



FINANCE AND CAPITAL PROJECTS COMMITTEE MEETING MEETING MINUTES

Thursday, December 1, 2022 - 10:00 AM
Virtual Webex Meeting

Call to Order and Roll Call

Trustee Hartshorn Hilton
Trustee Haskins
Trustee Schnall
Julie Doran, Acting Administrator
Ellen Malgieri, Tax Assessor
Irma Weir, Tax Collector
Chris Battaglia, Village CFO
Greg Bock, Village Treasurer
Howard Levison, Water Administrator
Stan Wilkinson, I.T. Director
Joycelyn White, Recording Secretary

Approval of Minutes

October 27, 2022

The committee members approved the October 27, 2022 meeting minutes.

New Business

I.T. Department Update

The committee discussed the increased Webex technical difficulties the boards/committees have experienced. Mr. Wilkinson provided insight on how to improve the network and will move forward with running tests on the current system.

Recycling Expenses

Old Business

Open Space Trust Fund Expenditures



Ms. Doran detailed potential plans for the spending of this fund. The committee discussed creating a priority items list, referendum election question, debt service, and raising the penny tax.

Lead Line Special Assessment Status

Ms. Doran stated that she would like to schedule a meeting with Mr. Levison to discuss if NJ American Water might offer a similar program (previously discussed in past meetings) to help residents cover the cost of the lead line replacement. In response to Ms. Doran, Mr. Levison will follow up with NJ American Water. The committee discussed resident communication and operation/maintenance.

Revaluation Planning

Ms. Malgieri stated the contract is currently being reviewed at the state. The engineering department is working on minor edits to the tax maps. Once the village received approval from the state, the project can start.

FY'23 Budget Process-budget hearings

The administration department is moving forward with meeting each department to discuss their 2023 budget items/request. The 2023 BOT meeting dates are approved and the budget meeting schedule will be posted to the website. This will also include a budget timeline for public view. The committee discussed the statutory budget timeline.

Department Updates

- **Finance Department**
- **Tax Collector**
- **Water Department**
- **Tax Assessor/QPA**

Finance- Mr. Battaglia detailed the new finance software Edmunds and training schedule for all departments.

Tax Collector- Mrs. Weir stated that 98% of payments have been received for the year. The committee discussed open accounts.

Water Department- An update was given during the Lead Line Special Assessment Status discussion.

Tax Assessor/QPA- An update was given during the discussion.

Public Comments



The Chair opens the meeting for public comments.

Annemarie Maini, discussed Webex technical difficulties, pilot concerns and budget calendar postings.

Ed Moore, discussed budget calendar posting, Baird project and budget department presentations.

Next Meeting Date

January 19, 2023

Adjournment

The meeting was adjourned at 11:30 AM.

Respectfully submitted, Joycelyn White, Recording Secretary