

BOARD OF TRUSTEES REGULAR MEETING MINUTES

Monday, March 13, 2023 - 7:00 PM
Virtual Webex Meeting

To access information on how to use WebEx to join the meeting, please click on the following link: <https://www.southorange.org/800/WebEx-FAQs>

ORDER OF BUSINESS

1. Call Meeting to Order

President Collum called the meeting to order at approximately 6:15pm:

2. Roll Call

Village President Collum
Trustee Brown
Trustee Coalier
Trustee Haskins
Trustee Hartshorn Hilton
Trustee Jones
Trustee Schnall
Ms. Doran, Acting Village Administrator
Mr. Rother, Village Counsel - ABSENT
Mr. Otis, Village Counsel
Ms. Davis, Village Clerk

3. Meeting Notice Statement

Village Clerk Davis read the following statement:

In accordance with the Open Public Meeting Act of the State of New Jersey, adequate notice of this meeting has been provided to the official newspapers of the Village, posted on the Village's website and filed in the Office of the Village Clerk indicating that this meeting is being held virtually via Cisco WebEx video conferencing. During a remote meeting, participants, including members of the public may be muted by the host. However, there will be an opportunity for them to participate and speak during the public portion of the meeting where participants will be unmuted at their request. Official action may be taken.

4. Resolution to go into Executive Session

2023-076 Resolution Authorizing an Executive Session at the March 13, 2023, Regular Meeting of the Board of Trustees



A. Matter/ (OPMA Exception)
Executive Session

- Health Department (Contract Negotiation)
- Police Department (Personnel Matters)
- Fire Department (Attorney/Client Privilege Matter & Contract Negotiation)

Trustee Schnall moved to approve Resolution 2023-076, seconded by Trustee Hilton. All members were in favor and none opposed.

5. **Reconvene into Open Session**

President Collum reconvened the meeting at approximately 7pm:

ROLL CALL Village President Collum
Trustee Brown
Trustee Coalier
Trustee Haskins
Trustee Hartshorn Hilton
Trustee Jones
Trustee Schnall
Ms. Doran, Acting Village Administrator
Mr. Rother, Village Counsel – ABSENT
Mr. Ofis, Village Counsel
Ms. Davis, Village Clerk

6. **Announcements**

President Collum read the following announcements:

A. **Water Department - Low Income Home Water Assistance Program**

The Department of Community Affairs has a Low Income Home Water Assistance Program (LIHWAP). This is a federally funded program designed to help low-income households reduce the balances they have on their residential water and wastewater bills. Eligibility and application details can be found in <https://www.acf.hhs.gov/ocs/programs/lihwap>. or by calling 1 800-510-3102, Mon.-Sat. 8:00 am – 8:00 pm for further information.

B. **Announcing the South Orange Village Home Improvement Program for income qualified homeowners:**

Income-qualified homeowners can apply to South Orange Village's



Home Improvement Program to receive up to \$10,000 in repairs, including, but not limited to such items as:

- Roofs
- Foundations
- Heating & Electrical
- Weatherization (windows, insulation, etc.)
- Plumbing
- Lead waterline replacement

Eligibility criteria and application information can be found on southorange.org under the newsflash section of our homepage.

7. Presentation

- A. Replanting Grove Park Mitzvah Project:
Trustee Haskins introduced Hailey Rulnick who raised \$1,600.00, to go towards the replanting of the trees at Grove Park. Ms. Rulnick discussed her motivation for this donation. She explained for her Batmitzvah project she wanted to do something to help the environment and when she returned from camp she was disappointed in seeing the trees missing from Grove Park. So she decided for her Batmitzvah project to help replant Grove Park. President Collum and the Trustees were very proud of Ms. Rulnick and thought there may be an opportunity in the future for her to be the youngest person to join one of the environmental committee.

8. Proclamation

Trustee Schnall read the following Proclamation that proclaims the week of March 12-18, 2023, as Sleep Awareness Week and invites all citizens to take due note of the importance of sleep health as a way to increase overall health and wellbeing:

PROCLAMATION RECOGNIZING THE IMPORTANCE OF SLEEP HEALTH
AND EXPRESSING SUPPORT FOR THE DESIGNATION OF THE WEEK OF
MARCH 12-18, 2023, AS "SLEEP AWARENESS WEEK:

9. Public Comment

Village President opened the meeting for public comment:
There were no questions or comments from the public.

10. Approval of Minutes



A. The Village Clerk is requesting the Board's approval of the minutes for the following meetings:

- Regular meeting held on February 27, 2023 (Trustee Jones and Trustee Hilton are ineligible to vote)

Trustee Coallier moved to approve the minutes of February 27, 2023, seconded by Trustee Haskins.

Roll Call Vote:

Trustee Brown	Yes
Trustee Coallier	Yes
Trustee Haskins	Yes
Trustee Hilton	Abstained
Trustee Jones	Abstained
Trustee Schnall	Yes

Motion carried.

