

South Essex Fire Department

COMMITTEE MEETING MEETING AGENDA

Thursday, February 2, 2023 – 4:00 PM
Maplewood Township Building, Main Conference Room,
574 Valley St., Maplewood Township, NJ 07040

ORDER OF BUSINESS

1. Call Meeting to Order

2. Roll Call

Committee Member Collum
Committee Member De Luca
Committee Member Lembrich
Alternate Committee Member Brown
Alternate Committee Member Dafis
Mr. Loehner, Chief Executive Officer

3. Meeting Notice Statement

In accordance with the Open Public Meeting Act of the State of New Jersey, adequate notice of this meeting has been provided to the official newspapers of the Village and Township, posted on the Village's website and filed in the Office of the Village Clerk. Official action may be taken.

4. Announcements

A. Regular Meetings of the South Essex Fire Department Management Committee have been noticed on the 1st and 3rd Thursdays at 4:00 p.m., at the Township of Maplewood Town Hall, 574 Valley St. Maplewood Township, NJ 07040, to consider essential and regular business items.

The last order of business to be conducted by the South Essex Fire Department's Management Committee at all regular meetings will be the consideration of a resolution permitting the South Essex Fire Department's Management Committee to convene into closed Executive Session for the purposes of discussing those matters exempted from public session as permitted by the Open Public Meetings Act, N.J.S.A. 10:4-12 et. seq.

5. Public Comment

Open to the Public for agenda items only. Each speaker shall have one turn and not to exceed 3 minutes. There will be another Public Comment at the conclusion of the meeting. Please identify yourself with your name and address and please remain courteous.

6. Approval of Bills

Chief Executive Officer, Adam D. Loehner audited and presents the Bills List dated February 1, 2023. The Management Committee has been provided with a copy of the Bills List prior to the meeting for examination.

2023-05 RESOLUTION AUTHORIZING PAYMENT OF BILLS AND THE ISSUANCE OF CHECKS FOR THE PERIOD THROUGH February 1, 2023 IN THE TOTAL AMOUNT OF \$28,888.00

7. Committee Member Reports

8. Chief Executive Officer

Budget Discussion

9. Chief Updates

10. Old Business

FMBA Contract Negotiations

11. New Business

12. Public Comment

Each speaker shall have one turn and not to exceed 3 minutes. Please identify yourself with your name and address and please remain courteous.

13. Resolution to go into Executive Session

**2023-06 RESOLUTION AUTHORIZING AN EXECUTIVE SESSION AT THE
February 2, 2023, REGULAR MEETING OF THE SOUTH ESSEX FIRE
DEPARTMENT COMMITTEE MEETING.**

Matter/ (OPMA Exception)

Executive Session

- Personnel Matters (Attorney/Client Privilege Matter)
- Local 240 / 25 Contract Negotiations

14. Reconvene into Open Session – Roll Call

Committee Member Collum
Committee Member De Luca
Committee Member Lembrich
Alternate Committee Member Brown
Alternate Committee Member Dafis
Mr. Loehner, Chief Executive Officer

15. Adjournment

February 1, 2023
11:45 AM

South Essex Fire Department
Purchase Order Listing By Budget Account

Page No: 1

P.O. Type: All Print Alpha, Revenue, & G/L Accounts: Y Open: N Void: N Paid: Y
Format: Detail without Line Item Notes Held: N Aprv: N Rcvd: N
Range: 2-First to 3-Last Bid: Y State: Y Other: Y Exempt: Y
Rcvd Batch Id Range: First to Last Encumbrance Date Range: 01/01/23 to 12/31/23 Include Non-Budgeted: Y
Vendors: All
Department Page Break: No CAFR Page Break: No Subtotal Department: No Subtotal CAFR: No

Account	Description	Item Description	Amount	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	PO Type
P.O. Id Item Vendor									
3-01-25-2652-1900	AWARDS, MEETINGS AND MICS								
23-00001 1 SOUTH005 SOUTH ORANGE RESCUE SQUAD		EMS SERVICES	15,000.00	P	16 01/19/23	01/19/23	01/19/23		
	Fund Total:		15,000.00						
	Year Total:		15,000.00						
Total Charged Lines:	1	Total List Amount:	15,000.00	Total Void Amount:	0.00				

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	3-01	15,000.00	0.00	0.00	15,000.00
Total of All Funds:		15,000.00	0.00	0.00	15,000.00

February 1, 2023
11:38 AM

South Essex Fire Department
Bill List By Budget Account

Page No: 1

P.O. Type: All Print Alpha, Revenue, & G/L Accounts: Y Open: N Void: N Paid: N
Format: Detail without Line Item Notes Held: Y Aprv: N Rcvd: Y
Range: 2-First to 3-Last Bid: Y State: Y Other: Y Exempt: Y
Rcvd Batch Id Range: First to Last Include Non-Budgeted: Y
Vendors: All
Department Page Break: No CAFR Page Break: No Subtotal Department: No Subtotal CAFR: No

