



BOARD OF TRUSTEES REGULAR MEETING

Monday, February 13, 2023 - 7:00 PM

Virtual Webex Meeting

To access information on how to use WebEx to join the meeting, please click on the following link: <https://www.southorange.org/800/WebEx-FAQs>

ORDER OF BUSINESS

1. Call Meeting to Order

2. Roll Call

Village President Collum
Trustee Brown
Trustee Coalier
Trustee Haskins
Trustee Hartshorn Hilton
Trustee Jones
Trustee Schnall
Ms. Doran, Acting Village Administrator
Mr. Rother, Village Counsel
Mr. Otis, Village Counsel
Ms. Davis, Village Clerk

3. Meeting Notice Statement

In accordance with the Open Public Meeting Act of the State of New Jersey, adequate notice of this meeting has been provided to the official newspapers of the Village, posted on the Village's website and filed in the Office of the Village Clerk indicating that this meeting is being held virtually via Cisco WebEx video conferencing. During a remote meeting, participants, including members of the public may be muted by the host. However, there will be an opportunity for them to participate and speak during the public portion of the meeting where participants will be unmuted at their request. Official action may be taken.

4. Resolution to go into Executive Session

2023-034 Resolution Authorizing an Executive Session at the February 13, 2023, Regular Meeting of the Board of Trustees

- A. Matter/ (OPMA Exception)
Executive Session



- Health Department (Contract Negotiation)
- Additional items for discussion may be introduced at the table.

5. Reconvene into Open Session

ROLL CALL

Village President Collum
Trustee Brown
Trustee Coalier
Trustee Haskins
Trustee Hartshorn Hilton
Trustee Jones
Trustee Schnall
Ms. Doran, Acting Village Administrator
Mr. Rother, Village Counsel
Mr. Otis, Village Counsel
Ms. Davis, Village Clerk

6. Announcements

A. Water Department - Low Income Home Water Assistance Program

The Department of Community Affairs has a Low Income Home Water Assistance Program (LIHWAP). This is a federally funded program designed to help low-income households reduce the balances they have on their residential water and wastewater bills. Eligibility and application details can be found in <https://www.acf.hhs.gov/ocs/programs/lihwap>. or by calling 1 800-510-3102, Mon.-Sat. 8:00 am – 8:00 pm for further information.

B. Clerk's Office - 2023 Municipal Election

The Municipal Election will take place on Tuesday, May 9, 2023. Offices subject to election are Village President & three (3) seats on the Village's Board of Trustees. If you are interested in receiving a candidate packet, please email the Clerk's Office at: clerksoffice@southorange.org, using the subject line: **2023 Municipal Election Candidate Packet Request**.

All candidate packets are to be submitted to the Clerk's Office on March 6, 2023 by 4pm.

C. South Orange Police Department

P.O. Henry Pryor was the first African American police officer in the



history of the South Orange Police Department. P.O. Henry Pryor was a resident of South Orange who was hired March 17, 1924 and retired on April 1, 1949, completing 25 years of service. P.O. Henry Pryor was a true trailblazer and his legacy will forever live on in The South Orange Police Department.

D. **Office of the Tax Assessor**

The inspections for the Revaluation have begun. All information regarding the Revaluation can be found on the Village website at Southorange.org. Just click the link on the home page. The web page will be updated as necessary.

E. **Announcing the South Orange Village Home Improvement Program for income qualified homeowners:**

Income-qualified homeowners can apply to South Orange Village's Home Improvement Program to receive up to \$10,000 in repairs, including, but not limited to such items as:

- Roofs
- Foundations
- Heating & Electrical
- Weatherization (windows, insulation, etc.)
- Plumbing
- Lead waterline replacement

Eligibility criteria and application information can be found on southorange.org under the newsflash section of our homepage.

7. **Presentation**

- A. South Orange Engineering Department Budget Presentation
- B. South Orange Downtown Annual Budget Presentation for the Year 2023

8. **Public Comment**

Village President opens meeting for public comment.

9. **Approval of Minutes**

- A. The Village Clerk is requesting the Board's approval of the minutes for the following meetings:
 - Regular meeting held on January 23, 2023 (Trustee Jones and Trustee Schnall are ineligible to vote)



Roll Call Vote:

10. Ordinances for First Reading

- A. 2023-02 BOND ORDINANCE PROVIDING FOR PHASES II(b), III(b), IV, V AND VI OF THE LOCAL UNIT'S ALLOCABLE SHARE OF THE FLOOD MITIGATION FACILITIES PROJECT OF THE JOINT MEETING OF ESSEX AND UNION COUNTIES, BY AND IN THE TOWNSHIP OF SOUTH ORANGE VILLAGE, IN THE COUNTY OF ESSEX, STATE OF NEW JERSEY (THE "LOCAL UNIT"); APPROPRIATING \$2,735,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$2,735,000 BONDS OR NOTES TO FINANCE THE COST THEREOF

