

BOARD OF TRUSTEES REGULAR MEETING MINUTES

Monday, March 27, 2023 - 7:00 PM

Virtual Webex Meeting

To access information on how to use WebEx to join the meeting, please click on the following link: <https://www.southorange.org/800/WebEx-FAQs>

ORDER OF BUSINESS

1. Call Meeting to Order

Acting President Jones called the meeting to order at approximately 6:15pm:

2. Roll Call

Village President Collum - Absent
Trustee Brown
Trustee Coallier
Trustee Haskins
Trustee Hartshorn Hilton
Trustee Jones
Trustee Schnall
Ms. Doran, Acting Village Administrator
Mr. Rother, Village Counsel
Mr. Otis, Village Counsel
Ms. Davis, Village Clerk

3. Meeting Notice Statement

Village Clerk Davis read the following statement:

In accordance with the Open Public Meeting Act of the State of New Jersey, adequate notice of this meeting has been provided to the official newspapers of the Village, posted on the Village's website and filed in the Office of the Village Clerk indicating that this meeting is being held virtually via Cisco WebEx video conferencing. During a remote meeting, participants, including members of the public may be muted by the host. However, there will be an opportunity for them to participate and speak during the public portion of the meeting where participants will be unmuted at their request. Official action may be taken.

4. Resolution to go into Executive Session

2023-087 Resolution Authorizing an Executive Session at the March 27, 2023,



Regular Meeting of the Board of Trustees

A. Matter/ (OPMA Exception) Executive Session

- Personnel Matter (Personnel)

Trustee Schnall moved to approve Resolution 2023-087, seconded by Trustee Hilton. All members were in favor and none opposed.

5. Reconvene into Open Session

ROLL CALL Village President Collum - Absent
Trustee Brown
Trustee Coalier
Trustee Haskins
Trustee Hartshorn Hilton
Trustee Jones
Trustee Schnall
Ms. Doran, Acting Village Administrator
Mr. Rother, Village Counsel - Absent
Mr. Otis, Village Counsel
Ms. Davis, Village Clerk

6. Announcements

Acting President Jones read the following announcements:

A. Water Department - Low Income Home Water Assistance Program

The Department of Community Affairs has a Low Income Home Water Assistance Program (LIHWAP). This is a federally funded program designed to help low-income households reduce the balances they have on their residential water and wastewater bills. Eligibility and application details can be found on the news feed of our website, southorange.org, or by calling 1 800- 510-3102, Mon.- Sat. 8:00 am – 8:00 pm for further information.

B. Department of Recreation and Cultural Affairs

The Department of Recreation and Cultural Affairs Active Older Adult Programming registration is underway! From Arts and Crafts to Yoga and Zumba there is something for everyone. For additional information, please visit the department's registration catalog or call their office.

7. Board of Health



- A. Recess meeting of the Board of Trustees and convene as the Board of Health.

Acting President Jones moved to recess the meeting of the Board of Trustees and convene as the Board of Health, seconded by Trustee Brown.

Roll Call:
Board Member Brown
Board Member Collum - Absent
Board Member Haskins
Board Member Hartshorn Hilton
Board Member Jones
Board Member Schnall
Board President Coalier

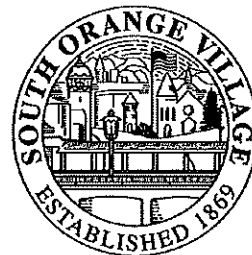
President Coalier called the Board of Health Meeting to order and introduced Anna Markarova South Orange Public Health Nurse covering for Ms. Davenport Health Officer. Ms. Markarova thanked the approving the inter-local agreement with Maplewood Township and discussed the following:

- Animal Control update for the month of February on patrol activities in the field
- Communicable and infectious Disease update – reminding residents to get flu shots and current influenza activity level, COVID-19 Stats and discussed confirmed measles case in New Jersey

In response to board questions, Ms. Markarova discussed the deadline to renew cat and dog licenses for this year.

There being no further discussion, Trustee Hilton moved to adjourn the meeting of the Board of Health, seconded by Trustee Haskins. President Collier adjourned the meeting at approximately 7:15 pm.

Reconvened as Board of Trustees and all members are still present



8. Proclamation

- A. PROCLAMATION CELEBRATING ARBOR DAY 2023
Trustee Haskins read the proclamation declaring Friday, April 28, 2023 as Arbor Day in the Village of South Orange and urging all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands and to plant trees to gladden the heart and promote the well-being of this and future generations.

9. Public Comment

Acting President Jones opened the meeting for public comment:
There were now questions or comments from the public.

10. Approval of Minutes

- A. The Village Clerk is requesting the Board's approval of the minutes for the following meetings:
- Regular meeting held on March 13, 2023 (All Trustees are eligible to vote)

Trustee Hilton moved to approve the minutes of March 13, 2023, seconded by Trustee Schnall.

Roll Call Vote:

Trustee Brown	Yes
Trustee Coalier	Yes
Trustee Haskins	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Schnall	Yes

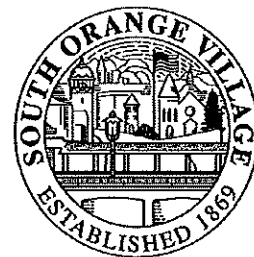
Motion carried.

