



HISTORIC PRESERVATION COMMISSION REGULAR MEETING MINUTES

Thursday, September 15, 2022 - 7:30 PM

Virtual Webex Meeting

To access information on how to use WebEx to join the meeting, please click on the following link: <https://www.southorange.org/800/WebEx-FAQs>

ORDER OF BUSINESS

1. Roll Call

Class A Commissioners

Karen Marlowe, Vice Chair

Anina Rossen -ABSENT

Class B Commissioners

Jacob Levine, Chair

Amy Dahn

Gretchen Schumann

David Wright - ABSENT

Jason Martinek

Alternates

Greg Spreeman (Class A)

Julie McCourt(Class B) - ABSENT

Summer Jones, Trustee Liaison

William Sullivan, Commission Counsel

Ogetti Davis, Recording Secretary

2. Meeting Notice Statement

Chair Levine read the following statement

Adequate notice of this meeting had been provided to the press in accordance with the Open Public Meetings Act, N.J.S.A 10:4-6. In addition, notice of this meeting was posted in Village Hall and on the Village's website, and has been filed in the Office of the Village Clerk. Official action may be taken.

3. Approval of Minutes

A. Regular meeting held on July 21, 2022:



Ms. Marlowe moved to approve the minutes of July 21st as amended, seconded by Mr. Martinek. All members were in favor and none opposed.

4. New Business

There was no new business discussed.

5. Old Business

Trustee Jones discussed the following updates:

- A. Baird Update – Due to supply issues, the construction work has been delayed by 2 to 3 months. The Board of Trustees approved a Resolution to extend the contract manager. The project is expected to be completed in March 2023.
- B. Library Update – The construction work is still in progress. There will be some changes such as adding meeting rooms.
- C. 167 N. Ridgewood Road Update – Ms. Marlowe mentioned the construction project looks good. The board agreed to remove this item from the agenda.

6. Discussion/Follow Up/Action Items

- A. Trustee Report – At the September 12th Board of Trustees meeting, the ADU Ordinance was approved for first reading and the adoption and public hearing is scheduled for October 10th. There were some questions regarding the involvement of the Environmental Commission, so they have been invited to the next Planning & Economic Development Committee meeting for a presentation and discussion.

Trustee Zuckerman has resigned and former Trustee Stephen Schnall will fill his position for the remainder of the term ending in May 2023.

Mike Candarella, DPW Director has retired. Ms. Doran is still the Acting Administrator. The BOT will be interviewing candidates for the Administrator in the near future.

The SO Mobility Action Committee has a chair to lead this committee and they will look a pedestrian safety.

The County will be making some changes to Valley Street beginning



in March 2023.

- B. South Orange Community Day (Formerly Newcomers Day) is scheduled for Sunday, October 2, 2022 in the park but if it rains it will be moved to the Library. Mr. Spreeman stated he would be available and the board discussed details for the table.
- C. Grove Park Plan by The Montrose Park Historic District Association - Chair Levine explained the Association is looking for the HPC to endorse a letter to the Board of Trustees. Mr. Sullivan explained some of the request in the letter are outside of this board's jurisdiction. Ms. Dahn said she would contact the Association directly instead of the board drafting a letter explaining the request is outside of the jurisdiction.

7. Subcommittee Updates

- A. Master Plan Element Update – There will be no update until the Ordinance revision is complete. The board decided to change to name to Master Plan Implementation.
- B. Ordinance Revision – Mr. Sullivan discussed the following highlighted sections of the proposed changes to the ordinance:
 - Section 2 - Designation of Local Landmarks
 - Item C. Notice for Designation Hearing
 - Item D. Public Hearing on Designation Recommendation
 - Item E. Final Decision by Commission
 - Item F. Submission of Survey Reports and recommended designation to Village Clerk and Planning Board
 - Item G. Distribution of designation list and zoning map
 - Section 3 - Definitions
 - Section 8 - Exclusion from Commission Review
 - Section 9 - Certificate of Appropriateness
 - Section 10 - Permit for Minor Work
 - Section 12 - Procedure for Review of Application
 - Section 14 - Enforcement
 - Section 17 - Severability
- C. Website Update – There was no update.

8. Public Comments

There were no questions or comments from the public.



9. Next Meeting Date

A. Thursday, October 20, 2022 at 7:30pm

10. Adjournment

There being no further discussion, Chair Levine moved to adjourn the meeting, seconded by Ms. Marlowe. Chair Levine adjourned the meeting at approximately 8:45 pm.

Respectfully Submitted by,
Ojetti Davis
Recording Secretary