ROLL CALL VOTE:

- B. 2023-03 AN ORDINANCE ESTABLISHING SALARY RANGES FOR CERTAIN NON-UNION AND SUPERVISORY PERSONNEL

ROLL CALL VOTE:

11. Ordinance for Second Reading

- A. 2022-34 AN ORDINANCE OF THE TOWNSHIP OF SOUTH ORANGE VILLAGE IN ESSEX COUNTY, NEW JERSEY AMENDING VILLAGE CODE CHAPTER 185 TO PERMIT ACCESSORY DWELLING UNITS AS PROVIDED HEREIN

PUBLIC HEARING:
ROLL CALL VOTE:

- B. 2023-01 AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF SOUTH ORANGE VILLAGE, SECTION 340-22 WITH RESPECT TO LOADING AND UNLOADING AT LOCATIONS ON SLOAN STREET AND SECOND STREET

PUBLIC HEARING:
ROLL CALL VOTE:

12. Resolutions for Consent Agenda

- A. 2023-035 RESOLUTION AUTHORIZING CHANGE ORDER #29 - FOR FRANKOSKI CONSTRUCTION COMPANY FOR ADDITIONAL LABOR, MATERIALS AND/OR EQUIPMENT TO PROVIDE AND INSTALL ADDITIONAL LAYERS TO THE EXISTING BUILDING BATHROOMS FOR THE NEW TILE FLOORING NOT TO EXCEED \$8,535.07 TO THE ORIGINAL CONTRACT AMOUNT



- B. 2023-036 RESOLUTION AUTHORIZING CHANGE ORDER #30 - FOR FRANKOSKI CONSTRUCTION COMPANY FOR ADDITIONAL LABOR, MATERIALS AND/OR EQUIPMENT TO PROVIDE FIVE FIRE ALARM MONITOR MODULES NOT TO EXCEED \$13,876.39 TO THE ORIGINAL CONTRACT
- C. 2023-037 RESOLUTION APPOINTING A FIRE OFFICIAL FOR THE TOWNSHIP OF SOUTH ORANGE VILLAGE
- D. 2023-038 RESOLUTION SETTING THE SALARY FOR PETER TRAVERS, DIRECTOR OF RECREATION, AT \$120,000 ANNUALLY EFFECTIVE AS OF JANUARY 10, 2023
- E. 2023-039 RESOLUTION AUTHORIZING AN AMENDMENT TO THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO REMINGTON & VERNICK ENGINEERS (RVE) FOR CONTINUED CONSULTING SERVICES REGARDING THE MUNICIPAL WATER SYSTEM OF THE TOWNSHIP OF SOUTH ORANGE VILLAGE TO REFLECT NOT TO EXCEED \$25,000 UNDER NON-FAIR AND OPEN
- F. 2023-040 RESOLUTION AUTHORIZING THE AWARD OF CONTRACT BY NJ STATE CONTRACT T0849 – ABOVE GROUND FUEL TANKS, ASSOC. EQUIP., INSTALLATION, TANK REMOVAL, & SYS. SVCS. TO FAIRFIELD MAINTENANCE IN AN AMOUNT NOT TO EXCEED \$56,134.50
- G. 2023-041 RESOLUTION PROMOTING AND APPOINTING FRANK AURIEMMA AS A SERGEANT IN THE SOUTH ORANGE DEPARTMENT OF PUBLIC SAFETY/POLICE FORCE
- H. 2023-042 RESOLUTION APPOINTING MARK WILKINS AS A LIEUTENANT IN THE SOUTH ORANGE DEPARTMENT OF PUBLIC SAFETY/POLICE FORCE
- I. 2023-043 RESOLUTION PROVIDING AUTHORIZATION TO A DESIGNATED REPRESENTATIVE OF THE VILLAGE TO AWARD A CONTRACT FOR NATURAL GAS SUPPLY SERVICE FOR VARIOUS VILLAGE FACILITIES AND STREET LAMPS RESULTING FROM A COMPETITIVE BID PROCESS
- J. 2023-044 RESOLUTION AUTHORIZING THE EXECUTION OF A SERVICE AGREEMENT BETWEEN THE TOWNSHIP OF SOUTH ORANGE VILLAGE AND TOWNSHIP OF MAPLEWOOD FOR THE SERVICES OF THE MAPLEWOOD HEALTH OFFICER
- K. 2023-045 RESOLUTION AUTHORIZING HIRING OF FULL TIME CLERK 1 (CLERK TYPIST) AND ASSIGNMENT OF CLERK 1 (CLERK TYPIST) TO CODE ENFORCEMENT OFFICER – STEP 1 (BOTH APPOINTMENTS WITHIN THE BUILDING DEPARTMENT)



