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HISTORIC PRESERVATION COMMISSION
REGULAR MEETING MINUTES

Thursday, July 21, 2022 - 7:30 PM
Virtual Webex Meeting
To access information on how to use WebEx to join the meeting, please click on the following link: https://www.southorange.org/800/WebEx-FAQs

ORDER OF BUSINESS

1. **Roll Call**

Class A Commissioners
Karen Marlowe, Vice Chair
Anina Rossen - ABSENT

Class B Commissioners
Jacob Levine, Chair
Amy Dahn - ABSENT
Gretchen Schumann
David Wright - ABSENT
Jason Martinek

Alternates
Greg Spreeman (Class A)
Julie McCourt(Class B)

Summer Jones, Trustee Liaison
William Sullivan, Commission Counsel
Ojetti Davis, Recording Secretary

2. **Meeting Notice Statement**

Chair Levine read the following statement:

Adequate notice of this meeting had been provided to the press in accordance with the Open Public Meetings Act, N.J.S.A 10:4-6. In addition, notice of this meeting was posted in Village Hall and on the Village's website, and has been filed in the Office of the Village Clerk. Official action may be taken.

3. **Approval of Minutes**

A. Regular meeting held on May 19,2022

Ms. Marlowe moved to approve the minutes of May 19th, second by Mr. Levine. All members were in favor and none opposed.

4. New Business

A. **<u>Certificate of Appropriateness</u>**

HPC-Case-2022-01/Mark Bearak
333 Centre Street
The applicant is seeking to renovate the existing facade, keeping the historic elements and adding a new portico, dormer and replacing the wooden siding with new.

Mr. Sullivan swore in the following witnesses for the application: Mark Bearak (architect), Polina Kulikova (homeowner) and Alicia French (project manager). He explained that this application would be an informal review due to the commission having no jurisdiction as it relates to this project. Mr. Bearak explained the bulk of the work would take place in the cellar. He discussed the proposed interior and exterior changes, building and roof materials, new portico and enlargement of windows. In response to board questions, Mr. Bearak discussed status of the 3rd floor and type of proposed windows.

The board agreed it was a good project and mentioned any changes to the 3rd floor footage may require Zoning Board approval. Mr. Sullivan will issue a letter of informal review as discussed.

B. **<u>Non-Binding Advisory</u>**

HPC Case 2022-02/Robert Farbman and Linda Hadley
376 Irving Avenue
Referral from Zoning Board of Adjustment - Applicant is proposing a backyard deck that will increase the lot coverage for the property.

Chair Levine gave a brief overview of the application as the applicant was not present. He explained the proposed deck is not visible from the street and suggested a letter be drafted based on the documents provided that this board has no objections to the application. Ms. Marlowe moved to approve a no objection letter be sent to the applicant, seconded by Mr. Spreeman. All members were in favor and none opposed.

5. Old Business

A. Baird Update – There are some supply issues but they are still on schedule to be completed in December.

B. Library Update – The Village had received 13 responses from the RFP and they are currently reviewing those proposals. The plan is to award a contract in September.

C. 167 North Ridgewood Road Update – The Planning Board memorialized the Resolution of approval for relief from conditions of prior approval.

6. Discussion/Follow Up/Action Items

A. Trustee Report – Trustee Jones mentioned the clock at Village Hall is working and they are planning to open in the near future. The Building Department has issued a demo permit for the Wells Fargo building. Vose & Taylor is planning to open for occupancy in September. Adam Loehner has moved on and Julie Doran is now the Acting Administrator.

Mr. Sullivan mentioned 14 Second Street is still working on outstanding issues.

7. Subcommittee Updates

A. Master Plan Element Update – There was no report.

B. Ordinance Revision – The committee met and did some initial edits. Mr. Sullivan discussed some details of the meeting pertaining to regulating and enforcement of demolitions. Chair Levine asked Trustee Jones to see if the Trustees would be in support of ordinance changes.

C. Website Update – Ms. Marlowe mentioned the website fees are paid for the year and Elyse Carter has agreed to continue working on the site updates.

8. Public Comments

There were no questions or comments from the public.

9. Next Meeting Date

A. Thursday, August 18, 2022 at 7:30pm

10. Adjournment

There being no further discussion, Chair Levine moved to adjourn the meeting, seconded by Ms. Marlowe. Chair Levine adjourned the meeting at approximately 8:30 pm.

Respectfully Submitted by,
Ojetti Davis
Recording Secretary