



PLANNING & ECONOMIC DEVELOPMENT COMMITTEE MEETING MEETING MINUTES

Tuesday, November 22, 2022 - 8:30 AM
Virtual Webex Meeting

Call Meeting to Order

Chairman Stephen Schnall
Trustee Bobby Brown
Trustee Summer Jones
Anthony Greci, Construction Official
Greer Patras, Zoning Official- Absent
Justin Cutroneo, Assistant Zoning Official
Julie Doran, Acting Administrator
Mellissa Hodge, Executive Director of South Orange Downtown
Joycelyn White, Recording Secretary

Also in Attendance

Jacob Levine, HPC Chair
David Wright, HPC Member

Approval of Minutes

Meeting minutes will be approved at next month's committee meeting.

Reports

Code Enforcement Report- Mr. Greci

Mr. Greci details the following:

- C.O. issuance to Vose & Taylor Parking Deck- opened on November 19th.
- Code Enforcement Vacancy
- 14 Second St.
- Vacant Property Registration

In response to Trustee Jones, Mr. Greci discussed the snow removal fees. Ms. Doran added information regarding GovPilot in relation to snow removal fees. Lastly, Trustee Jones asked for an update on the restaurant on Ward & Irvington Ave. Ms. Doran stated that there hasn't been any response from the owner.

Acting Administrator Report- Ms. Doran



There was no report.

South Orange Downtown Report- Ms. Hodge

Ms. Hodge reported the following to the committee:

- Small Business Saturday
- "Downtown Dollars" program
 - Elf on the shelf Contest : Prize \$250 Gift Card
- This gift card can be used at any shop in the downtown district and is good for year-round use.
- Downtown on Display
- Dec. 5th- Wildly Flowers
- Dec. 11th- Santa
 - Pandang New Sign
 - Annual Hometown Holiday- Dec. 10th

The committee discussed the property above Ashley Market, and the climbable monument in front of the new mural at Village Plaza.

Old Business

CBD Permitted Uses

There was no discussion.

Parking Ordinance Review

There was no discussion.

ADU- Finalization of Ordinance

Mr. Cutroneo stated that at the December 12th BOT meeting, the ADU Ordinance would be on for a second reading and public hearing. Then the ordinance will be brought before the Planning Board for Master Plan consistency. Ms. Doran added that in the meeting with the Zoning Dept. later this afternoon, they will discuss creating an information sheet (FAQ) for residents.

- **Next Step Discussion**
- **HPC Comments**



Mr. Levine discussed HPC recommendations for changes to the Master Plan. Such as HPS Authority and including more properties under HPC jurisdiction. The committee discussed a proposed new HPC approval process. Trustee Schnall asked Ms. Doran to follow up with HPC Secretary, Ms. Davis regarding application fees.

2023 Planning Goals

There was no discussion.

Next Meeting Date

December 20, 2022; 8:30AM

Adjournment

The meeting was adjourned at 9:50AM.

Respectfully submitted, Joycelyn White, Recording Secretary