11. Ordinances for First Reading

- A. 2023-06 AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF SOUTH ORANGE VILLAGE, SECTION 185-221 ADOPTING A REVISED "TOWNSHIP OF SOUTH ORANGE VILLAGE LAND DEVELOPMENT APPLICATION CHECKLIST"

Trustee Schnall moved to adopt Ordinance 2023-06 for first reading/introduction, seconded by Trustee Haskins.

Roll Call Vote:



Trustee Brown	Yes
Trustee Coalier	Yes
Trustee Haskins	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Schnall	Yes
Motion carried.	

Trustee Hilton moved that the Public Hearing for Ordinance 2023-06 shall be at the Board of Trustees Meeting on Monday, May 8, 2023 beginning at 7:00 PM. On that date, the Board may take further action. The Village Clerk is directed to see that this Ordinance is published in the Official Newspaper and posted in an open place in the Municipal Offices. The motion was seconded by Trustee Schnall. All members were in favor and none opposed.

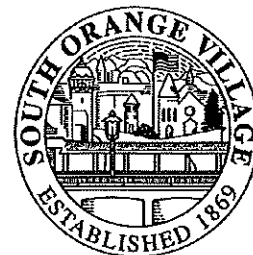
12. Resolutions for Consent Agenda

- A. 2023-088 RESOLUTION AUTHORIZING THE HIRING OF A PART-TIME CLERK-TYPIST EMPLOYEE IN THE DEPARTMENT OF PUBLIC WORKS
- B. 2023-089 RESOLUTION AUTHORIZING CHANGE ORDER #37 - FOR FRANKOSKI CONSTRUCTION COMPANY FOR ADDITIONAL LABOR, MATERIALS AND/OR EQUIPMENT TO WATERPROOF THE PORCH FLOOR NOT TO EXCEED \$16,678.07 TO THE ORIGINAL CONTRACT AMOUNT
- C. 2023-090 RESOLUTION AUTHORIZING CHANGE ORDER #38 - FOR FRANKOSKI CONSTRUCTION COMPANY FOR ADDITIONAL LABOR, MATERIALS AND/OR EQUIPMENT TO PROVIDE COMPONENTS INSIDE THE HOTBOX NOT TO EXCEED \$45,829.21 TO THE ORIGINAL CONTRACT AMOUNT
- D. 2023-091 RESOLUTION AUTHORIZING CHANGE ORDER #39 - FOR FRANKOSKI CONSTRUCTION COMPANY FOR ADDITIONAL LABOR, MATERIALS AND/OR EQUIPMENT TO PROVIDE AND INSTALL FLOORING FINISH CHANGES AS IDENTIFIED IN BULLETIN #7 NOT TO EXCEED \$8,197.44 TO THE ORIGINAL CONTRACT AMOUNT
- E. 2023-092 RESOLUTION AWARDING AND AUTHORIZING A PROFESSIONAL SERVICE AGREEMENT WITH ANIMAL CONTROL SOLUTIONS FOR VETERINARIAN AND ANIMAL CONTROL SERVICES
- F. 2023-093 RESOLUTION AUTHORIZING AWARD OF PROPOSAL FOR THE PURCHASE OF POLICE WEAPONS AND AMUNITION OFFERED FOR DISPOSAL AND SALE BY THE SOUTH ORANGE POLICE DEPARTMENT TO



