

BOARD OF TRUSTEES REGULAR BOARD MEETING MINUTES

Monday, January 23, 2023 - 7:00 PM

Virtual Webex Meeting

To access information on how to use WebEx to join the meeting, please click on the following link: <https://www.southorange.org/800/WebEx-FAQs>

ORDER OF BUSINESS

1. Call Meeting to Order

President Collum called the meeting to order at approximately 6:15 pm:

2. Roll Call

Village President Collum
Trustee Brown
Trustee Coalier
Trustee Haskins
Trustee Hartshorn Hilton
Trustee Jones
Trustee Schnall - Absent
Ms. Doran, Acting Village Administrator
Mr. Rother, Village Counsel
Mr. Otis, Village Counsel
Ms. Davis, Village Clerk

3. Meeting Notice Statement

Village Clerk Davis read the following statement:

In accordance with the Open Public Meeting Act of the State of New Jersey, adequate notice of this meeting has been provided to the official newspapers of the Village, posted on the Village's website and filed in the Office of the Village Clerk indicating that this meeting is being held virtually via Cisco WebEx video conferencing. During a remote meeting, participants, including members of the public may be muted by the host. However, there will be an opportunity for them to participate and speak during the public portion of the meeting where participants will be unmuted at their request. Official action may be taken.

4. Resolution to go into Executive Session

2023-013 Resolution Authorizing an Executive Session at the January 23, 2023 Regular Meeting of the Board of Trustees



A. Matter/ (OPMA Exception)
Executive Session

- General Redevelopment (Attorney/Client Privilege Matter)
- Personnel (Personnel Matters)
- South Orange Police Department (Attorney/Client Privilege Matter)
- South Essex Fire Department (Attorney/Client Privilege Matter)
- Water Utility (Attorney/Client Privilege Matter & Contract Negotiation)

Trustee Brown moved to approve Resolution 2023-013, seconded by Trustee Haskins. All members were in favor and none opposed.

5. **Reconvene into Open Session**

President Collum reconvened the meeting at approximately 7 pm:

ROLL CALL Village President Collum
Trustee Brown
Trustee Coalier
Trustee Haskins
Trustee Hartshorn Hilton
Trustee Jones
Trustee Schnall - Absent
Ms. Doran, Acting Village Administrator
Mr. Rother, Village Counsel - Absent
Mr. Otis, Village Counsel
Ms. Davis, Village Clerk

6. **Announcements**

President Collum read the following announcements:

A. **Announcing Changes to Curbside Recycling Effective January 2023**

A revamped, dual stream, curbside recycling program for South Orange started on January 5, 2023. Recyclable materials will need to be separated into two categories for two distinct pickups on alternating weeks. Your pickup days will not change but they will be weekly, with one week's pickup exclusively for "Fibers" (cardboard, paper) and the following week's pickup for "Commingle" (plastic, glass, and metal containers). Please visit **southorange.org** for details



and a downloadable schedule.

B. **Water Department - Low Income Home Water Assistance Program**

The Department of Community Affairs has a Low Income Home Water Assistance Program (LIHWAP). This is a federally funded program designed to help low-income households reduce the balances they have on their residential water and wastewater bills. Eligibility and application details can be found in <https://www.acf.hhs.gov/ocs/programs/lihwap>, or by calling 1 800-510-3102, Mon.-Sat. 8:00 am – 8:00 pm for further information.

C. **Clerk's Office - 2023 Municipal Election**

The Municipal Election will take place on Tuesday, May 9, 2023. Offices subject to election are Village President & three (3) seats on the Village's Board of Trustees. If you are interested in receiving a candidate packet, please email the Clerk's Office at: clerksoffice@southorange.org, using the subject line: **2023 Municipal Election Candidate Packet Request**.

All candidate packets are to be submitted to the Clerk's Office on March 6, 2023 by 4pm.

D. **South Orange Health Department**

South Orange will be hosting an Adult only (18+) COVID-19 Bivalent Booster Clinic on Thursday February 2, 2023 from 4pm-6pm. The Moderna vaccine will be the only vaccine available. This clinic is open to all residents, 18+. If you have not received your bivalent COVID-19 booster and have passed 2 months since your last COVID-19 dose, you are eligible to receive your booster! The Omicron variant is the primary COVID-19 variant in NJ. Staying up to date on COVID-19 vaccines as well as all vaccines prevents severe illness and reduces disease transmission. For any questions related to your eligibility or the clinic, you can contact the Public Health Nurse at 973-762-8120 x4300.

