



RECREATION, ARTS & CULTURAL AFFAIRS COMMITTEE

MINUTES

Thursday, December 1, 2022 – 8:30 AM
Virtual WebEx Meeting

ORDER OF BUSINESS

- 1. Call meeting to Order** **8:30 AM**
- 2. Roll Call**
 - Bobby Brown, Committee Chair - Present
 - Trustee Hartshorn Hilton – Absent
 - Trustee Jones - Present
 - Peter Travers, Director of Recreation & Cultural Affairs - Present
- 3. APPROVAL OF MINUTES** **8:35 AM**
- 4. PUBLIC COMMENTS** **8:35 AM**
- 5. REPORTS** **8:50 AM**
 1. Recreation
 - A. Program Update
 - a. Active Older Adult Programming – The active older adult programs for the fall session went well and the winter registration is currently underway. The numbers are a bit low but we hope with late registrations there will be sufficient enrollment to run.
 - b. Winter Programming- Indoor programming for the winter that takes place at SOMS is currently registering. Enrollment numbers for all programs look great and we have added a volleyball program that start 1/3. We look forward to continue expanding programming in the future as the Baird opens.
 2. Cultural Arts and Events Update
 - a. Veterans Day 11/11 Recap – Veterans Day was a great event Trustee Jones put together. The event was very well attended and appreciated by everyone.
 - b. Hometown Holiday 12/10 - The department is working with the SOVCA in coordinating Hometown Holiday and provide any equipment and support needed.
 - c. Menorah Lighting 12/18 - The department is working with the local Rabbis for a joint South Orange Maplewood Menorah lighting. All



equipment and needs will be provided by S.O. Donuts and Hot Chocolate will be available.

3. Facilities & Capital Projects

- A. Baird Update – Baird Project is continuing in its progress. There was a meeting involving all stakeholders to address the current status and timeline. We are hoping to have a recovery schedule in the near future. While the project is delayed we are continuing to push the contractor to ensure the project is completely as soon as possible.
- B. Carter Park Update – The sculpture is being manufactured and I have provided the details of how the item should be finished and delivered. We hope to have this sometime in the beginning of the New Year for a final installation in the spring.
- C. Cameron Recreation Area – The Cameron Recreation Area proposal for design services came back higher than anticipated. This will have to be included in the capital requests for 2023 to move forward.

6. OLD BUSINESS 9:30 PM

- 1. Parks Administration – Village Administration is reviewing this structure. Trustee Jones would like for this to be under the Department of Recreation and Cultural Affairs.
- 2. Arts and Cultural Events Committee – Trustee Jones will work on having a meeting in the new year to reactivate this committee.
- 3. Baird Membership and Program Pricing – This is on for second reading on 12/28. Director Travers is very appreciative the first reading was approved at the prior meeting.
- 4. Program Scholarships – To increase scholarships and change the parameters a resolution or ordinance is not needed. This can be a policy decision and left to the director to appropriately issue scholarships. The scholarships given will follow the NJ affordable housing and the dollar amount will be increased to \$425 per person.
- 5. Capital Budget 2023 – The capital budget changes that were discussed at November's meeting have been made and Village Administration has the updated prioritizations.
- 6. Operating Budget 2023 – We are working on putting together our operating budget for 2023. This year we are anticipating large increases due to the opening of the Baird. We are working on forecasting the increases in utilities, cleaning and staffing. This will also increase due to the increase in minimum wage and inflationary increases on supplies.

9. NEW BUSINESS

9:40 AM



1. Department Staffing – We have 2 jobs posted for recreation leader and deputy director. We are going through resumes as they come in and hope to hire additional staff in the near future.
2. Pickleball – The request for indoor pickleball space was made but we do not have space available. This may be something that we can add to our programming next year once the Baird is open.

10. NEXT MEETING DATE: 1/5/2023

11. ADJOURNMENT

10:00 AM