11. Ordinances for First Reading

A. 2023-04 CALENDAR YEAR 2023 MODEL ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

Trustee Hilton moved to adopt Ordinance 2023-04 for first reading/introduction, seconded by Trustee Schnall.

Roll Call Vote:

Trustee Brown	Yes
Trustee Coallier	Yes
Trustee Haskins	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Schnall	Yes

Motion carried.

B. 2023-05 BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE TOWNSHIP OF SOUTH ORANGE VILLAGE, IN THE COUNTY OF ESSEX, NEW JERSEY, APPROPRIATING \$2,783,080 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,821,500 BONDS OR NOTES OF THE VILLAGE TO FINANCE PART OF THE COST THEREOF

Trustee Hilton moved to adopt Ordinance 2023-05 for first reading/introduction, seconded by Trustee Haskins.



Roll Call Vote:

Trustee Brown	Yes
Trustee Coallier	Yes
Trustee Haskins	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Schnall	Yes
Motion carried.	

Trustee Jones moved that the Public Hearing for Ordinances 2023-04 and 2023-05, shall be at the Board of Trustees Meeting on Monday, April 10, 2023 beginning at 7:00 PM. On that date, the Board may take further action. The Village Clerk is directed to see that these Ordinances are published in the Official Newspaper and posted in an open place in the Municipal Offices. The motion was seconded by Trustee Haskins. All members were in favor and none opposed.

12. Ordinances for Second Reading

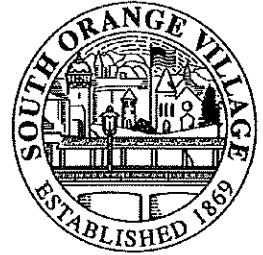
- A. 2023-02 BOND ORDINANCE PROVIDING FOR PHASES II(b), III(b), IV, V AND VI OF THE LOCAL UNIT'S ALLOCABLE SHARE OF THE FLOOD MITIGATION FACILITIES PROJECT OF THE JOINT MEETING OF ESSEX AND UNION COUNTIES, BY AND IN THE TOWNSHIP OF SOUTH ORANGE VILLAGE, IN THE COUNTY OF ESSEX, STATE OF NEW JERSEY (THE "LOCAL UNIT"); APPROPRIATING \$2,735,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$2,735,000 BONDS OR NOTES TO FINANCE THE COST THEREOF

PUBLIC HEARING: There were no questions or comments from the public.

Trustee Haskins moved to adopt Ordinance 2023-02 for second reading/adoption, seconded by Trustee Hilton.

Roll Call Vote:

Trustee Brown	Yes
Trustee Coallier	Yes
Trustee Haskins	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Schnall	Yes
Motion carried.	



- B. 2023-03 AN ORDINANCE ESTABLISHING SALARY RANGES FOR CERTAIN NON-UNION AND SUPERVISORY PERSONNEL

PUBLIC HEARING: There were no questions or comments from the public.

Trustee Schnall moved to adopt Ordinance 2023-03 for second reading/adoption, seconded by Trustee Hilton.

Roll Call Vote:

Trustee Brown	Yes
Trustee Coallier	Yes
Trustee Haskins	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Schnall	Yes

Motion carried.

13. Resolutions for Consent Agenda

- A. 2023-077 RESOLUTION AUTHORIZING THE CANCELLATION OF SEWER CHARGES RELATED TO PARCELS 2102/15 & 2102/16 AKA 266 & 270 IRVINGTON AVENUE
- B. 2023-078 RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO VAN CLEEF ENGINEERING FOR BOUNDARY & TOPOGRAPHIC SURVEY AND UNDERGROUND UTILITY MARK -OUT SERVICES FOR BLOCK 1005 LOTS 2,3,4 AKA LIBRARY COMPLEX IN AN AMOUNT OF \$13,800.00
- C. 2023-079 RESOLUTION AUTHORIZING CHANGE ORDER #36 - FOR FRANKOSKI CONSTRUCTION COMPANY FOR ADDITIONAL LABOR, MATERIALS AND/OR EQUIPMENT TO PROVIDE GAS SUPPLY TO KITCHEN MAKE-UP AIR UNIT NOT TO EXCEED \$7,269.31 TO THE ORIGINAL CONTRACT AMOUNT
- D. 2023-080 RESOLUTION AUTHORIZING THE PROVISIONAL APPOINTMENT OF CAPTAIN STEPHEN DOLINAC TO DEPUTY CHIEF OF THE SOUTH ORANGE POLICE DEPARTMENT
- E. 2023-081 **[TABLED]** RESOLUTION AWARDING AND AUTHORIZING A PROFESSIONAL SERVICE AGREEMENT WITH ANIMAL CONTROL SOLUTIONS FOR VETERINARIAN AND ANIMAL CONTROL SERVICES **[TABLED]**



- F. 2023-082 RESOLUTION OF THE GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S
- G. 2023-083 RESOLUTION AUTHORIZING TRANSFER OF BUDGET APPROPRIATIONS RESERVES PURSUANT TO N.J.S.A 401:4-59

Trustee Schnall moved to adopt Resolutions 2023-077 through 2023-083 with the exception of 2023-080 voted separately and 2023-081 tabled to the next meeting, seconded by Trustee Haskins.