7. **Board of Health**

- A. Trustee Coalier moved to recess the meeting of the Board of Trustees and convene as the Board of Health, seconded by Trustee Jones. All members were in favor and none opposed.

Roll Call:

Board Member Brown

Board Member Collum

Board Member Haskins

Board Member Hartshorn Hilton



Board Member Jones
Board Member Schnall - Absent
Board President Coalier

Candice Davenport, Health Officer discussed the following:

- COVID update, including COVID booster clinic – Scheduled for February 2nd at the Skate House. Also, the County has an Infant booster clinic at the Turtle Back Zoo every first Friday of the month from 2pm to 6pm.
- Bloomfield Animal Control Services have started and reports will be submitted on a monthly basis.
- Enhancing Local Public Health Capacity Grant Update – The application has been submitted. If awarded, the grant will be for \$100k.
- There is still time for anyone in need of Health Insurance to sign up at getcoverednj.gov or njfamilycare.gov through the end of January.

The entire PowerPoint of this month's Health report can be found on the Village website at www.southorange.org.

In response to board questions, Ms. Davenport discussed the tripledemic which refers to respiratory diseases of Covid, flu and RSV occurring at the same time. She advised everyone to continue following the health guidelines.

There being no further discussion, Ms. Collum moved to adjourn the Board of Health, seconded by Ms. Jones. President Coalier adjourned the meeting at approximately 7:15 pm.

Reconvened as Board of Trustees and all members are still present

8. Presentations

- A. 2023 Revaluation Presentation:
Ellen Malgeri Village Tax Assessor gave a brief introduction of the expectation on the Revaluation and introduced Rich Buscemi executive project manager of Professional Property Appraisers Inc. Professional Property Appraisers are working with both South Orange and Maplewood for the revaluation. Mr. Buscemi presented the 2023



Revaluation PowerPoint that discussed the following:

- What is a Revaluation and the goal of the program
- Fair Market Value
- Why Revalue Now
- Who will conduct the Revaluation
- Field Representatives
- Revaluation process
- What is expected of property owners
- What will data collectors look for
- Rescheduling if a resident is not home
- Will Taxes increase
- Notice of new assessed value
- What if a Taxpayer is dissatisfied with the proposed assessment
- What Taxpayer can do if they are not satisfied with the results of the informal meeting

Ms. Malgeri mentioned evening appointments will be available if needed and the inspections will begin later this week.

In response to board questions, Mr. Buscemi discussed scheduling, new ongoing construction and the inspector's credentials for identification. The complete presentation can be found on the Village website at www.southorange.org.

B. South Performing Arts Center (SOPAC) Annual Budget Presentation for the Year 2023:

Douglas Newman Chair of the SOPAC Board introduced Stephen Beaudoin Executive Director of SOPAC. Mr. Beaudoin discussed the following:

- SOPAC 2022 Impact
- SOPAC 2022 Education
- SOPAC 2022 Performance
- SOPAC 2022 Community
- SOPAC 2022 Facility
- SOPAC FY23 Operating Budget
- SOPAC Balance Sheet
- Strategy & Core Values
- SOPAC 2023 and Beyond
- Our Ask: Continued Partnership & Support

Mr. Beaudoin thanked the Village President and the Board of Trustees for the opportunity to present their budget and for their continued support.

C. YouthNet Annual Budget Presentation for the Year 2023:



Diane Malloy Executive Director and Camilla Finch Teitelman Co-Chair of YouthNet presented the 2023 Annual Budget. The presentation included the following:

- Youthnet's Mission Statement
- An overview of Youthnet's non-profit programs
- Board of Directors
- Youthnet Middle School Clubs
- Extended Enrichment Program (EEP)
- Internship/Mentor Program at Columbia High School
- Chat & Snack Event at Columbia High School
- 2022 Funding Income
- 2022 Funding Expenses
- 2023 Project Budget

Ms. Malloy and Ms. Teitelman thanked the Board of Trustees and Village President for their continued support.

9. Proclamation

- A. Proclamation Honoring The South Orange-Maplewood Adult School Association:
President Collum read the Proclamation honoring the South Orange-Maplewood Adult School Association on the celebration of their 90th Anniversary and called this observance to the attention of all South Orange residents.

10. Public Comment

Village President opened the meeting for public comment:
There were no questions or comments from the public.

11. Approval of Minutes

- A. The Village Clerk is requesting the Board's approval of the minutes for the following meetings:
- Regular meeting held on January 9, 2022 (Trustee Schnall is ineligible to vote)

Trustee Brown moved to approve the minutes of January 9, 2023, seconded by Trustee Hilton.

