



BOARD OF TRUSTEES REGULAR MEETING

Monday, April 24, 2023 - 7:00 PM

Virtual Webex Meeting

To access information on how to use WebEx to join the meeting, please click on the following link: <https://www.southorange.org/800/WebEx-FAQs>

ORDER OF BUSINESS

1. Call Meeting to Order

2. Roll Call

Village President Collum
Trustee Brown
Trustee Coalier
Trustee Haskins
Trustee Hartshorn Hilton
Trustee Jones
Trustee Schnall
Ms. Doran, Acting Village Administrator
Mr. Rother, Village Counsel
Mr. Otis, Village Counsel
Ms. Davis, Village Clerk

3. Meeting Notice Statement

In accordance with the Open Public Meeting Act of the State of New Jersey, adequate notice of this meeting has been provided to the official newspapers of the Village, posted on the Village's website and filed in the Office of the Village Clerk indicating that this meeting is being held virtually via Cisco WebEx video conferencing. During a remote meeting, participants, including members of the public may be muted by the host. However, there will be an opportunity for them to participate and speak during the public portion of the meeting where participants will be unmuted at their request. Official action may be taken.

4. Resolution to go into Executive Session

2023-114 Resolution Authorizing an Executive Session at the April 24, 2023, Regular Meeting of the Board of Trustees

- A. Matter/ (OPMA Exception)
Executive Session



- Additional items for discussion may be introduced at the table.

5. **Reconvene into Open Session**

ROLL CALL Village President Collum
Trustee Brown
Trustee Coalier
Trustee Haskins
Trustee Hartshorn Hilton
Trustee Jones
Trustee Schnall
Ms. Doran, Acting Village Administrator
Mr. Rother, Village Counsel
Mr. Otis, Village Counsel
Ms. Davis, Village Clerk

6. **Announcements**

A. **Water Department - Low Income Home Water Assistance Program**

The Department of Community Affairs has a Low Income Home Water Assistance Program (LIHWAP). This is a federally funded program designed to help low-income households reduce the balances they have on their residential water and wastewater bills. Eligibility and application details can be found on the news feed of our website, southorange.org, or by calling 1 800- 510-3102, Mon.- Sat. 8:00 am – 8:00 pm for further information.

B. **River Day 2023 – Good, Clean, Fun – Sunday, May 7th!**

South Orange River Day is an annual community gathering to clean up our section of the Rahway River while celebrating environmental awareness and education. Now in our 13th year with music from DJ Preston Olson and Friends, student scientists of South Orange Middle School, and more! Pre-registration in advance is encouraged and can be done on the SOEC [website](http://sogreenteam.wordpress.com/).

Check in on Sunday, May 7th, 2023, from 11 a.m.-3 p.m. (Rain Date May 14th) at the Skate House by the pond in Meadowland Park (off Mead St.) in South Orange. For updates, including Rain Date notification, follow the SOEC on Facebook or Instagram @sogreenteam or our website at <https://sogreenteam.wordpress.com/>



C. **Schedule Your Water Meter Upgrade Today!**

To help ensure the accuracy of our water meters, we must periodically change them. There is no cost to residents to have this work performed but the installation requires access to your basement or utility room. MeterTekUtility Services, Inc, our subcontractor, will perform this service. Appointments are necessary, so please schedule your appointment today by calling 800.717.0974 or by visiting SouthOrange.org to access the online appointment scheduler.

D. **Friends of the South Orange Public Library**

The Spring Jewelry Sale at the South Orange Public Library is coming up! 10am - 5pm, Saturday May 6th and 1pm - 4pm, Sunday May 7th. Pick up a special something for mothers and others, for your friends, and for yourself, and support the South Orange Public Library at the same time. Go to [the Friends of the South Orange Public Library page](#) under SOPL.org.

7. **Board of Health**

- A. Recess meeting of the Board of Trustees and convene as the Board of Health.

Voice Vote:

Roll Call:

Board Member Brown
Board Member Collum
Board Member Haskins
Board Member Hartshorn Hilton
Board Member Jones
Board Member Schnall
Board President Coalier

Candice Davenport, Health Officer:

- SOMA TTFAA's Conversations of Your Life movie screening and discussion, May 15th
- Animal control Bloomfield monthly update -March
- COVID update- federal public health emergency executive order to end May 11th
- Health Screenings
- Environmental Health inspection updates



Board of Health Resolution for Approval:

- 2023-BOH01 RESOLUTION OF THE BOARD OF HEALTH OF TOWNSHIP OF SOUTH ORANGE VILLAGE IN SUPPORT OF LEGISLATION REINSTATING PUBLIC HEALTH PRIORITY FUNDING

ROLL CALL VOTE:

Adjourn as the Board of Health to reconvene as the Board of Trustees.