- L. 2023-046 RESOLUTION SUPPORTING THE EXPLORATION OF A SHARED SERVICES AGREEMENT FOR REGIONAL EMERGENCY COMMUNICATIONS AND DISPATCH FOR PUBLIC SAFETY AGENCIES
- M. 2023-047 RESOLUTION AUTHORIZING CHANGE ORDER #31 - FOR FRANKOSKI CONSTRUCTION COMPANY for ADDITIONAL LABOR, MATERIALS AND/OR EQUIPMENT TO PROVIDE FOR INSTALLATION OF NEW ELECTRIC CIRCUITS NOT TO EXCEED \$4,144.17 TO THE ORIGINAL CONTRACT AMOUNT
- N. 2023-048 RESOLUTION ACCEPTING PROPOSAL OF W & M ENGINEERING FOR MEP ENGINEERING SERVICES FOR COMMUNITY CENTER ELEVATOR LOCATED AT 133 FAIRVIEW AVENUE IN AN AMOUNT NOT TO EXCEED \$7,950.00
- O. 2023-049 RESOLUTION ACCEPTING PROPOSAL OF FRENCH & PAREELLO ASSOCIATES FOR STRUCTURAL ENGINEERING SERVICES FOR COMMUNITY CENTER ELEVATOR LOCATED AT 133 FAIRVIEW AVENUE IN AN AMOUNT NOT TO EXCEED \$12,600
- P. 2023-050 RESOLUTION AUTHORIZING ENGAGEMENT OF TOPOLOGY NJ, LLC FOR PROFESSIONAL SERVICES AS VILLAGE PLANNER FOR THE TOWNSHIP OF SOUTH ORANGE VILLAGE
- Q. 2023-051 RESOLUTION AUTHORIZING ENGAGEMENT OF TOPOLOGY NJ, LLC FOR PROFESSIONAL SERVICES AS ZONING OFFICER FOR THE TOWNSHIP OF SOUTH ORANGE VILLAGE
- R. 2023-052 RESOLUTION ADOPTING CHAPLAIN POLICY OF THE SOUTH ORANGE POLICE DEPARTMENT
- S. 2023-053 RESOLUTION AUTHORIZING PURCHASE, CUSTOMIZATION AND RETROFITTING OF AN APPALACHIAN DUAL AXLE TRAILER
- T. 2023-054 RESOLUTION CREATING PERMANENT ADVISORY COMMITTEE WHICH SHALL BE KNOWN AS THE WALK BIKE RIDE SOUTH ORANGE COMMITTEE

ROLL CALL VOTE:

13. Village President Appointment

- A. 2023-VP04 VILLAGE PRESIDENT'S APPOINTMENT OF RITU PANCHOLY AS A REGULAR MEMBER TRUSTEE TO THE SOUTH ORANGE PUBLIC LIBRARY BOARD

14. Alcohol Beverage Control Board



- A. Recess meeting of the Board of Trustees and convene as the Alcohol Beverage Control Board.

Voice Vote:

Roll Call:

Board Member Brown
Board Member Coalier
Board Member Haskins
Board Member Hartshorn Hilton
Board Member Jones
Board Member Schnall
Board President Collum

2023-055 RESOLUTION OF THE TOWNSHIP OF SOUTH ORANGE VILLAGE, AUTHORIZING AND APPROVING A PLACE TO PLACE LIQUOR LICENSE TRANSFER APPLICATION FROM NEIGHBORS WINE LLC

ROLL CALL VOTE:

Adjourn as the Alcohol Beverage Control Board to reconvene as the Board of Trustees.

Voice Vote:

Roll Call:

Village President Collum
Trustee Brown
Trustee Coalier
Trustee Haskins
Trustee Hilton
Trustee Jones
Trustee Schnall
Ms. Doran, Acting Village Administrator
Mr. Rother, Village Counsel
Mr. Otis, Village Counsel
Ms. Davis, Village Clerk

15. Approval of Bills

- A. Trustee Hartshorn Hilton, Chair of the Finance and Capital Projects Committee presents the Bills List audited by the Village Treasurer dated February 13, 2023. The Board of Trustees has been provided



with a copy of the Bills List prior to the meeting for examination.

2023-056 RESOLUTION AUTHORIZING PAYMENT OF BILLS AND THE
ISSUANCE OF CHECKS FOR THE PERIOD THROUGH FEBRUARY 13, 2023
IN THE TOTAL AMOUNT OF \$6,147,911.43

ROLL CALL VOTE:

16. **Village President Report**
17. **Village Administrator Report**
18. **Village Counsel Report**
19. **Trustee Reports**
 - A. Trustee Brown
 - B. Trustee Coalier
 - C. **Trustee Haskins**
 - Recycling
 - D. Trustee Hartshorn Hilton
 - E. Trustee Jones
 - F. Trustee Schnall
20. **Public Comment**

Village President opens meeting for public comment
21. **New Business**
22. **Adjournment**