Roll Call Vote:

Trustee Brown	Yes
Trustee Coalier	Yes
Trustee Haskins	Yes



Trustee Hilton	Yes
Trustee Jones	Absent
Trustee Schnall	Absent
Motion carried	

12. Resolutions for Consent Agenda

- A. 2023-014 RESOLUTION AUTHORIZING A PART TIME PUBLIC HEALTH NURSE FOR THE DEPARTMENT OF HEALTH FOR THE TOWNSHIP OF SOUTH ORANGE VILLAGE
- B. 2023-015 RESOLUTION AUTHORIZING AND RATIFYING THE HIRING OF PART-TIME CROSSING GUARD FOR THE SOUTH ORANGE POLICE DEPARTMENT
- C. 2023-016 RESOLUTION DESIGNATING CONTINENTAL RESOURCES (CONRES) AS VENDOR AND INSTALLER FOR ALL NETWORKING AND SERVER RELATED CISCO PRODUCTS UNDER THE NASPO DATA COMMUNICATIONS PRODUCTS AND SERVICE MASTER AGREEMENT AR3227 AND NJ PARTICIPATING ADDENDUM CONTRACT #21-01506 FOR 2023
- D. 2023-017 RESOLUTION AUTHORIZING HIRING A SEASONAL PART-TIME EMPLOYEE IN THE DEPARTMENT OF PUBLIC WORKS
- E. 2023-018 RESOLUTION APPROVING THE HIRING OF A FIRE INSPECTOR IN THE BUILDING DEPARTMENT FOR THE TOWNSHIP OF SOUTH ORANGE VILLAGE
- F. 2023-019 RESOLUTION ADOPTING THE 2023 TEMPORARY BUDGET FOR THE TOWNSHIP OF SOUTH ORANGE VILLAGE
- G. 2023-020 RESOLUTION AUTHORIZING A RENEWAL OF CONTRACT WITH US SPORTS INSTITUTE FOR MULTISPORT AND TENNIS INSTRUCTIONS BEGINNING MARCH 2023 THROUGH FEBRUARY 2024 FOR THE DEPARTMENT OF RECREATION AND CULTURAL AFFAIRS
- H. 2023-021 RESOLUTION AUTHORIZING A CONTRACT WITH THE GYM MAPLEWOOD FOR BASEBALL AND SOFTBALL INSTRUCTION AND CAMPS BEGINNING MARCH 2023 - MARCH 2024 FOR THE DEPARTMENT OF RECREATION AND CULTURAL AFFAIRS
- I. 2023-022 RESOLUTION AWARDED A CONTRACT TO MIELE'S CONCESSIONS AS THE FOOD SERVICE VENDOR FOR THE SOUTH ORANGE MUNICIPAL SWIMMING POOL FOR CALENDAR YEAR 2023
- J. 2023-023 RESOLUTION AUTHORIZING RECREATION DEPARTMENT PROGRAMS TO BE CONDUCTED IN PARTNERSHIP WITH COUGAR SOCCER



- K. 2023-024 RESOLUTION AWARDING A PROFESSIONAL SERVICE CONTRACT TO PKF O'CONNOR DAVIES TO SERVE AS MUNICIPAL AUDITOR FOR THE YEAR 2023 NOT TO EXCEED \$46,000
- L. 2023-025 RESOLUTION APPROVING THE HIRING OF PART-TIME, SEASONAL EMPLOYEE IN THE DEPARTMENT OF RECREATION AND CULTURAL AFFAIRS FOR THE TOWNSHIP OF SOUTH ORANGE VILLAGE
- M. 2023-026 RESOLUTION AUTHORIZING THE ALLOCATION AND USE OF \$100,000.00 FROM THE AFFORDABLE HOUSING TRUST FUND IN FURTHER SUPPORT OF AND FOR THE CONTINUED USE IN THE WEALTH GAP EQUALIZER LOAN PROGRAM
- N. 2023-027 **[WITHDRAWN]** RESOLUTION OF COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S "ENFORCEMENT GUIDANCE ON THE CONSIDERATION OF ARREST AND CONVICTION RECORDS IN EMPLOYMENT DECISIONS UNDER TITLE VII OF THE CIVIL RIGHTS ACT OF 1964 **[WITHDRAWN]**
- O. 2023-028 **[WITHDRAWN]** RESOLUTION PROMOTING AND APPOINTING FRANK AURIEMMA AS A SERGEANT IN THE SOUTH ORANGE DEPARTMENT OF PUBLIC SAFETY/POLICE FORCE **[WITHDRAWN]**
- P. 2023-029 RESOLUTION AUTHORIZING THE APPOINTMENT AND HIRING OF MATT GRAY AS THE DEPUTY DIRECTOR OF RECREATION IN THE DEPARTMENT OF RECREATION AND CULTURAL AFFAIRS FOR THE TOWNSHIP OF SOUTH ORANGE VILLAGE
- Q. 2023-030 RESOLUTION ESTABLISHING CALENDAR YEAR 2023 SEWER USER CHARGE
- R. 2023-031 RESOLUTION APPOINTING RITU PANCHOLY AS A REGULAR MEMBER TO THE SOUTH ORANGE ZONING BOARD OF ADJUSTMENT
- S. 2023-032 **[WITHDRAWN]** RESOLUTION CREATING PERMANENT ADVISORY COMMITTEE WHICH SHALL BE KNOWN AS THE WALK BIKE RIDE SOUTH ORANGE COMMITTEE **[WITHDRAWN]**