Roll Call Vote:

Trustee Brown	Yes
Trustee Coallier	Yes
Trustee Haskins	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Schnall	Yes

Motion carried.

The following resolution was voted separately:
2023-080 RESOLUTION AUTHORIZING THE PROVISIONAL APPOINTMENT OF CAPTAIN STEPHEN DOLINAC TO DEPUTY CHIEF OF THE SOUTH ORANGE POLICE DEPARTMENT

Trustee Coallier moved to adopt Resolution 2023-080, seconded by Trustee Schnall.

Roll Call Vote:

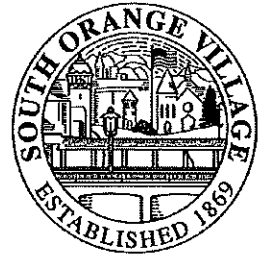
Trustee Brown	Yes
Trustee Coallier	Yes
Trustee Haskins	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Schnall	Yes

Motion carried.

14. Resolution for Separate Action

- A. 2023-084 RESOLUTION APPROVING THE SELF-EXAMINATION OF MUNICIPAL BUDGET

Trustee Hilton moved to adopt Resolution 2023-084, seconded by Trustee Jones.



Roll Call Vote:

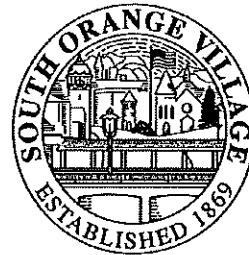
Trustee Brown	Yes
Trustee Coalier	Yes
Trustee Haskins	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Schnall	Yes
Motion carried.	

B. 2023-085 RESOLUTION INTRODUCING THE 2023 MUNICIPAL BUDGET FOR THE TOWNSHIP OF SOUTH ORANGE VILLAGE

- BUDGET PRESENTATION – Presented by Ms. Doran
Ms. Doran presented the South Orange Village Fiscal Year 2023 Budget the included the following:
- Budget Planning Objectives
- Village Priorities and Budget Implications
- FY'23 Budget Realities
- Where does your tax dollars go?
- FY'23 Budget Overview
- Where do local revenue come from?
- How will your tax dollars be allocated?
- 2023 Capital Budget Highlights
- Future Budget considerations
- Revenue sources – a closer look
- 2023 Proposed Budget next steps

In response to board questions, Ms. Doran discussed the recreation budget, the Duck Pond and Grove Park water issues. Also present was Chris Battaglia, Village's Chief Financial Officer. Mr. Battaglia briefly explained the Village's Fund Balance.

Trustee Hilton moved to adopt Resolution 2023-085, seconded by



Trustee Jones.

Roll Call Vote:

Trustee Brown	Yes
Trustee Coallier	Yes
Trustee Haskins	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Schnall	Yes
Motion carried.	

15. Approval of Bills

A.

Trustee Hartshorn Hilton, Chair of the Finance and Capital Projects Committee presents the Bills List audited by the Village Treasurer dated March 13, 2023. The Board of Trustees has been provided with a copy of the Bills List prior to the meeting for examination.

2023-086 RESOLUTION AUTHORIZING PAYMENT OF BILLS AND THE ISSUANCE OF CHECKS FOR THE PERIOD THROUGH MARCH 13, 2023 IN THE TOTAL AMOUNT OF \$2,850,887.08

Trustee Hilton moved to adopt Resolution 2023-086, seconded by Trustee Haskins.

Roll Call Vote:

Trustee Brown	Yes
Trustee Coallier	Yes
Trustee Haskins	Yes
Trustee Hilton	Yes
Trustee Jones	Yes
Trustee Schnall	Yes
Motion carried.	

16. Village President Report – There was no report.

17. Village Administrator Report – There was no report.

18. Village Counsel Report – There was no report.

19. Trustee Reports



- A. Trustee Brown – There was no report.
- B. Trustee Coalier mentioned the first meeting for the Walk Bike Ride Committee will be held virtually on March 20th at 8pm.
- C. Trustee Haskins – There was no report.
- D. Trustee Hartshorn Hilton – There was no report.
- E. Trustee Jones – There was no report.
- F. Trustee Schnall – There was no report.

20. Public Comment

Village President opened the meeting for public comment:
There were no questions or comments from the public:

21. New Business

There was no new business.

22. Adjournment

There being no further discussion, President Collum adjourned the meeting at approximately 9:00 pm.

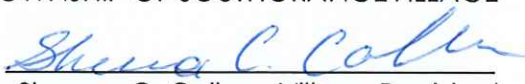
***These minutes are a summary and the actual statements can be found on the video located on the Village's website at the following link:**

<http://southorangetwpnj.civicclerk.com/Web/Player.aspx?id=1921&key=-1&mod=-1&mk=-1&nov=0>

ATTEST:


Ojerri E. Davis, Village Clerk

TOWNSHIP OF SOUTHORANGEVILLAGE


Sheena C. Collum, Village President