PHOENIX DISTRIBUTORS

- G. 2023-094 RESOLUTION AUTHORIZING THE EXECUTION OF A SERVICE AGREEMENT BETWEEN THE TOWNSHIP OF SOUTH ORANGE VILLAGE AND TOWNSHIP OF MAPLEWOOD FOR THE SERVICES OF THE MAPLEWOOD HEALTH OFFICER
- H. 2023-095 RESOLUTION AUTHORIZING THE AWARD OF CONTRACT BY CONTRACT # 667-22, BUYBOARD CO-OP, FURNITURE FOR SCHOOL, OFFICE, SCIENCE, LIBRARY AND DORMITORY TO MITYLITE INC. FOR PURCHASE OF FURNITURE FOR THE RENOVATED BAIRD CENTER IN AN AMOUNT NOT TO EXCEED \$79,318.38
- I. 2023-096 RESOLUTION OF THE TOWNSHIP OF SOUTH ORANGE VILLAGE, IN THE COUNTY OF ESSEX, NEW JERSEY, DETERMINING THE FORM AND OTHER DETAILS OF ITS PHASE II, PHASE III AND PHASE IV NOTES, EACH ENTITLED "NOTE RELATING TO THE WATER BANK CONSTRUCTION FINANCING PROGRAM OF THE NEW JERSEY INFRASTRUCTURE BANK", TO BE ISSUED IN THE PRINCIPAL AMOUNTS OF UP TO \$695,000, \$2,495,000 AND \$465,000, RESPECTIVELY, PROVIDING FOR THE ISSUANCE AND SALE OF SUCH NOTES TO THE NEW JERSEY INFRASTRUCTURE BANK AND AUTHORIZING THE EXECUTION AND DELIVERY OF SUCH NOTES BY THE TOWNSHIP OF SOUTH ORANGE VILLAGE IN FAVOR OF THE NEW JERSEY INFRASTRUCTURE BANK, ALL PURSUANT TO THE NEW JERSEY INFRASTRUCTURE BANK WATER BANK CONSTRUCTION FINANCING PROGRAM
- J. 2023-097 RESOLUTION TO APPLY FOR A PRESERVE NEW JERSEY HISTORIC PRESERVATION FUND - HISTORIC SITE MANAGEMENT GRANT 2023
- K. 2023-098 RESOLUTION AUTHORIZING AND RATIFYING THE HIRING OF A PUBLIC SAFETY TELECOMMUNICATOR (DISPATCHER) TRAINEE, FOR THE SOUTH ORANGE POLICE DEPARTMENT
- L. 2023-099 RESOLUTION AUTHORIZING CO-SIGNATURE BY THE TOWNSHIP OF SOUTH ORANGE VILLAGE OF CHECKS WITH FRANKOSKI CONSTRUCTION CO., INC. AS IT RELATES TO PAYMENT OF VENDORS AND SUBCONTRACTORS ON THE BAIRD COMMUNITY CENTER RENOVATION PROJECT
- M. 2023-100 RESOLUTION AUTHORIZING CHANGE ORDER #1 - FOR ELEVATED TECHNOLOGIES, INC., DBA METRO ELEVATOR for NEW CAB IN ELEVATOR FOR THE LIBRARY IN AN AMOUNT NOT TO EXCEED \$26,075.00
- N. 2023-101 RESOLUTION AUTHORIZING CHANGE ORDER #2 - FOR



ELEVATED TECHNOLOGIES, INC., DBA METRO ELEVATOR TO UPGRADE
ELEVATOR MAINLINE DISCONNECT-FUSED TO MEET CODE IN ELEVATOR
FOR THE LIBRARY IN AN AMOUNT NOT TO EXCEED \$2,895.00

Trustee Schnall moved to adopt Resolutions 2023-088 through 2023-
101, seconded by Trustee Coalier.

Roll Call Vote:

Trustee Brown	Yes
Trustee Coalier	Yes
Trustee Haskins	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Schnall	Yes
Motion carried.	

13. Approval of Bills

- A. Trustee Hartshorn Hilton, Chair of the Finance and Capital Projects
Committee presents the Bills List audited by the Village Treasurer
dated March 27, 2023. The Board of Trustees has been provided with
a copy of the Bills List prior to the meeting for examination.

2023-102 RESOLUTION AUTHORIZING PAYMENT OF BILLS AND THE
ISSUANCE OF CHECKS FOR THE PERIOD THROUGH MARCH 27, 2023 IN
THE TOTAL AMOUNT OF \$2,774,567.08

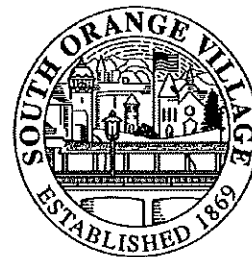
Trustee Hilton moved to adopt Resolutions 2023-102, seconded by
Trustee Haskins.

Roll Call Vote:

Trustee Brown	Yes
Trustee Coalier	Yes
Trustee Haskins	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Schnall	Yes
Motion carried.	

- 14. Village President Report** – There was no report.

- 15. Village Administrator Report** – There was no report.



16. Village Counsel Report – There was no report.

17. Trustee Reports

- A. Trustee Brown – There was no report.
- B. Trustee Coalier – There was no report.
- C. Trustee Haskins – There was no report.
- D. Trustee Hartshorn Hilton – There was no report.
- E. Trustee Jones – There was no report.
- F. **Trustee Schnall**

- Planning and Economic Development updates – Highlighted some of the projects the committee has worked on such as the ADUs and mentioned residents that are interested should visit the Village's website to learn about the process. Also, a resident attended a meeting to discuss the River Greenway project and a presentation from Topology regarding natural resources. Melissa Hodge Executive Director of South Orange Downtown (SODT) attends the meeting as well and updates the committee on their current projects.
- SOPAC updates – the new Executive Director Stephen Beaudoin has been working on SOPAC's programming with a new idea called brain trust. The brain trust is working with 5 representatives from the community utilizing their expertise in music, Broadway music, education in arts, interactive events and comedy shows. The new programming will start to take place in the next few months.

18. Public Comment

Acting President Jones opened the meeting for public comment:
There were now questions or comments from the public.

19. New Business

There was no new business for discussion.

20. Adjournment

There being no further discussion, Acting President Jones adjourned the meeting at approximately 7:55 pm.

***These minutes are a summary and the actual statements can be found on the video located on the Village's website at the following link:**



<http://southorangetwpnj.civicclerk.com/Web/Player.aspx?id=1923&key=-1&mod=-1&mk=-1&nov=0>

ATTEST:

TOWNSHIP OF SOUTHORANGEVILLAGE


Ojetti E. Davis, Village Clerk


Sheena C. Collum, Village President