



BOARD OF TRUSTEES REGULAR MEETING

Monday, February 27, 2023 - 7:00 PM

Virtual Webex Meeting

To access information on how to use WebEx to join the meeting, please click on the following link: <https://www.southorange.org/800/WebEx-FAQs>

ORDER OF BUSINESS

1. Call Meeting to Order

2. Roll Call

Village President Collum
Trustee Brown
Trustee Coalier
Trustee Haskins
Trustee Hartshorn Hilton
Trustee Jones
Trustee Schnall
Ms. Doran, Acting Village Administrator
Mr. Rother, Village Counsel
Mr. Otis, Village Counsel
Ms. Davis, Village Clerk

3. Meeting Notice Statement

In accordance with the Open Public Meeting Act of the State of New Jersey, adequate notice of this meeting has been provided to the official newspapers of the Village, posted on the Village's website and filed in the Office of the Village Clerk indicating that this meeting is being held virtually via Cisco WebEx video conferencing. During a remote meeting, participants, including members of the public may be muted by the host. However, there will be an opportunity for them to participate and speak during the public portion of the meeting where participants will be unmuted at their request. Official action may be taken.

4. Resolution to go into Executive Session

2023-057 Resolution Authorizing an Executive Session at the February 27, 2023, Regular Meeting of the Board of Trustees Matter/ (OPMA Exception)

A. Matter/ (OPMA Exception)
Executive Session



- Additional items for discussion may be introduced at the table.

5. Reconvene into Open Session

ROLL CALL

Village President Collum
Trustee Brown
Trustee Coalier
Trustee Haskins
Trustee Hartshorn Hilton
Trustee Jones
Trustee Schnall
Ms. Doran, Acting Village Administrator
Mr. Rother, Village Counsel
Mr. Otis, Village Counsel
Ms. Davis, Village Clerk

6. Announcements

A. **Water Department - Low Income Home Water Assistance Program**

The Department of Community Affairs has a Low Income Home Water Assistance Program (LIHWAP). This is a federally funded program designed to help low-income households reduce the balances they have on their residential water and wastewater bills. Eligibility and application details can be found on southorange.org under the news flash section of our homepage or by calling: 1-800-510-3102, Mon.-Sat. 8:00 am – 8:00 pm for further information.

B. **Clerk's Office - 2023 Municipal Election**

The Municipal Election will take place on Tuesday, May 9, 2023. Offices subject to election are Village President & three (3) seats on the Village's Board of Trustees. If you are interested in receiving a candidate packet, please email the Clerk's Office at: clerksoffice@southorange.org, using the subject line: **2023 Municipal Election Candidate Packet Request**.

All candidate packets are to be submitted to the Clerk's Office on March 6, 2023 by 4pm.

C. **Office of the Tax Assessor**

The inspections for the Revaluation have begun. All information regarding the Revaluation can be found on the Village website at



Southorange.org. Just click the link on the home page. The web page will be updated as necessary.

D. **Announcing the South Orange Village Home Improvement Program for income qualified homeowners:**

Income-qualified homeowners can apply to South Orange Village's Home Improvement Program to receive up to \$10,000 in repairs, including, but not limited to such items as:

- Roofs
- Foundations
- Heating & Electrical
- Weatherization (windows, insulation, etc.)
- Plumbing
- Lead waterline replacement

Eligibility criteria and application information can be found on southorange.org under the newsflash section of our homepage.

E. **South Orange Public Library**

It's tax time and South Orange Public Library is facilitating free AARP Tax Aide Help once again. Every Tuesday and Thursday, from 9:15am to 12:15pm, through April 13 – appointments are available and required. Start by calling or emailing SOPL for more details.

March is Makers Month at the Library! There's something for everyone, from making decorative spring wreaths (3/4), to constructing miniature golf courses, to making your own D&D character. Check out the March event's calendar at SOPL.org.

