall Yes
Motion carried.

12. Approval of Bills

- A. Trustee Hartshorn Hilton, Chair of the Finance and Capital Projects Committee presents the Bills List audited by the Village Treasurer dated May 8, 2023. The Board of Trustees has been provided with a copy of the Bills List prior to the meeting for examination.

2023-137 RESOLUTION AUTHORIZING PAYMENT OF BILLS AND THE
ISSUANCE OF CHECKS FOR THE PERIOD THROUGH MAY 8, 2023 IN THE
TOTAL AMOUNT OF \$3,775,988.27

Trustee Hilton moved to adopt Resolution 2023-137, seconded by
Trustee Schnall.

Roll Call Vote:

Trustee Brown	Yes
Trustee Coallier	Absent
Trustee Haskins	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Schnall	Yes

Motion carried.

13. Village President Report

President Collum mentioned that this week is Employee Recognition Week and gave a shout out to all of the Village Employees for their amazing hard work. As a small token of appreciation, each day this week the Village employees can enjoy special offerings at various restaurants throughout the Village. President Collum also thanked the restaurant partners for being able to show gratitude to the people that serve the community.

14. Village Administrator Report

Ms. Doran announce the Bike Auction scheduled for Saturday, May 13th at 9:30 am located at the Crest Drive Fire House.

15. Village Counsel Report – There was no report

16. Trustee Reports

- A. Trustee Brown – There was no report
B. Trustee Coallier - Absent



- C. Trustee Haskins briefly discussed the first quarter report of new dual stream recycling which ended in March. The report includes data on the curbside pickup and processing cost and the materials that are picked up at the DPW yard along with the comparison of the previous recycling service. For more detailed information on the recycling program, residents can attend a Public Works & Utility meeting every third Thursday of the month at 8am virtually.
- D. Trustee Hartshorn Hilton – There was no report
- E. Trustee Jones – There was no report
- F. Trustee Schnall – There was no report

17. Public Comment

Village President opened the meeting for public comment:
There were no questions or comment from the public.

18. New Business

There was no discussion of new business.

19. Adjournment

There being no further discussion, President Collum adjourned the meeting at approximately 7:30 pm.

***These minutes are a summary and the actual statements can be found on the video located on the Village's website at the following link:**

<https://southorangetwpnj.portal.civicclerk.com/event/1931/media>

ATTEST:

TOWNSHIP OF SOUTHORANGEVILLAGE


Ojetti E. Davis, Village Clerk


Sheena C. Collum, Village President