Trustee Hilton moved to adopt Resolutions 2023-014 through 2023-032 with the exception of Resolutions 2023-027, 2023-028 and 2023-032 which were withdrawn, seconded by Trustee Haskins.

Roll Call Vote:

Trustee Brown	Yes
Trustee Coalier	Yes
Trustee Haskins	Yes
Trustee Hilton	Yes
Trustee Jones	Absent



Trustee Schnall Absent
Motion carried

13. Village President Appointment

President Collum made the following appointment to the South Orange Environmental Commission:

- A. 2023-VP03 VILLAGE PRESIDENT'S APPOINTMENT BEAU SCHWEGMAN AS THE ALTERNATE MEMBER TO THE SOUTH ORANGE ENVIRONMENTAL COMMISSION

14. Approval of Bills

- A. Trustee Hartshorn Hilton, Chair of the Finance and Capital Projects Committee presents the Bills List audited by the Village Treasurer dated January 23, 2023. The Board of Trustees has been provided with a copy of the Bills List prior to the meeting for examination.

2023-033 RESOLUTION AUTHORIZING PAYMENT OF BILLS AND THE ISSUANCE OF CHECKS FOR THE PERIOD THROUGH JANUARY 23, 2023 IN THE TOTAL AMOUNT OF \$6,417,532.37

Trustee Hilton moved to adopt Resolutions 2023-033 with an exception of a line item as discussed, seconded by Trustee Haskins.

Roll Call Vote:

Trustee Brown	Yes
Trustee Coallier	Yes
Trustee Haskins	Yes
Trustee Hilton	Yes
Trustee Jones	Absent
Trustee Schnall	Absent

Motion carried

15. Village President Report – There was no report.

16. Village Administrator Report

Ms. Doran mentioned the new recycling pickup is continuing to improve every week and thanked the residents for their cooperation. For missed pickups, they can be reported through the Recycling page on the Village's website under News Flash.

17. Village Counsel Report – There was no report.

18. Trustee Reports



- A. Trustee Brown – There was no report.
- B. Trustee Coalier – There was no report.
- C. Trustee Haskins – There was no report.
- D. Trustee Hartshorn Hilton thanked all the Department Heads and Ms. Doran for this year's budget presentations.
- E. Trustee Jones – There was no report.
- F. Trustee Schnall - Absent

19. Public Comment

Village President opened the meeting for public comment:
There were no questions or comments from the public

20. New Business

- A. Gaslight Change Outs from Gas to Electric – Trustee Coalier mentioned that the topic of Gaslight replacements has come up in the Public Works and Health and Public Safety Committee meetings and if anything is being done. She had spoken with the Village Engineer and he has requested PSE&G to give an estimate but has not received a response. The Trustees agrees that the outages are an ongoing issue with PSE&G. Trustee Haskins mentioned that PSE&G is currently in town working on the lights and there is a meeting planned in the beginning of February with PSE&G to come up with a more comprehensive plan to take care of the Gaslights.

21. Adjournment

There being no further discussion, President Collum adjourned the meeting at approximately 9:14 pm.

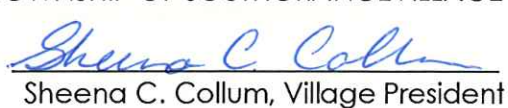
***These minutes are a summary and the actual statements can be found on the video located on the Village's website at the following link:**

<https://southorangenetwpnj.civicclerk.com/Web/Player.aspx?id=1915&key=-1&mod=-1&mk=-1&nov=0>

ATTEST:


Ojetti E. Davis, Village Clerk

TOWNSHIP OF SOUTHORANGEVILLAGE


Sheena C. Collum, Village President