F. **Community Volunteer Fair**

Sunday, March 26th 1pm - 4pm, at The Woodland in Maplewood - Come and find ways to match your interest and skills with some of the organizations doing great things in our community. From local food banks to nature and the environment, social justice to arts and education. We invite all community organizations and residents to join us. For more information, please contact SOMA Two Towns For All Ages at: soma2towns@gmail.com or call (908) 656-0878

7. **Board of Health**

A. Recess meeting of the Board of Trustees and convene as the Board of Health.

Voice Vote:



Roll Call:

Board Member Brown
Board Member Collum
Board Member Haskins
Board Member Hartshorn Hilton
Board Member Jones
Board Member Schnall
Board President Coalier

Candice Davenport, Health Officer:

- County COVID vaccination updates
- Update to Animal Control from Township of Bloomfield (January)
- Update on Nursing and Environmental Health Services

Adjourn as the Board of Health to reconvene as the Board of Trustees.

Voice Vote:

Roll Call:

Village President Collum
Trustee Brown
Trustee Coalier
Trustee Haskins
Trustee Hilton
Trustee Jones
Trustee Schnall
Ms. Doran, Acting Village Administrator
Mr. Rother, Village Counsel
Mr. Otis, Village Counsel
Ms. Davis, Village Clerk

8. Public Comment

Village President opens meeting for public comment.

9. Approval of Minutes

- A. The Village Clerk is requesting the Board's approval of the minutes for the following meetings:



- Regular meeting held on February 13, 2023 (All Trustees are eligible to vote)

Roll Call Vote:

10. Resolutions for Consent Agenda

- A. 2023-058 RESOLUTION APPROVING THE HIRING OF PART-TIME, SEASONAL EMPLOYEE IN THE DEPARTMENT OF RECREATION AND CULTURAL AFFAIRS FOR THE TOWNSHIP OF SOUTH ORANGE VILLAGE
- B. 2023-059 RESOLUTION AUTHORIZING CHANGE ORDER #32 - FOR FRANKOSKI CONSTRUCTION COMPANY FOR ADDITIONAL LABOR, MATERIALS AND/OR EQUIPMENT TO PROVIDE FOR INSTALLATION OF METAL STRAPPING TO GYM WALLS NOT TO EXCEED \$11,484.40 TO THE ORIGINAL CONTRACT AMOUNT
- C. 2023-060 RESOLUTION AUTHORIZING CHANGE ORDER #33 - FOR FRANKOSKI CONSTRUCTION COMPANY FOR ADDITIONAL LABOR, MATERIALS AND/OR EQUIPMENT TO PROVIDE ELECTRIC AND FIRE ALARMS TO DOORS 109 & 122 FOR ADA ACCESS CONTROLS NOT TO EXCEED \$9,049.05 TO THE ORIGINAL CONTRACT
- D. 2023-061 RESOLUTION AUTHORIZING CHANGE ORDER #34 - FOR FRANKOSKI CONSTRUCTION COMPANY FOR ADDITIONAL LABOR, MATERIALS AND/OR EQUIPMENT TO PROVIDE ELECTRICAL POWER REQUIREMENTS IN ROOMS 202 AND 205 NOT TO EXCEED \$15,203.10 TO THE ORIGINAL CONTRACT AMOUNT
- E. 2023-062 RESOLUTION APPOINTING ERIN ROSE BALDRY AS NEIGHBORHOOD PRESERVATION PROGRAM COORDINATOR
- F. 2023-063 RESOLUTION APPROVING THE SUBMISSION OF A GRANT APPLICATION FOR THE GREEN ACRES PROGRAM WITH THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION
- G. 2023-064 RESOLUTION AUTHORIZING THE HIRING OF PART-TIME SPRING SEASONAL EMPLOYEES IN THE DEPARTMENT OF RECREATION AND CULTURAL AFFAIRS FOR THE TOWNSHIP OF SOUTH ORANGE VILLAGE
- H. 2023-065 RESOLUTION AUTHORIZING A CHANGE ORDER #1 TO CONTRACT AGREEMENT WITH DENVILLE LINE PAINTING, INC. FOR THE TRAFFIC STRIPING OF ROADWAYS UNDER THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL CONTRACT #36 IN THE AMOUNT NOT TO EXCEED \$90,388.76