Voice Vote:

Roll Call:

Village President Collum

Trustee Brown

Trustee Coalier

Trustee Haskins

Trustee Hilton

Trustee Jones

Trustee Schnall

Ms. Doran, Acting Village Administrator

Mr. Rother, Village Counsel

Mr. Otis, Village Counsel

Ms. Davis, Village Clerk

8. Proclamation

- PROCLAMATION RECOGNIZING COURT APPOINTED SPECIAL ADVOCATE (CASA) OF ESSEX COUNTY
- PROCLAMATION HONORING JUNIOR CITIZENS AND RECOGNIZING THE WEEK OF MAY 1-7, 2023, AS "YOUTH WEEK"

9. Public Comment

Village President opens meeting for public comment.

10. Approval of Minutes

- The Village Clerk is requesting the Board's approval of the minutes for the following meetings:



- Regular meeting held on April 10, 2023 (Trustee Coalier is ineligible to vote)

Roll Call Vote:

11. Resolutions for Consent Agenda

- A. 2023-115 RESOLUTION AUTHORIZING AND RATIFYING THE HIRING OF A POLICE OFFICER FOR THE SOUTH ORANGE POLICE DEPARTMENT
- B. 2023-116 RESOLUTION APPROVING THE HIRING OF PART-TIME, SEASONAL EMPLOYEE IN THE DEPARTMENT OF RECREATION AND CULTURAL AFFAIRS FOR THE TOWNSHIP OF SOUTH ORANGE VILLAGE
- C. 2023-117 RESOLUTION SETTING 2023 SALARIES FOR CERTAIN NON-UNION AND SUPERVISORY PERSONNEL
- D. 2023-118 RESOLUTION PURSUANT TO SECTION 3-6 OF THE VILLAGE CODE APPOINTING JULIE DORAN TO THE POSITION OF VILLAGE ADMINISTRATOR
- E. 2023-119 RESOLUTION APPOINTING PETER TRAVERS AS DEPUTY VILLAGE ADMINISTRATOR AND SETTING SALARY AT \$120,000 ANNUALLY
- F. 2023-120 RESOLUTION APPROVING THE HIRING OF A RECREATION LEADER IN THE DEPARTMENT OF RECREATION AND CULTURAL AFFAIRS FOR THE TOWNSHIP OF SOUTH ORANGE VILLAGE
- G. 2023-121 RESOLUTION APPROVING THE HIRING OF A RECREATION LEADER IN THE DEPARTMENT OF RECREATION AND CULTURAL AFFAIRS FOR THE TOWNSHIP OF SOUTH ORANGE VILLAGE
- H. 2023-122 RESOLUTION AUTHORIZING CHANGE ORDER #3 - FOR ELEVATED TECHNOLOGIES, INC., DBA METRO ELEVATOR TO UPGRADE ELEVATOR ADD FOR STANDBY AND OVERHEAD COSTS FOR NEW ELEVATOR INTERIORS AND CLAD THE FRONTS IN ELEVATOR FOR THE LIBRARY IN AN AMOUNT NOT TO EXCEED \$2,925.00

ROLL CALL VOTE

12. Approval of Bills

- A. Trustee Hartshorn Hilton, Chair of the Finance and Capital Projects Committee presents the Bills List audited by the Village Treasurer dated April 24, 2023. The Board of Trustees has been provided with a copy of the Bills List prior to the meeting for examination.



2023-123 RESOLUTION AUTHORIZING PAYMENT OF BILLS AND THE
ISSUANCE OF CHECKS FOR THE PERIOD THROUGH APRIL 24, 2023 IN
THE TOTAL AMOUNT OF \$18,316,338.12

ROLL CALL VOTE:

- 13. Village President Report**
- 14. Village Administrator Report**
- 15. Village Counsel Report**
- 16. Trustee Reports**
 - A. Trustee Brown
 - B. Trustee Coalier
 - C. Trustee Haskins
 - D. Trustee Hartshorn Hilton
 - E. Trustee Jones
 - F. Trustee Schnall
- 17. Public Comment**

Village President opens meeting for public comment
- 18. New Business**
- 19. Adjournment**