Account	Description	Item Description	Amount	Stat/chk	First	Rcvd	Chk/Void	PO
P.O. Id Item Vendor					Enc Date	Date	Date Invoice	Type
2-01-25-2652-0390	MEDICAL EXAMS							
22-00040 1 EMILY005 EMILY KILGORE		REIMBURSEMENT; MEDICAL	75.00	R	11/30/22	01/31/23	80964-00	
2-01-25-2652-0420	TURN OUT GEAR							
22-00025 1 TURN005 TURN OUT FIRE & SAFETY INC.		QUOTE #244075; HATS	449.91	R	10/13/22	01/31/23	244075	
2-01-25-2652-1000	OFFICE EXPENSE AND SUPPLIES							
22-00013 1 MGLPR005 MGL PRINTING SOLUTIONS		QUOTE #21392; CHECK STOCK	220.00	R	08/24/22	01/31/23	191074	
2-01-25-2652-1100	PROFESSIONAL SERVICES							
22-00043 1 POSTP005 POST, POLAK, P.A.		PROF SRVCS; SEFO	937.50	R	11/30/22	01/31/23	33920	
22-00043 2 POSTP005 POST, POLAK, P.A.		PROF SRVCS; SEFO	1,050.00	R	11/30/22	01/31/23	34373	
23-00003 1 BATT005 BATTAGLIA ASSOCIATES LLC		DEC 2022 FIN. MGT SVCS SEFO	4,500.00	R	01/27/23	01/31/23	SOM-2022-12	
			6,487.50					
2-01-25-2652-1400	EDUCATIONAL COURSES / TRAINING							
22-00038 1 COUNT005 COUNTY OF BERGEN		FIREFIGHTER TRAINING	0.00	R	11/02/22	01/31/23		
22-00038 2 COUNT005 COUNTY OF BERGEN		22-77	780.00	R	11/02/22	01/31/23		
22-00038 3 COUNT005 COUNTY OF BERGEN		22-78	780.00	R	11/02/22	01/31/23		
22-00038 4 COUNT005 COUNTY OF BERGEN		22-79	585.00	R	11/02/22	01/31/23		
22-00038 5 COUNT005 COUNTY OF BERGEN		22-80	585.00	R	11/02/22	01/31/23		
			2,730.00					
2-01-25-2652-1600	IT MAINT, REPAIRS AND SOFTWARE							
22-00008 1 CONTI010 CONTINENTAL RESOURCES, INC.		QUOTE #ANH008052022; TIME PROJ	5,400.00	R	08/15/22	01/31/23		
22-00009 1 CONTI010 CONTINENTAL RESOURCES, INC.		QUOTE #65465678-1; ROUTER	1,365.41	R	08/15/22	01/31/23	91126886	
22-00010 1 CXTEC005 CXTEC, INC.		CISCO CAT PORT/CONNECTORS	1,247.14	R	08/15/22	01/31/23	7158302	
			8,012.55					

February 1, 2023
11:38 AM

South Essex Fire Department
Bill List By Budget Account

Account	Description		Item Description		Amount	Stat/Chk	First	Rcvd	chk/Void		PO
P.O. Id Item Vendor							Enc Date	Date	Date	Invoice	Type
2-01-25-2652-2000	BUILDING REPAIR AND MAINT										
22-00015	1 ESSEX005	ESSEX SECURITY LOCKSMITHS LLC	INV #356897; ENT DOOR ISSUE		267.50	R	08/30/22	01/31/23		356897	
		Fund Total:			18,242.46						
		Year Total:			18,242.46						
3-01-25-2652-1100	PROFESSIONAL SERVICES										
23-00004	2 BATT005	BATTAGLIA ASSOCIATES LLC			4,500.00	R	01/31/23	01/31/23			
3-01-25-2652-1600	IT MAINT, REPAIRS AND SOFTWARE										
23-00005	1 CIVIC005	CIVICPLUS LLC	SUB-SITE CIVIC ENGAGE FD		9,388.00	R	01/31/23	01/31/23		250924	
		Fund Total:			13,888.00						
		Year Total:			13,888.00						
Total Charged Lines:	17	Total List Amount:	32,130.46	Total Void Amount:	0.00						

February 1, 2023
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South Essex Fire Department
Bill List By Budget Account

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Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	2-01	18,242.46	0.00	18,242.46	0.00	0.00	18,242.46
	3-01	13,888.00	0.00	13,888.00	0.00	0.00	13,888.00
Total Of All Funds:		32,130.46	0.00	32,130.46	0.00	0.00	32,130.46