- I. 2023-066 RESOLUTION ACCEPTING AND AUTHORIZING THE PROPOSAL BY MARINE SOLUTIONS TO PLUG RESERVOIR DRAIN PIPES PREVENTING POTENTIAL CROSS CONTAMINATION
- J. 2023-067 RESOLUTIONS AUTHORIZING THE AWARD OF CONTRACT BY NJ STATE CONTRACT A#40467 TO RICOH USA INC., FOR THE LEASE OF ONE RICOH COPIER/PRINTER/ SCANNER/FAX/FINISHER FOR A 48-MONTH LEASE PERIOD IN THE AMOUNT NOT TO EXCEED \$1,189.38 PER QUARTER
- K. 2023-068 RESOLUTION AUTHORIZING CHANGE ORDER #35 - FOR FRANKOSKI CONSTRUCTION COMPANY FOR ADDITIONAL LABOR, MATERIALS AND/OR EQUIPMENT TO PROVIDE FOR REVISED LIGHTING FIXTURES NOT TO EXCEED \$4,463.61 TO THE ORIGINAL CONTRACT AMOUNT
- L. 2023-069 RESOLUTION ACCEPTING AND AUTHORIZING THE PROPOSED ADMENDMENT TO TASK ORDER 2020-06 OF HDR, INC. FOR PROFESSIONAL ENGINEERING SERVICES TO ENGINEER, SUPPORT AND PROJECT MANAGE PRELIMINARY NEWSTEAD WATER SPHERE CONDITION ASSESSMENT BASED UPON CURRENT OBSERVED CONDITIONS
- M. 2023-070 RESOLUTION ACCEPTING AND AUTHORIZING THE PROPOSAL FOR AN UPDATE TO THE NEWSTEAD WATER SPHERE CONDITION ASSESSMENT BASED UPON CURRENT OBSERVED CONDITIONS
- N. 2023-071 RESOLUTION ACCEPTING OF AN ENHANCING LOCAL PUBLIC HEALTH INFRASTRUCTURE GRANT FROM THE NEW JERSEY ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS AND AUTHORIZING THE VILLAGE ADMINISTRATOR TO EXECUTE GRANT DOCUMENTS
- O. 2023-072 RESOLUTION AUTHORIZING THE EXECUTION OF A SERVICE AGREEMENT BETWEEN THE TOWNSHIP OF SOUTH ORANGE VILLAGE AND JCT SOLUTIONS FOR INFORMATION TECHNOLOGY SERVICES
- P. 2023-073 RESOLUTION AUTHORIZING EXECUTION OF A FEDERAL AID AGREEMENT PROVIDING A COST REIMBURSEMENT GRANT THROUGH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION IN THE AMOUNT OF \$2,706,506.10 TO BE USED FOR THE RIVER GREENWAY BICYCLE/PEDESTRIAN BRIDGE AND PATHWAY PROJECT
- Q. 2023-074 RESOLUTION AUTHORIZING EXECUTION OF A DISTRIBUTION POLE ATTACHMENT LICENSE FOR THE INSTALLATION OF SURVEILLANCE CAMERAS ON UTILITY POLES BELONGING TO PUBLIC SERVICE ELECTRIC AND GAS COMPANY



ROLL CALL VOTE:

11. Approval of Bills

- A. Trustee Hartshorn Hilton, Chair of the Finance and Capital Projects Committee presents the Bills List audited by the Village Treasurer dated February 27, 2023. The Board of Trustees has been provided with a copy of the Bills List prior to the meeting for examination.

2023-075 RESOLUTION AUTHORIZING PAYMENT OF BILLS AND THE ISSUANCE OF CHECKS FOR THE PERIOD THROUGH FEBRUARY 27, 2023 IN THE TOTAL AMOUNT OF \$6,287,725.05

ROLL CALL VOTE:

12. Village President Report

13. Village Administrator Report

- 2023 Budget key dates:
 - March 2: Finance Committee Meeting - presentation of draft budget
 - March 13: Introduction of Budget at BOT Meeting
 - March 27: Public comment on Introduced 2023 Budget at BOT meeting
 - April 10: Public comment and final passage of 2023 Budget at BOT meeting
- PSEG Gas Lamp Repairs and process update
- Animal Control proposals received and recommendations will be presented at the 3/13 meeting
- A \$10,0000 grant award from Essex County Youth Services in support of our annual Jr. Police Academy

14. Village Counsel Report

15. Trustee Reports

- A. Trustee Brown
B. Trustee Coalier
C. Trustee Haskins



- D. Trustee Hartshorn Hilton
- E. Trustee Jones
- F. Trustee Schnall

16. Public Comment

Village President opens meeting for public comment

17. New Business

18. Adjournment